

REGULAR BOARD MEETING

Wednesday, May 15, 2024 at 5:30 PM

At Long Valley School
436-965 Susan Drive, Doyle, CA 96109

Teleconference Participation available via Zoom

<https://us02web.zoom.us/j/87124711977?pwd=OWxoOXdER1JiSGcvSTBZUmhOOWFaQT09>

Teleconference participation is also available at these physical locations:

257 E. Sierra St. Suite C, Portola, CA 96122

995 Paiute Lane, Susanville, CA 96130

Agenda

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Sherri Morgan, Executive Director/ Superintendent at 530-827-2395 at least 48 hours before the meeting, if possible.

We welcome you to this public meeting. Members of the public may be heard on any business item on the Board's Agenda during consideration of the item. Additionally, members of the public may address the Board on matters that are not on the agenda, but which are within the jurisdiction of the board; these comments can be made during Item V. A person addressing the Board will be limited to three (3) minutes unless the Chairperson of the Board grants a longer or shorter period of time depending upon the number of speakers and the size of the agenda.

I. Call to order and roll call Time: PM
Shaun Giese ☐ Wilma Kominek ☐ Stacy Kirklin ☐ Jason Ingram ☐ Randi Collier ☐

II. Pledge of Allegiance

III. Approval of the Agenda

IV. Consent Agenda

Board Items under the consent agenda are routine and will be enacted by one motion unless any member of the Board or public requests that an item be removed for separate consideration and placed in the regular order of business following approval of the consent agenda.

A. Board Minutes:

1. Regular Meeting 4/17/24

B. Bills & Warrants: 2/29/24-3/31/24

C. Acceptance of E-Rate Funding

D. CIF Application with Westwood Unified as a non-member school for TPC

E. USDA Grant Agreement for Doyle project in the amount of \$252,000

F. K-12 Strong Workforce Program Agreement for Agriculture Expansion

G. Long Valley School -Portola Mascot and Logo

H. Charter Safe Cyber Security Program Agreement

I. Renewal Agreements with School Pathways for CALPADS support for the 2024-25 School Year

V. Public Comments

An opportunity for any member of the public to address the Governing Board on any matter **not** on the Agenda, but which is within the jurisdiction of the Board.

VI. Reports

- A. Board Members
- B. Executive Director
- C. Finance Report
- D. Program Reports-submitted in writing: Campus Locations, Special Programs, Counseling, Adult Education, Curriculum, Intervention, and Safety.

VII. Information Items

- A. Students in grades 3 & 4 sharing their award-winning writing
- B. Student Presentation – Ashley Pantoja
- C. TPC Recognition
- D. Review of Homeless Policy
- E. LCAP Update

VIII. Action Items

- A. Discussion and possible action regarding approval of Grazing Lease with Cash Wemple.
- B. Discussion and possible action regarding approval of Doug Coda Construction quote for \$6,650 for repairs on Portola property.
- C. Discussion and possible action regarding approval of Updated Budgets for MTSS Grants for TPC & LVS.
- D. Discussion and possible action regarding approval of Board Resolution 2023-24-02-Updated Designation of Committed Fund Balances.

IX. Future Items:

- X** Adjournment: Meeting adjourned at ____ PM. The next regular meeting will be held Wednesday, June 26, 2024 at 5:30 PM.

ZOOM details

Dial in: 1 669 900 6833

Meeting ID: 871 2471 1977

Passcode: Hh92r9 or 666674

REGULAR BOARD MEETING

Wednesday, April 17, 2024 at 5:30 PM

Minutes

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Sherri Morgan, Executive Director/ Superintendent at 530-827-2395 at least 48 hours before the meeting, if possible.

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- I. Call to order and roll call** Time: 5:30PM
Shaun Giese ☒ Wilma Kominek ☒ Stacy Kirklin ☒ Jason Ingram ☐ Randi Collier ☐

II. Pledge of Allegiance

III. Approval of the Agenda

MSCU (Giese, Kominek)

IV. Consent Agenda

Board Items under the consent agenda are routine and will be enacted by one motion unless any member of the Board or public requests that an item be removed for separate consideration and placed in the regular order of business following approval of the consent agenda.

- A. Board Minutes:
1. Regular Meeting 3/20/24
B. Bills & Warrants: 2/1/24-2/29/24
C. Quarterly Complaint Summary
D. Application for CDFA Farm to School Grant

MSCU (Giese, Kominek)

V. Public Comments

An opportunity for any member of the public to address the Governing Board on any matter **not** on the Agenda, but which is within the jurisdiction of the Board.

VI. Reports

- A. Board Members
B. Executive Director
C. Finance Report: Brian Holmes will join to present the 2nd Interim highlights
D. Program Reports-submitted in writing: Campus Locations, Special Programs, Counseling, Adult Education, Intervention, Safety, and Quarterly Vehicle Report

VII. Information Items

- A. Construction Update
B. Special Education Monitoring
C. WASC Visit Update
D. Consumer Confidence Report

VIII. Action Items

- A. Discussion and possible action regarding approval of additional costs for Doyle Construction project.

MSCU (Kirklin, Giese)

- B. Discussion and possible action regarding approval of Overnight Field Trips for 8th and 12th grades.

MSCU (Giese, Kirklin)

- C. Discussion and possible action regarding approval of approve SPED Teacher Competencies.

MSCU (Kominek, Kirklin)

- D. Discussion and possible action regarding approval of MOU for Athletics with Westwood Unified School District.

MSCU (Kominek, Kirklin)

- E. Discussion and possible action regarding approval of position and job description for Work Based Agriculture Coordinator.

MSCU (Giese, Kirklin)

- F. Discussion and possible action regarding approval of job description for Transitional Assistant Director.

MSCU (Giese, Kominek)

IX. Closed Session Time: 6:13PM

While meetings of the Board of Directors must be open to the public, California law provides for closed sessions which are not open to the public for matters including when the Board is considering expulsions, suspension or disciplinary actions in connection with any pupil, the appointment, employment or dismissal of a public officer or employee, hearing complaints or charges against a public officer or employee or is discussing aspects of salary negotiations, conference with real property negotiator, liability claims, and conference with legal counsel.

A. PUBLIC EMPLOYMENT

1. Classified Staff for 2024-25
2. Certificated Staff for 2024-25

B. PUBLIC EMPLOYEE APPOINTMENT

1. Transitional Assistant Director

Time Concluded: 6:28PM Report Out: The board took the following actions:

- A. Public Employment: 34 Classified Staff Agreements and 38 Certificated Agreements
B. Public Employee Appointment: Misty Brussatoi was appointed to the position of Transitional Director

X. Future Items: Review Homeless Policy; update Reserve Allocations

XI. Adjournment: Meeting adjourned at 6:29PM. The next regular meeting will be held Wednesday, May 15, 2024 at 5:30 PM.

ZOOM details

Dial in: 1 669 900 6833

Meeting ID: 899 2983 3685

Passcode: tCC99X or 421489

Combined Board Check Register
School: Long Valley
Month: March 2024


					Total Paid By Check:	\$ 189,186.85
					Total Paid By Credit Card:	\$ 8,230.98

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	78196	Amazon Capital Services	3/1/2024	Bill #1M7N-FT3T-XWDT--Supplies Bill #1JPN-QFX7-TMKJ--Supplies Bill #1MK6-HTRP-KV3J--Supplies Bill #1JYT-1WX4-MP9P--Supplies Bill #1XT7-WWJD-7PP3--Supplies Bill #11G9-QKTV-JHJG--Supplies Bill #19LN-J694-1QLP--Supplies Bill #1X4H-FTP9-RDWV--Supplies Bill #1RYJ-PCJV-DN9V--Supplies Bill #1DLN-Y6WJ-JR9L--Supplies Bill #1W1Q-C669-HRWY--Supplies Bill #1DG4-L1NM-GHF3--Supplies Bill #1DJP-LWX6-6Y3V--Supplies Bill #1C7Q-QNYR-K61R--Supplies Bill #19XD-NQV6-HP1D--Supplies Bill #1TNR-36J4-YYTH--Supplies		\$ 2,114.71
Check	78197	AT&T	3/1/2024	Bill #000021200716--Communications: 01/01 - 01/31/24		\$ 68.87
Check	78198	Bonanza Produce Co.	3/1/2024	Bill #03698618--Food Services Bill #03696913--Food Services		\$ 898.85
Check	78199	Canon Financial Service, Inc	3/1/2024	Bill #32036663--Contract & Insurance Charge due 03/01/24		\$ 189.20
Check	78200	CharterSAFE	3/1/2024	Bill #44156--Buliders Risk Premium - 09/05/23 - 03/01/24		\$ 3,918.00
Check	78201	City of Portola	3/1/2024	Bill #020124--Water Sewer Solid Waste & Landfill due by 02/21/24		\$ 98.70
Check	78204	Department of Motor Vehicles	3/1/2024	Bill #08418709--Pull Notice : 1/1 - 1/31/24		\$ 3.00
Check	78205	EdTec Inc	3/1/2024	Bill #203010--UPS Postage		\$ 51.33
Check	78206	Heather Elliott	3/1/2024	Bill #021424--Reimb: Mileage		\$ 159.19
Check	78207	Frontier	3/1/2024	Bill #021024--Services due by 03/05/24		\$ 785.48
Check	78208	Hunt & Sons INC	3/1/2024	Bill #860816--Materials & Supplies		\$ 341.70
Check	78209	Amy Idzinski	3/1/2024	Bill #022224--Reimb: Educational Assistance		\$ 1,500.00
Check	78210	Intermountain Disposal, Inc.	3/1/2024	Bill #013124--Utilities		\$ 78.80
Check	78214	Liberty Utility CA	3/1/2024	Bill #020924--Electric Charges : 12/20/23 - 01/17/24		\$ 154.24
Check	78215	Liberty Utility CA	3/1/2024	Bill #020924--Electric Charges : 12/20/23 - 01/17/24		\$ 139.09
Check	78217	James Merzon	3/1/2024	Bill #021624--Reimb: 80% of common area		\$ 39.16
Check	78218	Morning Glory, Inc.	3/1/2024	Bill #397004 B--Food Services Bill #397006--Food Services Bill #397065 A--Food Services Bill #397064 A--Food Services		\$ 1,036.97
Check	78220	STAMPS.COM Inc	3/1/2024	Bill #S1198924021--Monthly Service Fee: 02/01 - 02/29/24		\$ 15.00
Check	78221	Staples	3/1/2024	Bill #3558897655--Supplies Bill #3558897653--Supplies Bill #3557945223--Supplies Bill #3557945222--Supplies		\$ 968.01
Check	78222	Stericycle Inc	3/1/2024	Bill #8006161932--Regular Service & Recycling Recovery Fuel & Environmental Surcharge		\$ 125.65
Check	78223	Auto Repair by Steve	3/1/2024	Bill #001869--Services; 02/21/24		\$ 540.00
Check	78224	The Mark	3/1/2024	Bill #40296--regular gas Bill #40286--regular gas Bill #40294--regular gas Bill #40323--regular gas Bill #40310--regular gas Bill #40311--regular gas Bill #40266--regular gas Bill #40293--regular gas Bill #40324--regular gas Bill #40297--regular gas Bill #40291--regular gas Bill #40321--regular gas Bill #40265--regular gas Bill #40307--regular gas Bill #40303--regular gas		\$ 2,601.50
Check	78226	United States Treasury	3/1/2024	Bill #CP128--EIN 68-0460434 Tax Per. 6/30/2021 Form 941 Balance Due		\$ 4,451.73

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	78227	US Foods	3/1/2024	Bill #5240204--Food Services Bill #5312470--Food Services		\$ 2,561.55
Check	78228	Verizon Wireless	3/1/2024	Bill #9956698035--Services 01/15 - 02/14/24		\$ 545.93
Check	78229	Alhambra	3/7/2024	Bill #19699387 022224--Products & other Charges due by 03/16/24		\$ 269.25
Check	78230	Bonanza Produce Co.	3/7/2024	Bill #03700523--Food Services		\$ 401.65
Check	78231	Department of Justice - Account	3/7/2024	Bill #715399--Fingerprint Apps & FBI: January 2024		\$ 16.00
Check	78232	Ed Staub & Sons Petroleum	3/7/2024	Bill #10440780--Services		\$ 874.94
Check	78233	EdTec Inc	3/7/2024	Bill #28709--EdTec Monthly Back Office Service - March 2024		\$ 7,083.33
Check	78234	FGL Environmental	3/7/2024	Bill #471172A--Services due by 03/29/24		\$ 85.00
Check	78236	Home Depot Credit Services	3/7/2024	Bill #4154921--Food Services Bill #4903570--Food Services		\$ 832.04
Check	78239	Morning Glory, Inc.	3/7/2024	Bill #397134 A--Food Services Bill #397133--Food Services		\$ 508.84
Check	78240	ReliaStar Life Insurance Company	3/7/2024	Bill #12A5734535A--Employee Benefits: 02/01 - 02/29/24 Bill #12A5865335--Employee Benefits: 03/01 - 03/31/24		\$ 288.76
Check	78241	Sage Publications, Inc.	3/7/2024	Bill #964712KI--Teacher Clarity Workshop		\$ 9,250.00
Check	78242	School Pathways Holdings, LLC	3/7/2024	Bill #140-INV6034--SIS PLS SP Archiving Agilix Buzz Annual Subscription: 07/01/23 - 06/30/24 Quarterly Invoices		\$ 2,728.91
Check	78243	Tri-County Schools Ins Group	3/7/2024	Bill #030124--Premium Billing: March 2024		\$ 62,062.76
Check	78244	US Foods	3/7/2024	Bill #5487784--Food Services		\$ 1,676.80
Check	78245	Verizon Wireless	3/7/2024	Bill #9957073811--Monthly & Equipment Charges: 01/20 - 02/19/24		\$ 461.99
Check	78247	Lassen College Volleyball Boosters	3/12/2024	Bill #031124--Balance Due		\$ 150.00
Check	78249	ReliaStar Life Insurance Company	3/14/2024	Bill #12A5574502--Premium Billing: January 2024		\$ 286.50
Check	78250	Academic Innovations, LLC	3/14/2024	Bill #IN0139256--Books & Supplies		\$ 866.41
Check	78252	Amazon Capital Services	3/14/2024	Bill #1X1H-KCVV-G7MQ--Supplies Bill #1QQP-NKN1-Y6FF--Supplies Bill #1JRW-VD6K-K7JC--Supplies Bill #1KWG-6NW6-MGJ3--Supplies Bill #1WQ1-JHQH-RX11--Supplies Bill #1WGD-9V3P-DJTH--Supplies Bill #163H-GXYG-YRMJ--Supplies Bill #1MMQ-C9V6-1CD6--Supplies Bill #13YY-WPQY-T9VN--Supplies Bill #1TYX-V6DY-CWQ6--Supplies		\$ 989.03
Check	78253	AmeriGas	3/14/2024	Bill #3161527216--Services due by 03/30/24 Bill #3161527208--Services due by 03/30/24 Bill #3161527212--Services due by 03/30/24 Bill #3161527204--Services due by 03/30/24		\$ 379.32
Check	78254	Anthony Arcangeli	3/14/2024	Bill #2202124--Training Clearical & Drive		\$ 1,500.00
Check	78255	Bonanza Produce Co.	3/14/2024	Bill #03702291--Food Services		\$ 641.10
Check	78257	C&S Waste Solutions of Lassen	3/14/2024	Bill #175719800U037--Frontload 6yd Recycle: 03/01 - 03/31/24		\$ 421.59
Check	78258	CharterSAFE	3/14/2024	Bill #45212--Buliders Risk Premium - 03/01 - 06/30/24 Bill #45267--April Premium 2023-2024 - Package Premium & Workers Compensation		\$ 9,438.50
Check	78259	City of Portola	3/14/2024	Bill #030424--Water Sewer Solid Waste & Landfill due by 03/25/24		\$ 81.63
Check	78260	Country Breeze Cleaning	3/14/2024	Bill #022824--Once Weekly Cleaning Admin Office February 24		\$ 640.00
Check	78261	Dave Farmer	3/14/2024	Bill #030324--Snow Removal: 03/03/24		\$ 200.00
Check	78262	Melissa Huffman	3/14/2024	Bill #030224--Supervision Paperwork & Consultation: February 2024		\$ 900.00
Check	78263	Intermountain Disposal, Inc.	3/14/2024	Bill #022924--Utilities		\$ 157.60
Check	78264	Lassen County Office of Education	3/14/2024	Bill #23/24-265--February Phone bill Bill #23/24-276--ISP Services: 2023/2024 Bill #23/24-269--Connect the Gym @ Thompson Park for Supplies		\$ 5,390.00
Check	78265	Liberty Utility CA	3/14/2024	Bill #022224--Electric Charges: 01/18 - 02/16/24		\$ 972.47
Check	78266	Liberty Utility CA	3/14/2024	Bill #022224--Electric Charges : 01/18 - 02/16/24		\$ 176.10
Check	78267	Liberty Utility CA	3/14/2024	Bill #022224--Electric charges: 01/18 - 02/16/24		\$ 110.04
Check	78268	Liberty Utility CA	3/14/2024	Bill #022224--Electric Charges : 01/18 - 02/16/24		\$ 187.59
Check	78269	Liberty Utility CA	3/14/2024	Bill #022224--Electric Charges : 01/18 - 02/16/24		\$ 141.90
Check	78270	Liberty Utility CA	3/14/2024	Bill #022224--Electric Charges : 01/18 - 02/16/24		\$ 147.11
Check	78271	James Merzon	3/14/2024	Bill #030824--Reimb: 80% of common area		\$ 134.54
Check	78272	Morning Glory, Inc.	3/14/2024	Bill #397201--Food Services Bill #397202--Food Services		\$ 753.32
Check	78273	Plumas Charter School	3/14/2024	Bill #022024--School Nurse Service & Monthly Flat Rate Fee: February 2024 Bill #032024--School Nurse Service & Monthly Flat Rate Fee: March 2024		\$ 900.00

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	78274	Plumas-Sierra Rural Electric Co	3/14/2024	Bill #022924--Utilities: 01/16 - 02/14/24		\$ 3,082.38
Check	78275	Plumas-Sierra Telecommunicati	3/14/2024	Bill #022924--Communications due by 03/21/24		\$ 25.00
Check	78276	Stephanie Preston	3/14/2024	Bill #030824--Reimb: Educational Assistance		\$ 750.00
Check	78278	US Foods	3/14/2024	Bill #5721607--Food Services Bill #5671044--Food Services Bill #5721606--Food Services		\$ 1,541.82
Check	78279	Ubeo Business Services	3/14/2024	Bill #4429703--Contract Base Rate Charge for 03/01 - 05/31/24 Bill #4429705--Contract Base Rate Charge for 04/01 - 04/30/24 Bill #4429701--Contract Base Rate Charge for 03/01 - 03/31/24 Bill #4429702--Contract Base Rate Charge for 03/01 - 03/31/24		\$ 577.57
Check	78281	AT&T	3/22/2024	Bill #000021359770--Communications: 02/01 - 02/29/24		\$ 69.17
Check	78282	Bonanza Produce Co.	3/22/2024	Bill #03704115--Food Services		\$ 673.55
Check	78283	Canon Financial Service, Inc	3/22/2024	Bill #32207962--Contract & Insurance Charge due 04/01/24		\$ 214.20
Check	78284	Department of Justice - Account	3/22/2024	Bill #722036--Fingerprint Apps & FBI: February 2024		\$ 55.50
Check	78285	Heather Elliott	3/22/2024	Bill #030524--Reimb: Mileage		\$ 159.19
Check	78286	Heartland Payment Systems	3/22/2024	Bill #2578062--All in One POS Terminal		\$ 2,979.57
Check	78287	Hunt & Sons INC	3/22/2024	Bill #902387--Materials & Supplies		\$ 382.83
Check	78289	Morning Glory, Inc.	3/22/2024	Bill #397271--Food Services Bill #397270 A--Food Services		\$ 1,091.44
Check	78290	Plumas-Sierra Telecommunicati	3/22/2024	Bill #022924--Communications due by 03/21/24		\$ 384.12
Check	78291	STAMPS.COM Inc	3/22/2024	Bill #S1198924031--Monthly Service Fee: 03/01 - 03/31/24		\$ 15.00
Check	78292	Staples	3/22/2024	Bill #3560303127--Supplies		\$ 264.25
Check	78293	Auto Repair by Steve	3/22/2024	Bill #001632--Services; 03/14/24 Bill #001874--Services; 03/14/24		\$ 545.00
Check	78294	The Mark	3/22/2024	Bill #40375--regular gas Bill #40339--regular gas Bill #40361--regular gas Bill #40380--regular gas Bill #40358--regular gas Bill #40365--regular gas Bill #40328--regular gas Bill #40385--regular gas Bill #40348--regular gas Bill #40360--regular gas Bill #40370--regular gas Bill #40388--regular gas Bill #40335--regular gas Bill #40320--regular gas Bill #40362--regular gas Bill #40345--regular gas Bill #40371--regular gas Bill #40340--regular gas Bill #40376--regular gas		\$ 2,664.42
Check	78295	Thrive Public Schools	3/22/2024	Bill #1111--Consulting Services: 02/29/24		\$ 5,175.00
Check	78296	Ubeo Business Services	3/22/2024	Bill #4443632--Staples		\$ 126.56
Check	78297	US Foods	3/22/2024	Bill #3161271--Food Services Bill #5851710--Food Services		\$ 4,485.55
Check	78298	James Merzon	3/25/2024	Bill #April 2024--Lease of Portola Building		\$ 3,666.68
Check	78299	EdTec Inc	3/25/2024	Bill #203119--UPS Postage		\$ 16.60
Check	78300	Amazon Capital Services	3/28/2024	Bill #1FXV-MPM1-1VJ1--Supplies Bill #17G3-4T7H-KVMC--Supplies Bill #1XXM-1HD6-Q9YW--Supplies Bill #13H9-CYWH-3P1K--Supplies Bill #1M67-CYQN-JFK7--Supplies Bill #1WLQ-KRLF-JMP7--Supplies Bill #11NJ-NH41-766P--Supplies Bill #1JRN-1HJM-1TYQ--Supplies Bill #1RTQ-PCVY-FVVH--Supplies Bill #1M67-CYQN-1VNF--Supplies Bill #1J1T-QT44-3YYC--Supplies Bill #1VYK-VYXR-JVYV--Supplies		\$ 1,350.17
Check	78301	Auto Repair by Steve	3/28/2024	Bill #001633--Services		\$ 200.00
Check	78302	Brady Industries	3/28/2024	Bill #8727993--Supplies		\$ 244.70
Check	78303	California Department of Educat	3/28/2024	Bill #C- 071711--School Fiscal Services Division Categorical Allocation & Audit Resolutions Office		\$ 1,191.00
Check	78304	Ed Staub & Sons Petroleum	3/28/2024	Bill #10540819--Services		\$ 752.40
Check	78305	Folchi Logging and Construction	3/28/2024	Bill #SNOW24#33--Snow Removal : February - March 2024		\$ 1,450.00

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	78306	GUESS Plumbing & Supply Inc.	3/28/2024	Bill #4215--Services & Materials : 03/20/24		\$ 426.40
Check	78311	Plumas County Treasurer/Tax C	3/28/2024	Bill #032324--Secured Tax Roll for Fiscal Year : 07/01/23 - 06/30/24		\$ 226.66
Check	78313	Staples	3/28/2024	Bill #3561704070--Supplies		\$ 50.17
Check	78314	Stephanie Parshall	3/28/2024	Bill #104--English 4 Book List		\$ 1,200.00
Check	78315	Verizon Wireless	3/28/2024	Bill #9959172629--Services 02/15 - 03/14/24		\$ 545.93
Check	DB030624	US Bank Corporate Payment Sy	3/6/2024	DB030624		\$ 6,913.94
Check	DB032224	US Bank Corporate Payment Sy	3/22/2024	DB032224		\$ 8,050.40
Check	DB032524	USDA Rural Development	3/25/2024	DB032524		\$ 2,148.00
Credit Card	9515-5946	The Discovery	3/20/2024	02/21 - The Discovery		\$ 58.00
Credit Card	9515-5946	Power Home School	3/20/2024	02/26 - Power Home School		\$ 25.00
Credit Card	9515-5946	Event Tickets	3/20/2024	02/29 - Event Tickets		\$ 85.00
Credit Card	9515-5946	Event Tickets	3/20/2024	03/01 - Event Tickets		\$ 130.00
Credit Card	9515-5946	Power Home School	3/20/2024	03/04 - Power Home School		\$ 25.00
Credit Card	9515-5946	Dollar General	3/20/2024	03/07 - Dollar General		\$ 1.77
Credit Card	9515-5946	Pioneer Center	3/20/2024	03/12 - Pioneer Center		\$ 149.06
Credit Card	9515-5946	Feather River	3/20/2024	03/13 - Feather River		\$ 26.00
Credit Card	9515-5946	The Discovery	3/20/2024	03/18 - The Discovery		\$ 120.00
Credit Card	9515-5946	Event Tickets	3/20/2024	03/18 - Event Tickets		\$ 15.00
Credit Card	9515-5946	Pioneer Center	3/20/2024	03/18 - Pioneer Center		\$ 164.05
Credit Card	9515-5946	USPS PO	3/20/2024	03/20 - USPS PO		\$ 8.73
Credit Card	9515-5946	Zoom.us	3/20/2024	03/18 - Zoom.us		\$ 74.95
Credit Card	9515-5946	The Banshee	3/20/2024	03/18 - The Banshee		\$ 37.83
Credit Card	9515-5946	TheraNest	3/20/2024	03/04 - TheraNest		\$ 30.00
Credit Card	9515-5946	California Pizza Kitchen	3/20/2024	03/19 - California Pizza Kitchen		\$ 13.46
Credit Card	9515-5946	7-Eleven	3/20/2024	02/28 - 7-Eleven		\$ 82.34
Credit Card	9515-5946	Troys Automotive	3/20/2024	02/29 - Troys Automotive		\$ 84.19
Credit Card	9515-5946	7-Eleven	3/20/2024	03/01 - 7-Eleven		\$ 11.48
Credit Card	9515-5946	Troys Automotive	3/20/2024	03/01 - Troys Automotive		\$ 88.08
Credit Card	9515-5946	7-Eleven	3/20/2024	03/04 - 7-Eleven		\$ 41.00
Credit Card	9515-5946	Troys Automotive	3/20/2024	03/08 - Troys Automotive		\$ 54.31
Credit Card	9515-5946	Target	3/20/2024	03/06 - Target		\$ 31.24
Credit Card	9515-5946	BNC Services	3/20/2024	02/23 - BNC Services		\$ 61.89
Credit Card	9515-5946	WAL-MART	3/20/2024	02/26 - WAL-MART		\$ 95.19
Credit Card	9515-5946	Amazon Digital	3/20/2024	02/28 - Amazon Digital		\$ 25.00
Credit Card	9515-5946	Amazon Digital	3/20/2024	02/28 - Amazon Digital		\$ 25.00
Credit Card	9515-5946	WAL-MART	3/20/2024	02/29 - WAL-MART		\$ 40.08
Credit Card	9515-5946	CMC Tire	3/20/2024	03/01 - CMC Tire		\$ 2,573.00
Credit Card	9515-5946	Education	3/20/2024	03/01 - Education		\$ 189.07
Credit Card	9515-5946	Amazon.com	3/20/2024	03/04 - Amazon.com		\$ 25.00
Credit Card	9515-5946	TEACHERSPAYTEACHERS.COM	3/20/2024	03/05 - TEACHERSPAYTEACHERS.COM		\$ 62.50
Credit Card	9515-5946	Young, Minney, & Corr	3/20/2024	03/05 - Young, Minney, & Corr		\$ 37.50
Credit Card	9515-5946	TEACHERSPAYTEACHERS.COM	3/20/2024	03/12 - TEACHERSPAYTEACHERS.COM		\$ 117.79
Credit Card	9515-5946	Costco.com	3/20/2024	03/13 - Costco.com		\$ 98.45
Credit Card	9515-5946	The Webstaurant Store	3/20/2024	03/14 - The Webstaurant Store		\$ 1,646.15
Credit Card	9515-5946	The Discovery	3/20/2024	03/08 - The Discovery		\$ 231.00
Credit Card	9515-5946	The Discovery	3/20/2024	03/08 - The Discovery		\$ 159.50
Credit Card	9515-5946	PACE Supply	3/20/2024	03/18 - PACE Supply		\$ 1,372.78
Credit Card	9515-5946	Pizza Factory	3/20/2024	03/20 - Pizza Factory		\$ 55.87
Credit Card	9515-5946	Lakeshore Learning Store	3/20/2024	03/20 - Lakeshore Learning Store		\$ 58.72

Combined Board Check Register
School: Thompson
Month: March 2024


					Total Paid By Check:	\$ 127,429.78
					Total Paid By Credit Card:	\$ 7,869.83

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	78196	Amazon Capital Services	3/1/2024	Bill #1M7N-FT3T-XWDT--Supplies Bill #1JPN-QFX7-TMKJ--Supplies Bill #1MK6-HTRP-KV3J--Supplies Bill #1JYT-1WX4-MP9P--Supplies Bill #1XT7-WWJD-7PP3--Supplies Bill #11G9-QKTV-JHJG--Supplies Bill #19LN-J694-1QLP--Supplies Bill #1X4H-FTP9-RDWV--Supplies Bill #1RYJ-PCJV-DN9V--Supplies Bill #1DLN-Y6WJ-JR9L--Supplies Bill #1W1Q-C669-HRWY--Supplies Bill #1DG4-L1NM-GHF3--Supplies Bill #1DJP-LWX6-6Y3V--Supplies Bill #1C7Q-QNYR-K61R--Supplies Bill #19XD-NQV6-HP1D--Supplies Bill #1TNR-36J4-YYTH--Supplies		\$ 385.59
Check	78198	Bonanza Produce Co.	3/1/2024	Bill #03698618--Food Services Bill #03696913--Food Services		\$ 218.10
Check	78202	City of Susanville	3/1/2024	Bill #021824--Gas & Water Reading: 01/19 - 02/18/24		\$ 55.65
Check	78203	City of Susanville	3/1/2024	Bill #021824--Gas & Water Reading: 01/19 - 02/18/24		\$ 537.44
Check	78204	Department of Motor Vehicles	3/1/2024	Bill #08418709--Pull Notice : 1/1 - 1/31/24		\$ 3.00
Check	78205	EdTec Inc	3/1/2024	Bill #203010--UPS Postage		\$ 51.34
Check	78211	Kirack Construction Inc	3/1/2024	Bill #8573--Snow Removal by Bobcat: 02/04/24		\$ 375.00
Check	78212	Lassen Municipal Utility District	3/1/2024	Bill #021024--Services due by 02/29/24		\$ 1,874.86
Check	78213	Lassen Municipal Utility District	3/1/2024	Bill #021024--Services due by 02/29/24		\$ 63.65
Check	78216	Tiffiney Lozano	3/1/2024	Bill #012624--Reimb: Mileage Bill #020424--Reimb: February Phone Service Open AI Chat GPT Service San Diego first and last day of travel incidental rate & Uber ride		\$ 528.18
Check	78217	James Merzon	3/1/2024	Bill #021624--Reimb: 80% of common area		\$ 39.16
Check	78218	Morning Glory, Inc.	3/1/2024	Bill #397004 B--Food Services Bill #397006--Food Services Bill #397065 A--Food Services Bill #397064 A--Food Services		\$ 429.61
Check	78219	Placer County Office of Education	3/1/2024	Bill #AR24-00737--PCOE Clear Admin Program 2023-2024		\$ 4,300.00
Check	78220	STAMPS.COM Inc	3/1/2024	Bill #S1198924021--Monthly Service Fee: 02/01 - 02/29/24		\$ 14.99
Check	78221	Staples	3/1/2024	Bill #3558897655--Supplies Bill #3558897653--Supplies Bill #3557945223--Supplies Bill #3557945222--Supplies		\$ 89.30
Check	78226	United States Treasury	3/1/2024	Bill #CP128--EIN 68-0460434 Tax Per. 6/30/2021 Form 941 Balance Due		\$ 4,451.73
Check	78228	Verizon Wireless	3/1/2024	Bill #9956698035--Services 01/15 - 02/14/24		\$ 545.93
Check	78230	Bonanza Produce Co.	3/7/2024	Bill #03700523--Food Services		\$ 241.05
Check	78231	Department of Justice - Account	3/7/2024	Bill #715399--Fingerprint Apps & FBI: January 2024		\$ 16.00
Check	78233	EdTec Inc	3/7/2024	Bill #28709--EdTec Monthly Back Office Service - March 2024		\$ 7,083.34
Check	78235	Forest Office Equipment	3/7/2024	Bill #INV-6076--Equipment Supplies Bill #SV007089--Replaced Thermal Cutoff & Thermostat		\$ 1,152.89
Check	78237	LEAF	3/7/2024	Bill #16101666--Copier Systems due by 03/16/24		\$ 293.80
Check	78238	Learning Plus	3/7/2024	Bill #12186--CC Intervention Math		\$ 3,457.50
Check	78239	Morning Glory, Inc.	3/7/2024	Bill #397134 A--Food Services Bill #397133--Food Services		\$ 209.68
Check	78240	ReliaStar Life Insurance Company	3/7/2024	Bill #12A5734535A--Employee Benefits: 02/01 - 02/29/24 Bill #12A5865335--Employee Benefits: 03/01 - 03/31/24		\$ 288.74
Check	78241	Sage Publications, Inc.	3/7/2024	Bill #964712KI--Teacher Clarity Workshop		\$ 9,250.00
Check	78243	Tri-County Schools Ins Group	3/7/2024	Bill #030124--Premium Billing: March 2024		\$ 35,044.76
Check	78245	Verizon Wireless	3/7/2024	Bill #9957073811--Monthly & Equipment Charges: 01/20 - 02/19/24		\$ 462.00
Check	78246	William H. Sadlier, Inc	3/7/2024	Bill #INV183541--Pim FounAlg SE Bill #INV182761--SadlierMath SE Grk Vol1		\$ 2,905.84
Check	78248	Lassen Rural Bus	3/12/2024	Bill #031124--Balance Due		\$ 300.00
Check	78249	ReliaStar Life Insurance Company	3/14/2024	Bill #12A5574502--Premium Billing: January 2024		\$ 286.50

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	78251	Christina Alkire	3/14/2024	Bill #020524--Reimb: Mileage		\$ 210.64
Check	78252	Amazon Capital Services	3/14/2024	Bill #1X1H-KCVV-G7MQ--Supplies Bill #1QQP-NKN1-Y6FF--Supplies Bill #1JRW-VD6K-K7JC--Supplies Bill #1KWG-6NW6-MGJ3--Supplies Bill #1WQ1-JHQH-RX11--Supplies Bill #1WGD-9V3P-DJTH--Supplies Bill #163H-GXYG-YRMJ--Supplies Bill #1MMQ-C9V6-1CD6--Supplies Bill #13YY-WPQY-T9VN--Supplies Bill #1TYX-V6DY-CWQ6--Supplies		\$ 1,155.76
Check	78255	Bonanza Produce Co.	3/14/2024	Bill #03702291--Food Services		\$ 33.35
Check	78256	C&S Waste Solutions of Lassen	3/14/2024	Bill #175720106U037--Frontload 2Yd Recycle: 03/01 - 03/31/24		\$ 247.42
Check	78258	CharterSAFE	3/14/2024	Bill #45212--Buliders Risk Premium - 03/01 - 06/30/24 Bill #45267--April Premium 2023-2024 - Package Premium & Workers Compensation		\$ 6,774.50
Check	78264	Lassen County Office of Education	3/14/2024	Bill #23/24-265--February Phone bill Bill #23/24-276--ISP Services: 2023/2024 Bill #23/24-269--Connect the Gym @ Thompson Park for Supplies		\$ 9,190.00
Check	78272	Morning Glory, Inc.	3/14/2024	Bill #397201--Food Services Bill #397202--Food Services		\$ 235.61
Check	78276	Stephanie Preston	3/14/2024	Bill #030824--Reimb: Educational Assistance		\$ 750.00
Check	78277	Susanville Sanitary District	3/14/2024	Bill #030124--Sewer Services: 03/01 - 04/30/24		\$ 52.00
Check	78280	All Season Heating and Air Inc	3/22/2024	Bill #24-6735--995 Paiute Contract Labor Balance Due		\$ 350.00
Check	78282	Bonanza Produce Co.	3/22/2024	Bill #03704115--Food Services		\$ 111.70
Check	78284	Department of Justice - Account	3/22/2024	Bill #722036--Fingerprint Apps & FBI: February 2024		\$ 55.50
Check	78288	Kirack Construction Inc	3/22/2024	Bill #8634--Snow Removal by Bobcat: 03/02 - 03/03/24		\$ 750.00
Check	78289	Morning Glory, Inc.	3/22/2024	Bill #397271--Food Services Bill #397270 A--Food Services		\$ 344.04
Check	78291	STAMPS.COM Inc	3/22/2024	Bill #S1198924031--Monthly Service Fee: 03/01 - 03/31/24		\$ 14.99
Check	78294	The Mark	3/22/2024	Bill #40375--regular gas Bill #40339--regular gas Bill #40361--regular gas Bill #40380--regular gas Bill #40358--regular gas Bill #40365--regular gas Bill #40328--regular gas Bill #40385--regular gas Bill #40348--regular gas Bill #40360--regular gas Bill #40370--regular gas Bill #40388--regular gas Bill #40335--regular gas Bill #40320--regular gas Bill #40362--regular gas Bill #40345--regular gas Bill #40371--regular gas Bill #40340--regular gas Bill #40376--regular gas		\$ 149.36
Check	78295	Thrive Public Schools	3/22/2024	Bill #1111--Consulting Services: 02/29/24		\$ 5,175.00
Check	78299	EdTec Inc	3/25/2024	Bill #203119--UPS Postage		\$ 16.60
Check	78300	Amazon Capital Services	3/28/2024	Bill #1FX1-MPM1-1VJ1--Supplies Bill #17G3-4T7H-KVMC--Supplies Bill #1XXM-1HD6-Q9YW--Supplies Bill #13H9-CYWH-3P1K--Supplies Bill #1M67-CYQN-JFK7--Supplies Bill #1WLQ-KRLF-JMP7--Supplies Bill #11NJ-NH41-766P--Supplies Bill #1JRN-1HJM-1TYQ--Supplies Bill #1RTQ-PCVY-FVVH--Supplies Bill #1M67-CYQN-1VNF--Supplies Bill #1J1T-QT44-3YYC--Supplies Bill #1VYK-VYXR-JVYV--Supplies		\$ 1,018.88
Check	78303	California Department of Education	3/28/2024	Bill #C- 071711--School Fiscal Services Division Categorical Allocation & Audit Resolutions Office		\$ 1,191.00
Check	78307	Lassen Municipal Utility District	3/28/2024	Bill #031024--Services due by 03/29/24		\$ 1,723.44
Check	78308	Lassen Municipal Utility District	3/28/2024	Bill #031024--Services due by 03/29/24		\$ 55.24
Check	78309	Magic School, Inc.	3/28/2024	Bill #1360--Magic School AI Pilot		\$ 1,000.00
Check	78310	Morning Glory, Inc.	3/28/2024	Bill #397343--Food Services		\$ 223.35
Check	78311	Plumas County Treasurer/Tax Collector	3/28/2024	Bill #032324--Secured Tax Roll for Fiscal Year : 07/01/23 - 06/30/24		\$ 226.66

2024-2025 CIF APPLICATION FOR NEW MULTI-SCHOOL MEMBERSHIP STATUS
(CIF Form 303 NEW)

THIS FORM MUST BE COMPLETED AND RETURNED TO YOUR CIF SECTION OFFICE NO LATER THAN MAY 31, 2024

CIF Section: Northern

Date Of Application: 04/17/24

Bylaw 303.B.(6)a.

- (i) All new applications must be received in the State Office prior to May 31 of the current school year for approval for the following school year.
- (ii) All fees must accompany the application and be received prior to May 31. The request will not be considered until the fees are submitted.
- (iii) Any late applications will be assessed a late fee of \$200; the fee must be attached or the application will not be considered. If a new application is not received by September 1 of the current school year, the school must also submit a statement as to the reason for the late application. This statement must accompany the late application. All late applications must be received by the CIF State Office by the last Friday in September to be considered for that school year.

PLEASE COMPLETE THIS FORM AND PROVIDE ALL SIGNATURES

Westwood High School

9-12

(CIF Member School requesting multi-school teams status)

(Grade levels involved)

4th & Greenwood Street, Westwood, CA 96137

(Street Address)

(City)

(Zip)

Paula Silva

(Principal designated to have administrative responsibility)

List school(s) or campus(es), and address to be unified with the above listed CIF member school for sports team purposes:

School Name: Thompson Peak Charter

Address: 995 Paiute LN, Susanville, CA 96130

Principal's Name: Stephanie Preston

Please specify, even though you are a continuation high school, whether your board of education considers the school an alternative school.

List reason(s) for request: Not a Continuation School

List sport(s) by team to be included (identify as student, boys, or girls): Football, Basketball, Volleyball, Golf, Softball, Baseball

☒ **Please check this box if you are applying for an exclusive multi-school relationship as per Bylaw 303.C.(1).**

CBEDS Enrollments (required)

CIF MEMBER SCHOOL: 9-12: 56 +

School/programs(s) to be unified: 9-12: 68 =

* Total # of students : 124

**CIF WILL INVOICE MEMBER SCHOOL THE
FOLLOWING AMOUNT FOR CIF STATE DUES**

* TOTAL # OF STUDENTS: 124
x \$ 0.98 =
CIF STATE DUES: \$ 121.52

The following signatures indicate that State CIF Rule 303 has been read and certifies that all the required conditions have been met for this multi-school status request (see attached CIF Bylaw 303):

Paula A Silva Westwood High School 04/08/24
(Signed) (School) (Date)

Buttman Boehlen WHS 4/17/24
(Signed) (School) (Date)

[Signature] Thompson Peak 4/29/24
(Signed) (School) (Date)

[Signature] TP (Date)

[Signature] (Date)

[Signature] (Date)

Principal, CIF Member School

President, Board of Education, CIF Member School

Principal, Non CIF School Involved (attach additional pages)

President, Board of Education, Non Member School

President, _____ (League)

Commissioner, _____ (CIF Section)

Permission to field multi-campus or unified sports teams as indicated in this application is granted for the 2024-2025 school year.

State CIF Executive Director

Date

COMMUNITY FACILITIES GRANT AGREEMENT

Grantee and Agency

This Grant Agreement (Agreement) dated _____, is a contract for receipt of grant funds under the Community Facility Grant program (7 C.F.R. part 3570, subpart B). These requirements do not supersede the applicable requirements for receipt of Federal funds stated in 2 C.F.R. Part 200, "UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS", which are incorporated by reference into this Agreement. Further, 7 C.F.R. part 3570, subpart B, and all relevant regulatory requirements apply to applicants and are also incorporated by reference into this Agreement.

This Agreement for the Project and Amount described below (the "Project Description") and for the Community Facilities grant, CFDA Number 10.766, is between the Grantee, a public body, nonprofit corporation or Indian tribe (you), and the United States of America acting through the Rural Housing Service (RHS or Agency).

I. GENERAL AWARD INFORMATION

1. Grantee Name & Address Long Valley Charter School PO Box 7 Doyle, CA 96109	2. Unique Entity ID. L7NVPZUMA397
	3. Case No. 04-018-*****0434
4. Federal Award Identification Number (FAIN)	5. Award Date 8/9/2021
6. Performance Start Date 8/9/2021	7. Performance End Date 9/30/2026
8. Amount of Federal Funds Obligated for this Action, 252,000.00 and Total Amount of Federal Funds Obligated 2,977,000	9. Amount of Matching/Other Funds (if applicable) 339,445.00
10. Total Project Cost (Budget Approved Amount) 3,707,152	11. Award as Percentage of Total Project Cost 6.79 %
12. Grantee Contact (Name, Title, Contact Info) Sherri Morgan, Executive Director 530-827-2395	13. Agency Contact (Name, Title, Contact Info) Jennifer Strauch, Community Programs Specialist (530) 233-4137 ext. 112
14. Description of Real Property covered by the grant 436-965 SUSAN DRIVE, DOYLE, CALIFORNIA	15. Description of Equipment covered by the grant ANY AND ALL EQUIPMENT ACQUIRED, PURCHASED OR REPAIRED WITH USDA GRANT FUNDS.

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 0575-0173 and 0575-0200. Public reporting for this collection of information is estimated to be approximately 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, completing, and reviewing the collection of information. All responses to this collection of information are voluntary. However, in order to obtain or retain a benefit, the information in this form is required by 7 CFR 3570-B, Community Facilities Grant Program, and Section 1002 of the American Rescue Plan Act. Rural Development has no plans to publish information collected under the provisions of this program. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Rural Development Innovation Center, Regulations Management Division at ICRMRequests@usda.gov.

The Agency has agreed to give the Grantee the Grant Funds, subject to the terms and conditions established by the Agency. Provided, however, that any Grant Funds actually advanced and not needed for grant purposes shall be returned immediately to the Agency. The Agency may terminate the grant in whole, or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the conditions of this Agreement or the applicable regulation.

II. RESPONSIBILITIES

A. Grantee. The Grantee shall cause said project to be completed within the total sums available to it, including Grant Funds, in accordance with any architectural or engineering reports, and any necessary modifications, prepared by Grantee and approved by the Agency as required by 7 C.F.R. part 3570. The Grantee will remain in compliance with all applicable laws, regulations, Executive Orders, and other generally applicable requirements for the duration of the Agreement including 7 C.F.R. part 3570, subpart B and 2 C.F.R. parts 200, 400, 415, 416, 417, 418, 421, and 422. The most commonly-referenced provisions are identified below.

1. **Financial and Program Management.** You must follow the financial and performance management requirements in 2 C.F.R. § 200.300-.309.

a. Financial Management. You must maintain a financial management system in compliance with 2 C.F.R. § 200.302.

b. Internal Controls. You must maintain internal controls in compliance with 2 C.F.R. § 200.303.

c. Payments. You must comply with the payment requirements described in 2 C.F.R. § 200.305. Payment must be requested by using the SF-270, "Request for Advance or Reimbursement" or SF-271, "Request for Reimbursement for Construction Programs" (as applicable). Receipts, hourly wage rate, personnel payroll records, or other documentation must be provided upon request from RHS if the request is for an advance; otherwise, the documentation must be provided at the time of the request. Requests for payment must be sent to the Agency contact listed in Section I.14.

d. Revisions of the Work Plan and Budget. You must complete all elements of the Work Plan in Attachment A in accordance with that Attachment and must use project funds only for the purposes and activities specified in Attachment A - Approved Work Plan and Budget. You must further complete the outcomes shown for each Work Plan items within the time and scope constraints shown in Attachment A. You must report any changes and request prior approvals in accordance with 2 C.F.R. § 200.308.

e. Period of Performance. You may only incur costs chargeable to the award in accordance with 2 C.F.R. § 200.309.

f. Bonding. You must maintain your fidelity bond coverage in the amount of \$ 37,800.00 for the Period of Performance of the award. (See 2 C.F.R. § 200.304)

- g. Program Income.** You must comply with the requirements of 2 C.F.R. § 200.307. Additionally, if program income is earned during the period of performance, you may use it in accordance with 2 C.F.R. § 200.307(e)(2), provided that you inform us in writing of your intent prior to the award date. However, if you earn program income in excess of what can be used under 2 C.F.R. § 200.307(e)(2) or if you earn unanticipated program income, you must comply with 2 C.F.R. § 200.307(e)(1). Costs incidental to the generation of program income may be deducted from gross income to determine program income, provided these costs have not been charged to the award.
2. **Procurement and Property Standards.** You must follow the procurement standards requirements in 2 C.F.R. § 200.310-.326.
3. **Performance and Financial Monitoring and Reporting.** You must follow the requirements in 2 C.F.R. Part 170, including Appendix A, and 2 C.F.R. § 200.327-.329, and submit reports as outlined below. Unless otherwise directed in the addendum to this Agreement, the reports are due as indicated below.
- a. Form SF-425, “Financial Status Report.”** Reports are due 30 calendar days after the reporting period ends. A final report is due within 120 days after the Performance End Date specified in Section I.8. of this Agreement or at the completion of your project, whichever date is sooner. Your reporting periods are below (mark one):
- ☐ Annually: January 1 - December 31
- ☐ Annually: July 1 - June 30
- ☒ Semi-Annually: January 1 – June 30 and July 1 – December 31
- ☐ Semi-Annually: April 1 – September 30 and October 1 – March 31
- ☐ Quarterly: January 1 – March 31, April 1 – June 30, July 1 – September 30, October 1 – December 31
- b. Performance Reports.** SF-PPR, “Performance Progress Report” is due 30 calendar days after the reporting period ends. A final report is due within 120 days after the Performance End Date specified in Section I.8. of this Agreement or at the completion of your project, whichever date is sooner. Your reporting periods are below (mark one):
- ☐ Annually: January 1 - December 31
- ☐ Annually: July 1 - June 30
- ☒ Semi-Annually: January 1 – June 30 and July 1 – December 31
- ☐ Semi-Annually: April 1 – September 30 and October 1 – March 31
- ☐ Quarterly: January 1 – March 31, April 1 – June 30, July 1 – September 30, October 1 – December 31

The performance narrative on the Performance Project Report shall include, but is not limited to, the following:

- i. Describe the activities that the funds reflected in the financial status report were used for;
- ii. A comparison of actual accomplishments to the objectives established for that period;
- iii. Reasons why established objectives were not met, if applicable;
- iv. Problems, delays, or adverse conditions which will affect attainment of overall project objectives, prevent meeting time schedules or objectives, or preclude the attainment of project work elements during established time periods. This disclosure shall be accompanied by a statement of the action taken or planned to resolve the situation;
- v. Objectives and timetables established for the next reporting period;

The final report (due 120 calendar days after the period of performance end date) will also address the following:

- i. What have been the most challenging or unexpected aspects of this program?
- ii. What advice, best practices, and actions would you recommend to other organizations planning a similar program that would increase the success of their program? Please include strengths and limitations of the program. If you had the opportunity, what would you have done differently?

4. **Operations.** The Grantee will manage, operate and maintain the facility, including this project if less than the whole of said facility, continuously in an efficient and economical manner in accordance with 7 C.F.R. § 3570.61(e).
5. **Funding.** The Grantee will not use grant funds to replace any financial support previously provided or assured from any other source. The Grantee agrees that the Grantee's level of expenditure for the Project shall be maintained and not reduced as a result of Grant Funds in accordance with 7 C.F.R. § 3570.66.
6. **Default.** Upon any default under its representations or agreements contained in this instrument, 2 C.F.R. Part 200, or 7 C.F.R. Part 3570, Grantee, at the option and demand of the Agency, will immediately repay to the Agency the Grant Funds with any legally permitted interest from the date of the default. Default by the Grantee will constitute termination of the grant thereby causing cancellation of Federal assistance under the grant. The provisions of this Agreement may be enforced by the Agency, at its option and without regard to prior waivers of previous defaults by Grantee, by judicial proceedings to require specific performance of the terms of this Agreement or by such other proceedings in law or equity, in either Federal or State courts, as may be deemed necessary by the Agency to assure compliance with the provisions of this Agreement and the laws and regulations under which this grant is made.

7. **Real Property.** Use the real property including land, improvements, structures, and appurtenances thereto, for authorized purposes of the grant as long as needed and in accordance with 2 C.F.R. § 200.311; 2 C.F.R. § 200.312; 7 C.F.R. § 15.4(a)(2) and 7 C.F.R. § 3570.92. In accordance with Title VI of the Civil Rights Act of 1964, deeds for real property must comply with the requirements for the Reverter and Habendum clauses.
 - a. Title to real property shall vest in the Grantee subject to the condition that the Grantee shall use the real property for the authorized purpose of the original grant as long as needed.
 - b. The Grantee shall obtain the Agency's approval to use the real property in other projects when the Grantee determines that the property is no longer needed for the original grant purposes. Use in other projects shall be limited to those under other Federal grant programs or programs that have purposes consistent with those authorized for support by the Agency.
 - c. When the real property is no longer needed, as provided in paragraphs (a) and (b) above, the Grantee shall request disposition instructions from the Agency. The Agency will observe the following rules in the disposition instructions:
 - i. The Grantee may be permitted to retain title after it compensates the Federal government in an amount computed by applying the Federal percentage of participation in the cost of the original Project to the fair market value of the property;
 - ii. The Grantee may be directed to sell the property under guidelines provided by the Agency and pay the Federal government an amount computed by applying the Federal percentage of participation in the cost of the original Project to the proceeds from sale (after deducting actual and reasonable selling and fix-up expenses, if any, from the sales proceeds). When the Grantee is authorized or required to sell the property, proper sales procedures shall be established that provide for competition to the extent practical and result in the highest possible return;
 - iii. The Grantee may be directed to transfer title to the property to the Federal government provided that in such cases the Grantee shall be entitled to compensation computed by applying the Grantee's percentage of participation in the cost of the program or Project to the current fair market value of the property;
8. **Equipment.** Abide by the following conditions pertaining to equipment which is furnished by the Agency or acquired wholly or in part with Grant Funds. Equipment is defined at 2 C.F.R. § 200.33 and is tangible, non-expendable personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

a. **Use of equipment.** The Grantee shall use the equipment in the Project for which it was acquired as long as needed. When no longer needed for the original project, the Grantee shall use the equipment in connection with its other federally sponsored activities, if any, in the following order of priority:

- i. Activities sponsored by the Agency.
- ii. Activities sponsored by other Federal agencies.

b. **Use of equipment.** During the time that equipment is held for use on the project for which it was acquired, the Grantee shall make it available for use on other projects if such other use will not interfere with the work on the project for which the property was originally acquired. First preference for such other use shall be given to the Agency sponsored projects. Second preference will be given to other federally sponsored projects.

c. **Disposition of equipment.** When the Grantee no longer needs the property as provided in paragraph 1 (a) and (b) above, the equipment may be sold or used for other activities in accordance with 2 C.F.R. § 200.313 and 7 C.F.R. §15.4(a)(3) :

- i. Equipment with a current fair market value of less than \$5,000. The Grantee may use the property for other activities without reimbursement to the Federal government or sell the property and retain the proceeds.
- ii. Equipment with a current fair market value of \$5,000 or more. The Grantee may retain the property for other uses provided that compensation is made to the Agency. The amount of compensation shall be computed by applying the percentage of Federal participation in the cost of the original Project to the current fair market value of the property. If the Grantee has no need for the equipment and the equipment has further use value, the Grantee shall request disposition instructions from the Agency.
- iii. The Agency shall determine whether the equipment can be used to meet RHS or its successor agency's requirements. If no such requirements exist, the availability of the property shall be reported, in accordance with the guidelines of the Federal Property Management Regulations (FPMR), to the General Services Administration by the Agency to determine whether a requirement for the equipment exists in other Federal agencies. They shall issue instructions to the Grantee no later than 120 days after the Grantee's request and the following procedures shall govern:

- If so instructed or if disposition instructions are not issued within 120 calendar days after the Grantee's request, the Grantee shall sell the equipment and reimburse the Agency an amount computed by applying to the sales proceeds the percentage of Federal participation in the cost of the original project or program. However, the Grantee shall be permitted to deduct and retain from the Federal share 10 percent of the proceeds or \$500, whichever is less, for the Grantee's selling and handling expenses.
 - If the Grantee is instructed to ship the property elsewhere, the Grantee shall be reimbursed by the benefiting Federal agency with an amount which is computed by applying the percentage of the Grantee participation in the cost of the original grant Project or program to the current fair market value of the equipment plus any reasonable shipping or interim storage costs incurred.
 - If the Grantee is instructed to otherwise dispose of the equipment, the Grantee shall be reimbursed by the Agency for such costs incurred in its disposition.
- d. The Grantee's property management standards for equipment shall be in accordance with 2 CFR § 200.313 and shall include:
- i. Property records which accurately provide for: a description of the equipment; manufacturer's serial number or other identification number; acquisition date and cost; source of the equipment; percentage (at the end of budget year) of Federal participation in the cost of the Project for which the equipment was acquired; location, use, and condition of the equipment and the date the information was reported; and ultimate disposition data including sales price, or the method used to determine current fair market value if the Grantee reimburses the Agency for its share.
 - ii. A physical inventory of equipment shall be taken, and the results reconciled with the equipment records at least once every two years to verify the existence, current utilization, and continued need for the equipment.
 - iii. A control system shall be in effect to ensure adequate safeguards to prevent loss, damage, or theft of the equipment. Any loss, damage, or theft of equipment shall be investigated and fully documented.
 - iv. Adequate maintenance procedures shall be implemented to keep the equipment in good condition.
 - v. Proper sales procedures shall be established for unneeded equipment which would provide for competition to the extent practicable and result in the highest possible return;

9. **Earned Interest.** Grantee agree to account for and to return to Agency interest earned on grant funds pending their disbursement for program purposes when the Grantee is a unit of local government. States and agencies or an instrumentality of a State shall not be held accountable for interest earned on Grant Funds pending their disbursement.
10. **Record Retention and Access.** You must retain records related to this work performed under this Agreement and allow access to them in accordance with 2 C.F.R. § 200.333-.337.
11. **Closeout.** You must comply with the closeout requirements in 2 C.F.R. § 200.344.
12. **Post-Closeout Adjustments and Continuing Responsibilities.** You must continue to comply with the requirements in 2 C.F.R. § 200.345 even after the Period of Performance for this Agreement has ended.
13. **Cost Principles.** You must comply with the provisions in 2 C.F.R. Part 200, Subpart E.
14. **Audits.** You must comply with the provisions in 2 C.F.R. Part 200, Subpart F.
15. **Civil Rights Compliance.** Unless otherwise provided in the addendum, you must comply with Executive Order 12898, Executive Order 13166- Limited English Proficient, the Americans with Disabilities Act of 1990, Title VI of the Civil Rights Act of 1964, and Section 504 of the Rehabilitation Act of 1973 as applicable. You must make the public facility or services available to all persons in the Grantee's service area without discrimination as to race, color, religion, sex, national origin, age, marital status or physical or mental disability at reasonable rates, including assessments, taxes, or fees. You may make modifications as long as they are reasonable and nondiscriminatory. Your compliance shall include collection and maintenance of data on race, sex, and national origin of your membership, ownership, and employees. This data must be available to us for Civil Rights Compliance Reviews. You must submit to a post-award compliance review conducted after the final disbursement of grant funds has occurred.
16. **Execute Agreements.** The Grantee will execute any agreements required by the Agency which the Grantee is legally authorized to execute. If any such agreement has been executed by the Grantee as a result of a loan being made to the Grantee by the Agency contemporaneously with the making of this grant, that agreement applies equally to the grant and another identical agreement need not be executed in connection with this grant.

17. **Universal Identifier and Central Contractor Registration.** The Grantee must have a Unique Entity ID number in order to apply for, receive, and report on a Federal award. Additionally, the Grantee must comply with the additional requirements set forth in Attachment C regarding the Unique Entity ID Requirements and the Central Contractor Registry (CCR) Requirements found at 2 CFR Part 25, including Appendix A. For the purposes of this Agreement, “you” in Attachment B shall mean “Grantee” as defined hereunder;
 18. **Federal Funding Accountability and Transparency Act.** The Grantee is responsible for complying with all requirements of the Federal award. For all Federal awards, this includes the provisions of the Federal Funding Accountability and Transparency Act (FFATA), which includes requirements on executive compensation, and also requirements implementing the Act for the Grantee at 2 CFR Part 25 Financial Assistance Use of Universal Identifier and Central Contractor Registration and 2 CFR Part 170 Reporting Subaward and Executive Compensation Information. See also statutory requirements for whistleblower protections at 10 U.S.C. 2409, 41 U.S.C. 4712, 10 U.S.C. 2324, 41 U.S.C. 4304 and 4310. See also 2 C.F.R. § 200.11-200.113.
 19. Not encumber, transfer or dispose of the property or any part thereof, furnished by the Agency or acquired wholly or in part with Agency funds without the written consent of the Agency except as provided in paragraph 8 (c).
 20. Not duplicate other Project purposes for which monies have been received, are committed, or are applied to from other sources (public or private).
- B. **Rural Housing Service (RHS).** RHS has agreed to give the Grantee the grant funds, subject to the terms and conditions established by RHS. Provided, however, that any grant funds actually advance and not needed for grant purposes shall be returned immediately to RHS. RHS may terminate the grant in whole, or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the conditions of this Agreement or the applicable regulation. RHS shall remain in compliance with all applicable laws, regulations, Executive Orders, and other generally applicable requirements for the duration of the Agreement. The most commonly-referenced provisions are identified below.
1. **Payments.** We will advance or reimburse funds up to the Award Amount identified in Section I.9 upon the Grantee’s proper request according to Section II.A.1.c.
 2. **Monitoring and Enforcement.** We will monitor the project to ensure that you are in compliance with the terms of the award. If we find that you are not in

compliance, we will enforce the terms of this Agreement using the provisions of 2 C.F.R. § 200.338-.342.

- a. Will assist Grantee, within available appropriations, with such technical assistance as Agency deems appropriate in planning the Project and coordinating the plan with local official comprehensive plans for essential community facilities and with any State or area plans for the area in which the project is located.
 - b. At its sole discretion and at any time may give any consent, deferment, subordination, release, satisfaction, or termination of any or all of Grantee's grant obligations, with or without valuable consideration, upon such terms and conditions as Agency may determine to be (1) advisable to further the purpose of the grant or to protect Agency's financial interest therein and (2) consistent with both the statutory purposes of the grant and the limitations of the statutory authority under which it is made.
3. **Termination of This Agreement.** This Agreement may be terminated for cause in the event of default on the part of the Grantee or for convenience of the Agency and Grantee prior to the date of completion of the grant purpose. Termination for convenience will occur when both the Grantee and Agency agree that the continuation of the Project will not produce beneficial results commensurate with the further expenditure of funds. In all cases termination and notification will be in accordance with 2 C.F.R. § 200.339 and 200.340.

C. **Both Parties.** The Grantee and RHS agree to the following:

1. **Invalid Clauses.** The invalidity of any one or more phrases, clauses, sentences, paragraphs, or provisions of this Agreement shall not affect the remaining portions of the Agreement.
2. **Conflict between this Agreement and Other Applicable Regulations or Laws.** If there is a conflict between this Agreement and the applicable Program Regulation, the applicable Program Regulation shall prevail. If there is a conflict between this Agreement and another law or regulation, RHS shall seek a legal opinion to determine which provision applies.
3. **Dates.** When the date fixed for the performance of an act under this Agreement is on a weekend or Federal holiday, then the performance by the close of business on the next Federal work day shall have the same force and effect as if made performed or exercised on the specified date.

The signatories below certify that they have authority to enter into this Agreement.

Approved by an Authorized Representative of the Grantee:

Name (Please Print)

Sherri Morgan

Executive Director/Superintendent, Long Valley Charter School

Title (Please Print)

Signature

4/30/2024

Date

Approved by the United States of America, Rural Housing Service by:

Name (Please Print)

Jennifer Strauch

Community Programs Specialist

Title (Please Print)

Signature

Date

Attachment A

Approved Work Plan and Budget

(The work plan must have time, scope, and outcome entries for each task.)

Improvements

The subject property is currently improved with a school. There are seven classroom buildings, five of which are portables. Of the five portables, two of the portables are installed on permanent foundations. Three of the portable classroom buildings are not installed on permanent foundations. In addition, there is one pumphouse/well building, a small shed, and two storage garage buildings associated with the subject property. The gross building area is 16,444 ± square feet. The buildings house ten classrooms, a library, two offices, a multipurpose room, a kitchen, five storage areas and ten restrooms. In addition, a parking area and a bus loading area are located adjacent to Susan Drive. There are two basketball courts, a baseball diamond, a soccer field, two playground areas and extensive irrigated landscaping associated with the property.

The subject proposed remodel/new construction project includes upgrades to the main school building, the modular buildings, the concrete sidewalks, and the classroom building to provide required ADA paths of travel and access to all buildings. The parking lot will be sealcoated and 12 new parking stalls will be installed. In addition, a new 8,140± square foot gym building with two classrooms, eight individual restroom stalls (two of which will be handicap equipped), and a storage area will be constructed. The gross building area after the proposed project is completed will be 24,584± square feet.

Parking

The existing subject asphalt paved parking area includes 19 striped parking spaces, 2 of which are handicap designated. In addition, there is space for bus loading. The proposed remodel/new construction project reconfigures the parking area adjacent to Susan Drive to add 12 parking spaces. The total parking spaces available "Upon Completion" of the proposed remodel/new construction project is 31 spaces.

ATTACHMENT B**I. Reporting Executive Compensation.****A. Reporting Total Compensation of Recipient Executives.**

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if:
 - a. the total Federal funding authorized to date under this award is \$25,000 or more;
 - b. in the preceding fiscal year, you received
 - i. 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards);
 - c. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.html>)
2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:
 - a. As part of your registration profile at <http://www.ccr.gov>.
 - b. By the end of the month following the month in which this award is made, and annually thereafter.

B. Reporting of Total Compensation of Subrecipient Executives.

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if
 - a. in the subrecipient's preceding fiscal year, the subrecipient received—
 - i. 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 C.F.R. § 170.320 (and subawards); and
 - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - b. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
 - a. To the recipient.
 - b. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.
- C. *Exemptions.* If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:
1. Subawards, and
 2. The total compensation of the five most highly compensated executives of any subrecipient.
- D. *Definitions.* For purposes of this award term:
1. *Entity* means all of the following, as defined in 2 CFR part 25:
 - a. A Governmental organization, which is a State, local government, or Indian tribe;
 - b. A foreign public entity;
 - c. A domestic or foreign nonprofit organization;
 - d. A domestic or foreign for-profit organization;
 - e. A Federal agency, but only as a subrecipient under an award or subaward to a
 - f. non-Federal entity.
 2. *Executive* means officers, managing partners, or any other employees in management positions.
 3. *Subaward:*
 - a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - b. The term does not include your procurement of property and services needed to carry out the project or program.
 - c. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.
 4. *Subrecipient* means an entity that:
 - a. Receives a subaward from you (the recipient) under this award; and
 - b. Is accountable to you for the use of the Federal funds provided by the subaward.
 5. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 C.F.R. § 229.402(c)(2)):
 - a. *Salary and bonus.*
 - b. *Awards of stock, stock options, and stock appreciation rights.* Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - c. *Earnings for services under non-equity incentive plans.* This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - d. *Change in pension value.* This is the change in present value of defined benefit and actuarial pension plans.
 - e. *Above-market earnings on deferred compensation which is not tax-qualified.*
 - f. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

ATTACHMENT C**I. System for Award Management and Universal Identifier Requirements**

A. Requirement for Registration with the General Services Administration's System for Award Management. Unless you are exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain the currency of your information in the CCR until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.

B. Requirement for Unique Entity ID Numbers.

The Grantee must have a Unique Entity ID number in order to apply for, receive, and report on a Federal award. The DUNS Number is no longer valid for federal award identification. On April 4, 2022, the Unique Entity ID from SAM.gov is now the authoritative identifier for those doing business with the federal government.

C. Definitions. For purposes of this award term:

1. System for Award Management (SAM) means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM Internet site (currently at <http://www.sam.gov>).
2. The Unique Entity ID from SAM.gov is now the authoritative identifier for those doing business with the federal government. The Unique Entity ID is generated in SAM.gov. If you are registered in SAM.gov (active or not), you already have a Unique Entity ID. It is viewable at SAM.gov. If you are new to SAM.gov and will be registering for the first time, you will get your Unique Entity ID (SAM) during registration.
3. Entity, as it is used in this award term, means all of the following, as defined at 2 CFR part 25, subpart C:
 - a. A Governmental organization, which is a State, local government, or Indian Tribe;
 - b. A foreign public entity;
 - c. A domestic or foreign nonprofit organization;
 - d. A domestic or foreign for-profit organization; and
 - e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.
4. Subaward:
 - a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - b. The term does not include your procurement of property and services needed to carry out the project or program.
 - c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.



BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

3536 Butte Campus Drive, Oroville, CA 95965

GRANT AGREEMENT K-12 STRONG WORKFORCE PROGRAM NORTH FAR NORTH REGIONAL CONSORTIUM

This Grant Agreement is made and entered into as of the latest date on the signature page of this Grant Agreement by and between the Butte-Glenn Community College District (hereinafter referred to as "District") and **Long Valley Charter School** (hereinafter referred to as "Grantee"). District and Grantee may be referred to individually as a "Party" and collectively as the "Parties" in this Grant Agreement.

RECITALS

WHEREAS, the District has been designated as the Regional Consortium Fiscal Agent on behalf of the North Far North Regional Consortium (hereinafter referred to as "NFN Regional Consortium") for the purpose of implementing the K-12 Strong Workforce Program (hereinafter referred to as "K12 SWP") established by Education Code §§ 88827-88833.

WHEREAS, the District shall receive K12 SWP funds allocated for the NFN Regional Consortium from the California Community Colleges Chancellor's Office (hereinafter referred to as "Sponsor"), and is responsible to distribute funding and monitor sub-grants once funding decisions have been authorized by the NFN Regional Consortium pursuant to Education Code §§ 88827-88833.

WHEREAS, the NFN Regional Consortium has been approved by the California Community Colleges Chancellor's Office.

WHEREAS, the Grantee is one or more, or any combination, of the following: (1) School district; (2) County office of education; (3) Charter school; (4) Regional occupational center or program operated by either a joint powers authority or by a county office of education; is located within the boundaries of the NFN Regional Consortium; and desires to engage in regional efforts to align workforce, employment and education services.

NOW, THEREFORE, the parties mutually agree as follows:

- SCOPE OF WORK.** The Grantee shall perform the work set forth in Exhibit A, the Grantee's K12 Strong Workforce Program Application submitted pursuant to the Request for Applications K12 Strong Workforce Program, which is attached hereto and incorporated by reference in this Grant Agreement (hereinafter referred to as "Work").
- K12 SWP SPECIFIC TERMS AND CONDITIONS.** The Grantee shall comply with the terms and conditions in Exhibit B, (1) K12 Strong Workforce Program: Grantee Guidelines and Requirements; (2) K12 Strong Workforce Program: Program-Specific Legal Terms and Conditions; (3) Guidelines, Definitions and Allowable Expenditures and (4) Regional Funding Distribution Based on ADA, which is attached hereto and incorporated by this reference in this Grant Agreement. The terms and conditions provide further guidance for the administration of this Grant Agreement.
- PERIOD OF PERFORMANCE.** The period of performance for this Grant Agreement shall commence on **January 1, 2024** and shall expire on **June 30, 2026**, unless extended by written amendment to this Grant Agreement or terminated earlier in accordance with the termination provisions of this Grant Agreement.

4. **KEY PERSONNEL.** The performance under this Grant Agreement shall be under the direction of the respective Party's Authorized Representative for Technical Matters as specified in the Authorized Representatives provision of this Grant Agreement.
5. **AWARD OF FUNDS.** The total amount of funds made available for payment to Grantee for Work performed under this Grant Agreement are awarded at **\$50,000.00** (hereinafter referred to as the "Grant Award"). The awarded amount is fixed and based upon the amounts specified in Exhibit A, the Grantee's K12 Strong Workforce Program Application submitted pursuant to the Request for Applications K12 Strong Workforce Program. In no event shall the District be liable for payment to Grantee which would result in cumulative payment under this Grant Agreement exceeding the total allocated funds unless this Grant Agreement is modified in writing in accordance with this Grant Agreement.
6. **BUDGET.** The costs and categories of costs approved to fund the Grantee's performance of the Work are detailed in Exhibit A, the Grantee's K12 Strong Workforce Program Application submitted pursuant to the Request for Applications K12 Strong Workforce Program.
7. **ALLOWABLE COSTS.** The allowability of costs under this Grant Agreement shall be determined in accordance with the terms of this Grant Agreement and the terms set forth in Exhibit B, Guidelines, Definitions, and Allowable Expenditures.
8. **INVOICING.**
 - A. The Grantee shall submit an invoice for an advance payment of seventy percent (70%) of the total amount of the Grant Award after this Grant Agreement is fully executed.
 - B. The Grantee shall submit an invoice and accompanying documentation as required by NFN Regional Consortium upon completion of all reports due at the time the invoice is submitted for a progress payment of twenty percent (20%) of the total amount of this Grant Award.
 - C. The Grantee shall submit an invoice and accompanying documentation as required by the NFN Regional Consortium upon completion of all reports due at the time the invoice is submitted for the final payment of ten percent (10%) of the total amount of the Grant Award.
 - D. Grantee's invoices must be submitted to the District's Authorized Representative for Business Matters for approval.
9. **PAYMENT.** District will make payment on all approved invoices in accordance with the terms of this Grant Agreement. A progress payment of twenty percent (20%) will be made upon review of Quarterly Expenditure and Progress Reports and Grantee's expenditure of seventy percent (70%) of total Grant Award. Payment of the final ten percent (10%) will be made upon review and approval by the NFN Regional Consortium of Quarterly Expenditure and Progress Reports and the end-of-project Final Report. Payment shall be contingent upon the receipt of funding from the Sponsor and upon the Grantee's compliance with the terms and conditions of this Grant Agreement. All payments shall be subject to correction and adjustment upon audit or any disallowance. The Grantee is solely responsible for reimbursing the District for amounts paid the Grantee but (i) disallowed under the terms of this Grant Agreement or (ii) upon termination of this Grant Agreement, unexpended or unobligated balance of funds advanced.
10. **SEPARATE ACCOUNTING.** The Grantee will establish a separate account for each project application specified in this Grant Agreement and will use the funds as allowed under the K12 SWP to perform the Work specified in this Grant Agreement. As applicable, the Grantee shall also establish and maintain such accounting and documentation of matching expenditures of the Grantee to satisfy the requirements of the Sponsor.

11. **USE OF FACILITIES AND EQUIPMENT.** The Grantee will furnish the facilities and equipment necessary to perform and complete the Work under this Grant Agreement, and District has rights to inspect facilities furnished.
12. **AUDIT.** Grantee agrees that the District, the Sponsor, the Bureau of State Audits, and other appropriate state or federal oversight agency, or their designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Grant Agreement. Grantee agrees to maintain such records for possible audit for a minimum of three (3) years after the final payment or until any audit findings have been resolved, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include a similar right of District, the Sponsor, the Bureau of State Audits, any other appropriate state or federal oversight agency, or their designated representative(s), to audit records and interview staff in any subcontract related to the performance of this Grant Agreement.
13. **PROGRESS REPORTS.** The Grantee shall submit progress and fiscal reporting as outlined in Exhibit B, K12 Strong Workforce Program: Grantee Guidelines and Requirements, 2020, Section 4 Reporting Requirements.
14. **AUTHORIZED REPRESENTATIVES.** For the purpose of this Grant Agreement, the individuals identified below are hereby designated representatives of the respective parties.

For the District.	Technical Matters:	Blaine Smith Executive Director NFN Regional Consortium Butte-Glenn Community College District 3536 Butte Campus Dr. Oroville, CA 95965
	Business Matters:	Allison Travis-Bee Program Coordinator NFN Regional Consortium Butte-Glenn Community College District 3536 Butte Campus Dr. Oroville, CA 95965
	Authorized Official:	Scott Thomason Interim Vice President for Administration Butte-Glenn Community College District 3536 Butte Campus Drive Oroville, CA 95965
For the Grantee.	Technical Matters:	Sherri Morgan Long Valley Charter 436-965 Susan Drive Doyle, CA 96109
	Business Matters:	El Roper Long Valley Charter 436-965 Susan Drive Doyle, CA 96109

Authorized Official: Sherri Morgan
Long Valley Charter
436-965 Susan Drive
Doyle, CA 96109

15. **INDEPENDENT CONTRACTOR.** For the purpose of this Grant Agreement and all work and services specified herein, the Parties shall be, and shall be deemed to be, independent contractors and not agents or employees of the other party.
16. **ASSIGNMENT.** The Grantee may not assign, transfer, or subcontract any part of this Grant Agreement, any interest herein or claims hereunder, without the prior, written approval of the District and Sponsor.
17. **CANCELLATION.** Either of the Parties may at any time cancel this Grant Agreement, with or without cause, by giving thirty (30) days advance written notice to the other Party which shall commence on the date of mailing of the written notice by certified mail or personal delivery. Thereafter, this Grant Agreement shall become null and void except for the portion or portions of payment herein agreed upon for which expenses have been necessarily incurred in the performance of this Grant Agreement.
18. **APPROPRIATED FUNDS.** The continuation of this Grant Agreement shall be subject to sufficient appropriated funds being received by District to administer and support the K12 SWP. In the event sufficient funds are not available or are discontinued at any time, the District may immediately cancel this Grant Agreement by delivering written notice to the Grantee.
19. **GENERAL RELEASE.** The Grantee's acceptance of payment of the final invoice under this Grant Agreement shall release the District from all claims of the Grantee, and from all liability to the Grantee concerning the Work, except where such claims or liabilities arise from any negligent act, error or omission of the District.
20. **USE OF NAME.** Neither of the Parties shall make use of this Grant Agreement, or use the other's name or that of any member of the other's staff for publicity or advertising purposes without prior written approval of the other Party. This restriction shall not include internal documents available to the public that identify the existence of the Grant Agreement.
21. **AMENDMENTS.** The Parties may make changes to the terms of this Grant Agreement. Any such changes shall be in the form of a written amendment signed by authorized representatives of the Grantee and the District.
22. **INDEMNIFICATION.**
 - A. The Grantee shall defend, indemnify and hold District, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Grant Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions or willful misconduct of Grantee, its officers, employees, or agents.
 - B. The District shall defend, indemnify and hold Grantee, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Grant Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions or willful misconduct of District, its officers, employees or agents.

- C. This indemnification provision shall survive termination of the Agreement and remain in effect.
23. **INSURANCE.** The Grantee at its sole cost and expense, shall insure its activities in connection with this Grant Agreement and maintain in force for the duration of this Grant Agreement insurance policies and requirements as follows.
- A. Commercial General Liability insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage.
 - B. Automobile Liability insurance with a combined single limit of not less than \$1,000,000 per accident for bodily injury and property damage with respect to the Grantee's owned, hired, and non-owned vehicles.
 - C. Workers' Compensation insurance as required under California State law.
 - D. Employer's Liability insurance with limits of not less \$1,000,000 each accident, \$1,000,000 each employee, \$1,000,000 policy limit for bodily injury or disease.
 - E. Professional Liability insurance covering acts, errors, mistakes, and omissions arising out of the work or services performed by Grantee, or any person employed by the Agreement, with a limit of not less than \$1,000,000 each claim.
 - F. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the District and the Grantee against other insurable risks relating to performance of this Agreement.
 - G. Insurance shall be issued by an insurance company(ies) licensed in California with a current A.M. Best rating of A:VII or better.
 - H. The Commercial General Liability and Auto Liability coverages shall be endorsed to name "Butte-Glenn Community College District, its trustees, officers, agents, employees, and volunteers" as additional insureds as their interest may appear.
 - I. All insurance policies shall be endorsed to provide for thirty (30) days' advance written notice to the District of cancellation, suspension, or any material change of the required insurance coverage.
 - J. The Grantee's insurance must be primary, and any insurance or self-insurance maintained by the District shall not contribute to it. The coverages required under this Section shall not limit the Grantee's liability. If any part of this Grant Agreement is assigned or subcontracted, these insurance requirements also apply to all assignees and subcontractors.
 - K. The Grantee may fulfill its insurance obligations under this paragraph by self-insurance pursuant to an established plan operated in accordance with accepted insurance practices.
 - L. Prior to commencing the Work under this Grant Agreement, Grantee shall furnish District with certificates of insurance and original endorsements evidencing the coverage, limits, and conditions required by this Grant Agreement.
24. **NOTICES.** Any notice required or permitted by this Grant Agreement shall be in writing and shall be delivered by (i) personal delivery; (ii) certified mail; or (iii) electronic mail to the respective party's Authorized Official.

25. **APPLICABLE LAW.** This Grant Agreement shall be interpreted and governed by applicable federal laws and State of California laws.
26. **ENTIRE AGREEMENT.** This Grant Agreement, together with the Exhibits attached hereto, express the complete agreement of the Grantee and the District and supersedes all prior understandings regarding the Work.
27. **COUNTERPARTS AND ELECTRONIC SIGNATURES.** This Grant Agreement may be executed in one or more counterparts, and counterparts may be exchanged by facsimile, electronic mail or other electronic transmission, each of which will be deemed an original, but all of which together constitute one and the same instrument.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the respective parties have executed this Grant Agreement on the dates indicated below.

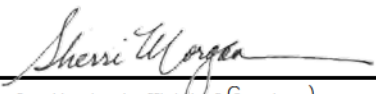
BUTTE-GLENN COMMUNITY COLLEGE DISTRICT LONG VALLEY CHARTER

By: _____
(Signature of authorized official of District.)

Name: Scott Thomason

Title: Interim Vice President for Administration

Date: _____

By: 
(Signature of authorized official of Grantee.)

Name: Sherri Morgan

Title: Executive Director/ Superintendent

Date: 5/2/2024

Exhibits

- A -** Scope of Work: Grantee's K12 Strong Workforce Program Application submitted pursuant to the Request for Applications K12 Strong Workforce Program
- B -** Request for Applications K12 Strong Workforce Program 2023
Appendix A: K12 Strong Workforce Program: Grantee Guidelines and Requirements
Appendix B: K12 Strong Workforce Program: Program-Specific Legal Terms and Conditions
Appendix C: Guidelines, Definitions, and Allowable Expenditures
Appendix D: Regional Funding Distribution Based on ADA

TO BE COMPLETED BY DISTRICT ONLY

The person preparing this contract must complete this section and obtain appropriate initials before contract will be approved.

Initiating Department:	NFNRC	Preparer's Name & ID:	Allison Travis-Bee #3005411	Phone:	2830
Vendor Name:	Long Valley Charter	Vendor ID:	3504748		
PO Description (Max. 25 characters):	K12 Strong Workforce Program, Year 6 Allocation				
Budget Code:	12.241.500.1.601023.55100	PO Amount:	\$50,000.00		
Contract Monitor Name (Person Who Approves Invoices):	ALLISON TRAVIS-BEE			Phone:	2830
Dept. Dean/Director Initials:		Dept. Vice President Initials:			
Business Contracts Approval:		Purchase Order Number:			

**GRANT AGREEMENT
K-12 STRONG WORKFORCE PROGRAM
EXHIBIT A**

SCOPE OF WORK

Grantee shall furnish all the necessary services, qualified personnel, material, equipment, and facilities as needed to perform all tasks specifically set forth in the Grantee's K12 Strong Workforce Program Application submitted pursuant to the Request for Applications K12 Strong Workforce Program, which is attached hereto and incorporated by reference in this Grant Agreement.

Expanding Agriculture and Natural Resources Pathways CERTIFIED

Details

Pathway Improvement Name *

Expanding Agriculture and Natural Resources Pathways

Region within which applying

North/Far North

Start Date

04/30/2024

End Date

06/30/2026

Assurances

This Pathway/Program Work Plan is:

✓

In compliance with K12 SWP legislation ([Ed Code 88827](#)) - 88828(c)(8)(C):

- All partners will report outcomes and financials in the NOVA and Cal-PASS Plus Systems.

✓

Aligned with your district(s)/partner district(s) 2023-24 LCP

✓ Informed by, aligned with, and expands upon your region's Strong Workforce Program Regional Plan and planning efforts occurring through the Strong Workforce Program.

✓ Informed by Labor Market Information and regional priorities.

✓ Staffed by skilled teachers or faculty and provides professional development opportunities for those teachers or faculty members.

All LEAs will:

✓

In addition, to ensure that the K12 SWP legislative reporting requirements are met, all grant recipients, both lead and partnering LEAs, are required to do the following until an MOU is executed between CDE and CCCCCO for information sharing on K-12 data:

1. Sign an MOU with Cal-PASS Plus to facilitate the sharing of data with the Cal-PASS Plus data system (if not already done so);
2. Maintain a current MOU with Cal-PASS Plus throughout the life of the awarded grant;
3. Upload end-of-year data files, as applicable and required by K12 SWP, into the Cal-PASS Plus system annually by November 1.

✓ Report data that can be used by policymakers, LEAs, community college districts, and their regional partners to support and evaluate the program, including, to the extent possible, demographic data used to evaluate progress in closing equity gaps in program access and completion, and earnings of underserved demographic groups.

Lead Agency

Long Valley

Lead LEA Type

Charter

Agency Information

Address

436-965 Susan Drive | Doyle, CA | 96109-0007

Region

North/Far North

Website

N/A

Community College District

Lassen CCD

Part of a Rural School District

Yes

Unemployment Rate

4.4%

Total ADA (Average Daily Attendance)

106.73

K12 SWP 2022-23 Award/Role

Was your organization awarded funds in 2022-23?

Yes

If yes, what is your organization's role in this work (as Lead or K-12 Partner Agency)? *

Lead Agency

CTEIG Award

Was your organization awarded CTEIG funds in 2022-23?

No

Will your organization apply for CTEIG funds in 2023-24?

No

Participating Schools

School

Long Valley (18750366010763) - Charter

Primary Contact(s)

Name	Role	Email
Mrs. Sherri Morgan	Project Lead Contact	smorgan@longvalleyccs.org

K12 Partner Agencies (optional)

Thompson Peak Charter

Partner Agency Type

Charter

Agency Information

Address

995 Paiute Lane | Susanville, CA | 96130-4327

Region

North/Far North

Website

N/A

Community College District

Thompson Peak Charter

Part of a Rural School District

Yes

Unemployment Rate

4.4%

Total ADA (Average Daily Attendance)

100.29

K12 SWP 2022-23 Award/Role

Was your organization awarded funds in 2022-23?

Yes

If yes, what is your organization's role in this work (as Lead or K-12 Partner Agency)? *

K-12 Par

CTEIG Award

Was your organization awarded CTEIG funds in 2022-23?

No

Will your organization apply for CTEIG funds in 2023-24?

No

Participating Schools

School
Thompson Peak Charter (18641960135756) - Charter

Contacts

Name	Role	Email
Mrs. Sherri Morgan	Project Contributor & Reporter	smorgan@longvalleycs.org

Historical Performance

Select the checkbox next to each Lead LEA's or Partner Agency's historical Pathway Improvement that is similar in scope to this application.

If no Pathway Improvements are similar to this application, no action is required.

Selected	Year Funded	Lead or Partner Agency	Pathway Improvement	ID	Amount Funded
<input type="checkbox"/>	2023	Long Valley	Mental & Behavioral Health Pathway Expansion	20347	\$104,100
<input type="checkbox"/>	2021	Long Valley	New Construction Pathway	11082	\$128,600

Positive Considerations

If any of the following options are selected, be sure to reference specifically how these populations are served in your application.

Select the unduplicated pupils with whom are served by the proposed CTE Program/Pathway

× English Learners

✓ Students who qualify for free or reduced-price meals

✗ Foster youth

Select the K-12 students that are defined as special populations per Perkins V with whom are served by the proposed CTE Program/Pathway

✓ Individuals with disabilities

✓ Low-income youth

✗ Individuals preparing for nontraditional fields

✗ Single parents, including single pregnant women

✗ Out-of-workforce individuals

✗ English Learners

✗ Homeless individuals

✗ Youth who are in, or have aged out of, the foster care system

✗ Youth with a parent who is an active duty member of the armed forces

Underserved Student Populations

Annual Adjusted Statewide Grades 9-12 Dropout Rate

Will the proposed CTE program(s) serve student subgroups that have a dropout rate higher than the state dropout rate?

Yes

Will proposed CTE program(s) serve the following unduplicated pupils?

Yes

Will the proposed CTE program(s) serve K-12 students that are defined as special populations per Perkins V?

Yes

ADA Totals

Name	ADA	Agency Type
Long Valley	106.73	Charter
Thompson Peak Charter	100.29	Charter

Higher Education Partners

Lassen College

Higher Education Partner Agency Type

College

Agency Information

Address

Region

North/Far North

Website

N/A

Community College District

Lassen CCD

Contacts

Name	Role	Email
Michell Williams	Project Contributor & Reporter	mwilliams@lassencollege.edu

Collaborative Partners (optional)

No K12 Collaborative Partners added.

Problem Statement

Provide a brief Problem Statement that is concise, clear, and evidence-based, supporting the problem or need that your K12 SWP efforts will address. *

In the NFN region, where the agricultural, water, and environmental technology (AWET) sectors are pivotal contributors to the economy, a critical challenge persists: the growing disparity between the demand for skilled workers & the availability of qualified individuals to fill middle-skill positions. This disjunction is evidenced by both the regional plan & by regional labor market projections: according to the latest 2023 data from the Centers of Excellence (COE), these sectors are projected to grow by 8% in the next 5 year & the NFN regional plan projects 5% growth between now & 2026. These data emphasize the urgency of addressing workforce readiness. Currently, there are 2,535 middle-skill jobs in agriculture, encompassing roles such as Forest & Conservation Techs, Farm Equipment Mechanics, Veterinary Techs, & more. However, in 2021-22, only 333 degrees or certificates were issued in related fields, exacerbating the gap in qualified labor.

The goal to provide graduates opportunities to engage in work that provides a living wage is attainable through the agricultural, water, and environmental sector. The region requires a rate of \$17.03 per hour for a single working adult. A sampling of middle

skill hourly mean wages for careers within this sector as per COE data include: Farmers, Ranchers, & Other Ag Managers have a median wage of \$22/hour, Forest & Conservation Techs \$20/hour, Logging Equipment Operators \$24/hour, Ag Techs \$23/hour, Farm Equipment Mechanics Techs \$23/hour, Vet Techs \$21/hour, and Pesticide Techs \$23/hour. These competitive wages underscore the potential for meaningful employment within these sectors, highlighting the economic opportunities available to skilled workers.

An analysis of Career and College Indicator data across both Long Valley (LVS) & Thompson Peak Charter (TPC) reveals a concerning trend: a notable proportion of students neither complete a CTE pathway nor finish the UC a-g coursework, hindering their preparedness for both higher education & career prospects.

% of Graduates	2022-23		2021-22		2020-21	
	LVS	TPC	LVS	TPC	LVS	TPC
CTE Completers	36	35	38	56	39	50
UC a-g Completers	0	10	15	11	9	6
Neither	64	55	47	33	52	44

This gap in preparedness demands efforts to engage more students in interesting opportunities; this can be accomplished by the integration of real world, work-based activities. Graduating students include a significant subgroup of socio-economically disadvantaged (SED) students; In most years, the percentage of SED graduates exceed 70%; admirably, the percentage of CTE completers closely aligns with this percentage. The schools seek to maintain this percentage throughout its activities as SED students are a target subgroup to support in career and college readiness. Additionally, the schools have not included 7th & 8th grade students in its CTE program. The opportunity for hands-on learning in agriculture would be part of the regular program provided to all 7th & 8th grade students.

Currently, LVS & TPC offer a suite of pathways in the Agriculture and Natural Resources sector: Agriscience, Agriculture Mechanics, Animal Science, and Plant & Soil Science. The curriculum is established with a focus on text and online coursework, however, opportunities for hands-on and engaging practice as well as lab experiences are lacking. A significant barrier persists for socio-economically disadvantaged students as current opportunities for hands-on experiences are disproportionately accessible to more affluent students, who benefit from exposure to ranch environments. This inequity not only limits the potential of underprivileged students but also perpetuates socio-economic disparities within the workforce.

The school intends to leverage available resources; one significant asset is access to a 100-acre parcel with an operational well, owned by the schools. This natural resource will provide the space to facilitate a living classroom with hands-on opportunities for work-based learning experiences in each of the CTE pathways offered. Not only does this property provide an excellent setting, the property has a demonstrated role in wildfire mitigation underscoring the broader community benefits of such initiatives.

Collaboration with the community college further amplifies the impact of K12 SWP initiatives, facilitating seamless transitions for students into degree and certificate programs aligned with industry needs. Dual enrollment coursework opportunities ensure early exposure to agricultural fields, nurturing a pipeline of skilled workers prepared to meet future workforce demands.

The pressing challenge of workforce readiness within the AWET sectors necessitates targeted interventions that address both the skills gap & equity disparities among student subgroups. Through comprehensive K12 SWP efforts grounded in evidence-based practices, the school anticipates serving its students to best prepare them for this valued area of employment.

Project Objectives

Provide clear, concrete objectives, which this project aims to achieve, to address the issues in the Problem Statement. Include how the LEA(s) is using the K12 SWP funds to help meet those objectives. Avoid statements of lofty goals. *

To align with the challenges outlined in the problem statement, the schools plan the following project objectives to improve its suite of Agriculture & Natural Resources Pathways including Agriscience, Agriculture Mechanics, Animal Science, and Plant and

Soil Science :

1. Identify and hire a Work-Based Learning Coordinator to develop a "living classroom" providing hands-on, work-based learning experiences and supporting coursework designed to be engaging and meet the interests of pupils in grades 7-12; student interest will drive specific areas of focus such as farming or animal husbandry.
2. Develop hands-on experiences for students in grades 7 & 8 to support career and college exploration.
3. Increase percentage of graduating students completing CTE Pathways by 5%.
4. Maintain the percentage of SED graduating students completing CTE Pathways at a rate similar to the overall percentage of SED students enrolled in the schools.
5. Work with community colleges to clearly identify articulation of Agriculture & Natural Pathways CTE coursework and dual enrollment opportunities to the college's certificates and degrees.

Local/Regional Economies**Unemployment Rates & Rural School Districts**

Lead/Partner LEA	Rural School District?	Unemployment Rate
Long Valley	Yes	4.4% 
Thompson Peak Charter	Yes	4.4% 

Industry Sectors & Pathways**Targeted Industry Sectors****California Department of Education Industry Sectors**

- ✓ AGRICULTURE AND NATURAL RESOURCES SECTOR (AGR) (CDE)

Crosswalk California Community Colleges

- ✓ Agriculture, Water & Environmental Technologies (CCCCO)

Pathways & Design Purpose

- ✗ Create a New Pathway(s)
- ✓ Expand and/or Scale an Existing Pathway(s)

Pathway(s) Involved

- AGRICULTURE AND NATURAL RESOURCES SECTOR (AGR): Agricultural Mechanics (Pathway 101)
- AGRICULTURE AND NATURAL RESOURCES SECTOR (AGR): Agriscience (Pathway 102)
- AGRICULTURE AND NATURAL RESOURCES SECTOR (AGR): Animal Science (Pathway 103)
- AGRICULTURE AND NATURAL RESOURCES SECTOR (AGR): Plant and Soil Science (Pathway 106)

- ✗ Implement Cross-Sector Work

✓ Middle School Career Exploration

Pathway(s) Involved

- AGRICULTURE AND NATURAL RESOURCES SECTOR (AGR): Agriscience (Pathway 102)
- AGRICULTURE AND NATURAL RESOURCES SECTOR (AGR): Animal Science (Pathway 103)
- AGRICULTURE AND NATURAL RESOURCES SECTOR (AGR): Plant and Soil Science (Pathway 106)

Work Plan

K14 Pathway Quality Strategies

- ✓ Curriculum and Instruction
- ✓ College and Career Exploration
- ✗ Postsecondary Transition and Completion
- ✓ Work-Based Learning

K14 Pathway Quality Strategies: Curriculum and Instruction

Describe work and project activities to be funded by K12 SWP *

The Work-Based Learning Coordinator will work with middle school certificated staff to develop twice per month hands-on learning laboratories to provide career and college exploration. Middle school teachers will accompany students to the living classroom to participate in hands-on learning experiences.

The Work-Based Learning Coordinator will also work with the school's Agriculture Teacher to develop hands-on laboratory activities for high school students enrolled in CTE Agriculture & Natural Resources Pathways.

Funding supports collaborative planning time for certificated staff and Work-Based Learning Coordinator to determine lesson plans for the lab work and the supplies necessary to support the lessons.

Describe and provide a list of expected, measurable outcomes *

1. Develop approximately 14 middle school hands-on labs aligned to college exploration goals.
2. Provide hands-on labs for all 7th and 8th grade students.
3. Develop weekly work-based learning experiences for high school students based on student interest.
4. Develop approximately 10 engaging labs for students enrolled in Agriculture & Natural Resources CTE Pathways.

Identify partner roles and responsibilities *

Long Valley and Thompson Peak will provide middle school and high school certificated staff to collaboratively plan the hands-on lessons. The school will hire and provide training for the Work-Based Learning Coordinator to participate in the development of lesson plans and implement the hands-on aspects of the lesson.

Lassen Community College will collaborate with the Agriculture teacher from the schools to develop clear articulation plans: this includes high school CTE coursework, dual enrollment opportunities and brochures to communicate certificates and degrees available at the college levels.

Identify the total number of students (unduplicated headcount) and/or teachers to be served and describe the way they will be impacted by each strategy. Provide justification for requested funds and address plans for sustainability. (Return on Investment) *

There are currently 55 middle school students and 3 certificated teachers for grades 7 & 8 at the Doyle campus, which is adjacent to the living classroom. They will all benefit from engaging, hands-on laboratories. The other campuses include an additional 35 students who will be offered the opportunity to be transported to the outdoor classroom.

Between the two schools, there are currently 125 students in grades 9-12. All students will have equal access to participate in Agriculture labs as well as work-based learning experiences without limitation by socio-economic disadvantage status.

Once labs and work based learning experiences are developed, they can be implemented in an ongoing basis; work-based learning opportunities are expected to generate self-funding through activities such as the production and sale of animals or produce.

Describe the student supports activities designed to improve access to and completion of high-skill/high-wage CTE opportunities for disproportionately impacted students. *

Providing hands-on lab experiences for high school courses encourages students to participate in and complete Agriculture and Natural Resources Pathways as a supplement to online and text based materials. Access to the living classroom provides equity to all students, especially SED pupils.

K14 Pathway Quality Strategies: College and Career Exploration

Describe work and project activities to be funded by K12 SWP *

Through hands-on laboratories, 7th & 8th grade students will be exposed to careers and college pathways in the Agriculture and Natural Resources Fields.

During hands-on labs and work-based learning experiences, students will be exposed to careers and college pathways in the Agriculture and Natural Resources fields.

Describe and provide a list of expected, measurable outcomes *

75% of middle school and high school students participating in labs will be able to identify jobs, career pathways, and post-secondary certifications and degrees available in the Agriculture and Natural Resources industry sector.

Increase the number of students entering high school choosing to enroll in a CTE Pathway during the freshman year, especially in Agriculture & Natural Resources. This will lead to a 5% increase of high school CTE completers in future years.

Identify partner roles and responsibilities *

N/A

Identify the total number of students (unduplicated headcount) and/or teachers to be served and describe the way they will be impacted by each strategy. Provide justification for requested funds and address plans for sustainability. (Return on Investment) *

N/A

Describe the student supports activities designed to improve access to and completion of high-skill/high-wage CTE opportunities for disproportionately impacted students. *

N/A

K14 Pathway Quality Strategies: Work-Based Learning

Describe work and project activities to be funded by K12 SWP *

The Work-Based Learning Coordinator, starting with collaborating with high school students will determine the initial work-based learning focus, selecting from topics including animal husbandry, crop production, and agricultural mechanics. In year two, another topic will be selected to expand work-based learning opportunities.

Describe and provide a list of expected, measurable outcomes *

Develop and provide weekly work-based learning activities. The activities will be designed to generate income to sustain the program. The activities will be developed to be engaging and according to student interest to increase CTE completers.

Provide equal access to all students to participate in hands-on learning experiences regardless of SED status.

Identify partner roles and responsibilities *

N/A

Identify the total number of students (unduplicated headcount) and/or teachers to be served and describe the way they will be impacted by each strategy. Provide justification for requested funds and address plans for sustainability. (Return on Investment) *

N/A

Describe the student supports activities designed to improve access to and completion of high-skill/high-wage CTE opportunities for disproportionately impacted students. *

Work-based learning activities are designated to provide access for all students to access real world opportunities regardless of SED status. This will allow students to experience a variety of jobs that are increasing in the region and how to pursue post-secondary pathways.

Leveraged Funds

- ✕ Perkins V (Strengthening Career and Technical Education for the 21st Century Act)
- ✕ CTEIG (California Technical Education Incentive Grant)
- ✕ Agricultural Career Technical Education Incentive Grant
- ✕ CTEFP (Career Technical Education Facilities Program/Prop 51)
- ✕ CPA (California Partnership Academies grants)
- ✕ SSP (Specialized Secondary Programs grant)
- ✕ SWP (Strong Workforce Program)
- ✓ Other

Other Funds

LCFF

Budget & Match

Grant Funds Summary

Expenditure Type	K12 SWP Grant Funds
1000 - Certificated Salaries	\$0
2000 - Classified Salaries	\$50,000
3000 - Employee Benefits	\$0
4000 - Books and Supplies	\$0
5000 - Services and Other Expenditures	\$0
6000 - Capital Outlay	\$0
7000 - Indirect Costs	\$0 (0.0%)
Total Grant Funds Budgeted	\$50,000

Financial Match Summary

Expenditure Type	Financial Match
1000 - Certificated Salaries	\$4,000
2000 - Classified Salaries	\$38,000
3000 - Employee Benefits	\$41,800
4000 - Books and Supplies	\$4,500
5000 - Services and Other Expenditures	\$6,300
6000 - Capital Outlay	\$0
7000 - Indirect Costs	\$5,400
Total Financial Match	\$100,000

Long Valley: Budget

Budget Funds

Expenditure Type	2023-24	2024-25	2025-26	Totals
1000 - Certificated Salaries	\$0	\$0	\$0	\$0
2000 - Classified Salaries	\$5,000	\$15,000	\$13,500	\$33,500
3000 - Employee Benefits	\$0	\$0	\$0	\$0
4000 - Books and Supplies	\$0	\$0	\$0	\$0
5000 - Services and Other Expenditures	\$0	\$0	\$0	\$0
6000 - Capital Outlay	\$0	\$0	\$0	\$0
7000 - Indirect Costs	\$0	\$0	\$0	\$0
Total Budget	\$5,000	\$15,000	\$13,500	\$33,500

Long Valley: Expenditure Descriptions

2000 - Classified Salaries *

Compensation for the Work-Based Coordinator

Long Valley: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds (100 char max)
1000 - Certificated Salaries	\$2,680	LCFF
2000 - Classified Salaries	\$25,460	LCFF
3000 - Employee Benefits	\$28,006	LCFF
4000 - Books and Supplies	\$3,015	LCFF
5000 - Services and Other Expenditures	\$4,221	LCFF
6000 - Capital Outlay		
7000 - Indirect Costs	\$3,618	LCFF
Total Financial Match	\$67,000	

K12 Partner Agencies

Thompson Peak Charter: Budget

Budget Funds

Expenditure Type	2023-24	2024-25	2025-26	Totals
1000 - Certificated Salaries	\$0	\$0	\$0	\$0
2000 - Classified Salaries	\$2,500	\$7,000	\$7,000	\$16,500
3000 - Employee Benefits	\$0	\$0	\$0	\$0
4000 - Books and Supplies	\$0	\$0	\$0	\$0
5000 - Services and Other Expenditures	\$0	\$0	\$0	\$0
6000 - Capital Outlay	\$0	\$0	\$0	\$0
7000 - Indirect Costs	\$0	\$0	\$0	\$0
Total Budget	\$2,500	\$7,000	\$7,000	\$16,500

Thompson Peak Charter: Expenditure Descriptions

2000 - Classified Salaries *






Compensation for the Work-Based Coordinator

Thompson Peak Charter: Match

Financial Match Funds

Expenditure type	Financial Match	Source of Match Funds (100 char max)
1000 - Certificated Salaries	\$1,320	LCFF
2000 - Classified Salaries	\$12,540	LCFF
3000 - Employee Benefits	\$13,794	LCFF
4000 - Books and Supplies	\$1,485	LCFF
5000 - Services and Other Expenditures	\$2,079	LCFF
6000 - Capital Outlay		
7000 - Indirect Costs	\$1,782	LCFF
Total Financial Match	\$33,000	

Supporting Documents

Document Title	Type	Uploaded	Comment
K12-SWP Application 2023-24: Expanding Agriculture and Natural Resources Pathways  View PDF  View HTML	K12 SWP Application	2/29/2024, 8:41:41 AM	This file was automatically generated on application submittal
 TPC-HQ Eval.02.2024.pdf	High-Quality CTE Program Evaluation	2/28/2024, 5:12:36 PM	N/A
 LVS-HQ Eval.02.2024.pdf	High-Quality CTE Program Evaluation	2/28/2024, 5:12:17 PM	N/A
 LCC Letter.pdf	Letter of Commitment	2/28/2024, 4:58:47 PM	N/A

Certification

Certifying Authority**Tanya Meyer**

K12 SWP TAP-NFN

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Allison Travis-Bee

Program Coordinator

travis-beeal@butte.edu

(530) 895-2830

Approved

04/03/2024 11:43 AM PDT

**California
Community
Colleges****NOVA**
PLAN. INVEST. TRACK.

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NOVA Site Version: [6.7.3](#)

**GRANT AGREEMENT
K-12 STRONG WORKFORCE PROGRAM
EXHIBIT B**

K12 SWP SPECIFIC TERMS AND CONDITIONS

The Grantee shall comply with the terms and conditions: (1) K12 Strong Workforce Program: Grantee Guidelines and Requirements; (2) K12 Strong Workforce Program: Program-Specific Legal Terms and Conditions; (3) Guidelines, Definitions and Allowable Expenditures and (4) Regional Funding Distribution Based on Average Daily Attendance (ADA) which are attached hereto and incorporated by this reference in this Grant Agreement.

APPENDIX A: GRANTEE REQUIREMENTS AND GUIDELINES

A. ALIGNMENT WITH GUIDING POLICY PRINCIPLES TO SUPPORT K-14+ PATHWAYS

The California Workforce Pathways Joint Advisory Committee (CWPJAC) developed the Guiding Policy Principles to Support K-14+ Pathways to help prioritize a policy pivot towards purposeful integration of the student experience across systems and into college and career, while addressing industry workforce needs. The CWPJAC recommends incorporating the following Guiding Policy Principles in K12 SWP implementation:

- ❖ **Focus on a Student-Centered Delivery of Services** for all K-14+ college and career pathways, which accommodates multiple entry points to facilitate students' needs to build their skills as they progress along a continuum of education and training or advance in a sector-specific occupation or industry.
- ❖ **Promote Equity and Access** by eliminating institutional barriers and achievement gaps for all students to realize their educational and career aspirations.
- ❖ **Achieve System Alignment** in the economic regions of the state in order to create a comprehensive and well-defined system of articulation of high-quality K-14+ pathway courses (i.e., both in-person and online) and work-based learning opportunities with a specific emphasis on career technical education. Bring greater coherence to programming, common use of terminology, appropriate data collection and sharing and attainment of student outcomes in a timely way that lead to upward mobility in California's industry sectors.
- ❖ **Support the Continuous Improvement and Capacity Building** at all levels and components to ensure smooth transitions in the system and focus efforts on implementation of state standards, attainment of student outcomes and a strengthening of California's regional economies.

B. LEVERAGING PARTNERSHIPS AND CTE FUNDING SOURCES

(a) Examples of Leveraging SWP at Partnering Community Colleges

Following are a few examples of how LEAs can leverage a partnering community college's existing SWP efforts.

- ❖ The partnering community college offers dual enrollment and articulated courses as part of K-14 CTE pathways so that high school students can earn early college credit and enter college CTE programs with advanced standing.
- ❖ The partnering community college can share course syllabi and collaborate with K-

12 to create vertical alignment in CTE pathways.

- ❖ The partnering community college counselors and the K–12 counselors collaborate so that students stay on their chosen pathway as they transition from secondary to postsecondary education.
- ❖ The partnering community college has an SWP-funded CTE coordinator, who is responsible for outreach and marketing of CTE programs, including promoting the K–14 pathways at secondary schools and ROCs. The CTE coordinator can host open houses, provide college tours, speak to high school students and their parents, and share marketing collateral with the high school community.
- ❖ The partnering community college offers its college students apprenticeships and work-based learning opportunities through its relationships with industry. Additional work-based learning opportunities for high school CTE pathways can be established with the same industry organizations.

(b) Working Norms for Intersegmental Partnerships

Providing students with a seamless CTE pathway from K–12 through postsecondary education is a central component of the K12 SWP objectives. To support intersegmental partnerships between K–12 LEAs, institutions of higher education and Collaborative Partners, the CWPJAC recommends these working norms in building student-centered, high-quality, K–14 college and career pathways:

1. Frequent, open, and intentional communication between educational agencies, workforce agencies and employers.
2. A mindset shift from insular to coordination of planning and from independent to interdependent implementation of systems to make better use of and maximize scarce public funds.
3. A continual scan for opportunities to leverage, build upon, and/or replicate effective models and practices in order to benefit from the scale of the state.
4. An understanding of the existing eco-system as a basis to build a new culture for our institutions and incentivize behaviors and relationships.
5. Ongoing alliances through sustained funding and mutual agreements in order to “stay the course” despite governance changes.
6. A commitment to the work to create stability and sustainability of the K–14+ college and career pathway system.

C. LEVERAGING MULTIPLE CTE FUNDING SOURCES

LEAs are expected to support their CTE programs and pathways primarily through funds from the Local Control Funding Formula (LCFF), ensuring that the programs and pathways are integral to the LEAs' programs of study. K12 SWP is intended to assist LEAs in building their capacity to leverage funds from their LCFF and other possible Federal and State CTE funding sources—such as Perkins V and CTEIG—to build strong pathway programs. In doing so, LEAs are demonstrating a commitment to improve CTE opportunities for students through high-quality programs and pathways.

Following is an example of how LEAs can leverage funding sources.

A high school plans to expand its CTE program, and it strategically leverages its different funding sources: Funds from LCFF are budgeted for the hiring of a new CTE teacher; CTEIG funds support professional development and the purchase of new equipment; Perkins V funds support student services for special populations and increased recruitment of such students; while K12 SWP funds support modifying the “A-G” curriculum with an industry focus on career pathways and skills, building connections with its local community college to provide dual enrollment courses and establishing work-based learning opportunities with local businesses.

D. PROGRAM OUTCOME MEASURES

The long-term measures of success for the K12 SWP are the students completing high school, transitioning successfully into an aligned postsecondary program, graduating with a degree or credential in a high-demand field and securing employment successfully. The K12 SWP Metrics are designed to measure student-level outcomes from K–12 to postsecondary education and employment. Only four metrics measure K–12 student-level outcomes, while the remaining metrics apply to postsecondary student-level outcomes and employment outcomes.

The K12 SWP Metrics that measure **K–12 student-level outcomes**:

- Completed 2+ CTE courses in high school in the same program of study.
- Completed 2+ CTE courses in high school in the same program of study that include early college credit, work-based learning, or third-party certification.
- Graduated high school.
- Enrolled in a CA Community College within one year of leaving secondary school.

The K12 SWP Metrics that measure **postsecondary student-level outcomes**:

- Entered registered apprenticeship after participation in high school pre- apprenticeship program.
- Enrolled in another form of job training (other than CA Community College).
- Completed 9+ CTE units in first year of CA Community College.

- Attained a CA Community College certificate/degree or journey-level status.
- Transferred to a four-year institution after exiting CA Community College.

The K12 SWP Metrics that measure **employment student-level outcomes**:

- Employed in a job closely related to field of study after exiting CA Community College.
- Median annual earnings of students after exiting CA Community College.

E. REPORTING REQUIREMENTS

a) Program Outcome Measures Reporting

As a K12 SWP grant recipient, LEAs must collect extra data elements in addition to those required by CDE. The K12 SWP grant recipients (both Lead and K–12 Partner Agencies) must submit the required end-of-the-year files to CalPASS Plus by November 1, immediately following the fiscal year for which data are being reported.

Grant recipients must also notify their region’s K–14 Technical Assistance Provider that data has been reported by the due date. The Regional Consortium may end contracts and grants from grantees that do not provide the required outcomes-based data.

In addition, to ensure that the K12 SWP legislative reporting requirements are met, all grant recipients, both lead and partnering LEAs, are required to upload end-of-year data files to CalPASS Plus, as applicable and required by K12 SWP.

In addition, to ensure that the K12 SWP legislative reporting requirements are met, all grant recipients, both Lead LEA and K–12 Partner Agencies, are **required** to do the following:

1. Ensure an active MOU is on file with Cal-PASS Plus throughout the life of the awarded grant and
2. Submit and/or ensure all required Progress and Fiscal and Cal-PASS Plus reports are submitted on behalf of all K–12 Partner Agencies (see Table 9 for details).

b) Progress and Fiscal Reporting (see Table 7 for details)

To ensure the successful implementation of the K12 SWP, grant recipients are required to submit:

- five (5) Progress and Expenditure Reports via the NOVA Reporting System,
- three (3) Annual Course Data Reports via Cal-PASS Plus, and
- one (1) Final Report K12 Expenditure Report and Outcomes via the NOVA Reporting System.

The required reports demonstrate that grant recipients have met the dollar-for-dollar match requirement and are providing program deliverables using the K12 SWP funds pursuant to Education Code, Section 88828. It is the responsibility of the lead LEA to ensure that all K–12 Partner Agencies on the project submit mid-year progress and expenditure reports either on their own or to the lead LEA to submit on their behalf. Failure to submit required reports or evidence that deliverables have been met could result in the loss and/or remittance of all awarded funds.

The following reports are to be submitted by the due dates indicated. Extensions of reporting deadlines may be made with the approval of the Regional Consortium. Due dates are subject to change, pending announcement from the CA Community College Chancellor’s Office.

Table 7. K12 SWP Progress and Expenditure Report Due Dates

Date	Reports Due	Reporting System	Time Period
August 31, 2024	First Progress and Expenditure Report	NOVA	January 2024 through June 2024
February 29, 2025	Second Progress and Expenditure Report	NOVA	July 2024 through December 2024
August 30, 2025	Third Progress and Expenditure Report	NOVA	January 2025 through June 2025
February 28, 2026	Fourth Progress and Expenditure Report	NOVA	July 2025 through December 2025
August 29, 2026	Fifth Progress and Expenditure Report	NOVA	January 2026 through June 2026
November 28, 2026	Final K12 SWP Expenditure Report and Outcomes	NOVA	January 2024 through June 2026
November 1, 2024	Annual Course Data Report	Cal-PASS Plus	January 2024 through June 2024
November 1, 2025	Annual Course Data Report	Cal-PASS Plus	July 2024 through June 2025
November 1, 2026	Annual Course Data Report	Cal-PASS Plus	July 2025 through June 2026

APPENDIX B: Appendix Program-Specific Legal Terms, and Conditions

A. COST AND PAYMENTS

In consideration of satisfactory performance of the services described in the Grantee's application, the applicable Strong Workforce Program Career Technical Education Regional Consortium (hereinafter Regional Consortium) agrees to pay the Grantee a total amount not to exceed the "Grant Funds" amount stated on the fully executed Grant Agreement. Payment should be made as follows:

Beginning in 2021, an advance payment of 70% of the total amount of this Grant Agreement will be paid, upon receipt of an invoice, after the Grant Agreement is fully executed.

Grantee may request progress payment(s) up to 20% of the total amount of this Grant Agreement upon submission of an invoice and accompanying documentation as required by the Regional Consortium and completion of all reports due at the time the invoice is submitted. Payment of the final 10% will be made upon receipt of an invoice and accompanying documentation as required by the Regional Consortium, and review and approval by the Regional Consortium of expenditure/progress reports and the final report.

B. WORK TO BE PERFORMED

The Grantee shall complete the tasks described in the Grantee's application and funds shall be expended in compliance with the requirements for the funding source and Grant Agreement with the Regional Consortium.

C. MODIFICATION/BUDGET CHANGES

Grantee may request modifications to the work to be performed. **All such requests must be submitted in writing to the Regional Consortium prior to the modification being made.** The Regional Consortium may require that a Grant Amendment be processed if the Regional Consortium determines that the change would materially affect the project outcomes or the term of this Grant Agreement.

Grantee may make changes to any budget category amounts up to 10% of the total award amount per line item without the approval of the Regional Consortia so long as budget categories are not added or deleted, the total dollar amount of the Grant Agreement is not affected, and the outcomes of the Grant Agreement will not be materially affected. Grantee may add or delete budget categories subject to the prior approval of the Regional Consortium.

Grant amendments are required for budget changes when there are changes in the total dollar amount of the Grant Agreement and/or the outcome of the Grant Agreement is materially affected. The process for requesting and approving grant amendments are determined by the Regional Consortium. Budget changes or amendments are subject to applicable program limitations and require approval of the Regional Consortium. No extensions to the performance period will be granted.

Grantees are required to fully expend their grants by the end of the expenditure period. If a grantee projects that they will be unable to do so, they should contact the Regional Consortium and arrange to have their grant reduced to a level which the grantee is confident can be fully spent within the expenditure period. **If a Regional Consortium has reason to question whether a grantee can fully expend their grant within the expenditure period, it may request that the grantee provide evidence that it will be able to do so.**

D. ASSURANCES, CERTIFICATES, TERMS, AND CONDITIONS

Assurances, certifications, terms, and conditions are requirements of applicants and grantees as a condition of receiving funds. The certified K12 SWP application is a commitment to comply with the assurances, certifications, and terms and conditions associated with the grant as described in the K12 SWP Request for Applications and K12 SWP legislation (Education Code, Sections 88820-88833).

As a condition of receiving funds, funded applicants shall do the following:

- Enter into a grant agreement with the applicable Strong Workforce Program Regional Consortium that may include terms and conditions provided by the Chancellor's Office and the applicable Regional Consortium.
- Certify that all identified partners are aware of this grant application and agree to its submission.
- Be responsible for the performance of any services provided through funds awarded under this grant by partners, consultants, or other organizations.
- Certify to the K12 Selection Committee that grant funds received and the matching funds contributed by each local educational agency shall be used solely for the purpose of supporting the program or programs for which the grant is awarded.
- Make expenditure data on career technical education programs available for
- Purposes of determining if the grant recipients have met the matching funds requirement specified in subdivision (c) of Section 88828, and for monitoring the use of funds provided pursuant to Section 88827.
- Every year, the awarded grantees (Lead LEAs and K-14 Partners) must provide student-level data necessary to evaluate K12 SWP as required by Legislation and submit required end-of-year data files.

APPENDIX C: GUIDELINES, DEFINITIONS, AND ALLOWABLE EXPENDITURES

A. DETERMINING IF A COST IS ALLOWABLE

All allowable costs must meet three primary criteria: (1) Substantiate that the cost was necessary and reasonable for proper and effective administration of the allocations; (2) The cost must be allocable to the funding source activities; and (3) The cost must not be a general expense required to carry out the grantee overall responsibilities (not supplanting). However, even if the costs meet the prior three criteria, the costs must be approved within the statement of work/budget of the individual fiscal agent; otherwise, they are not allowable within that year without changes to the statement of work/budget. In addition, the Regional Consortium has the discretion to impose special conditions beyond the funding source that would also determine allowability of cost.

While the proposed cost is allowable under the funding source, is it also reasonable?

A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost.

Systems that can guide this definition are necessary for the performance of the grant; following sound business practices (procurement processes, follow state and local laws, follow the terms of the grant); use of fair market prices; acting with prudence under the circumstances; and having no significant deviation from established prices.

What are the guidelines of allocable?

Allocable is defined by the dictionary as capable of being allocated or assigned. A cost is considered allocable to a particular funding source/program to the extent it actually benefits the objectives of that program. You can only charge in proportion to the value received by the funding source/program. An example would be that a Project Director works 80% on the funded program (only 80% of the salary and benefits can be charged in the grant application). Beyond this definition, allocable also means that the cost must be related to the statement of work/budget that has been approved by the Consortium.

What is supplanting?

Strong Workforce K12 funds must supplement and not supplant state or local funds. Funding may not result in a decrease in state or local funding that would have been available to conduct the activity had these funds not been received. Strong Workforce K12 funds may not free up state or local dollars for other purposes but should create or augment programs to an extent not possible without Strong Workforce K12 dollars. You must be able to demonstrate that Strong Workforce K12 funds are added to the amount of state and local funds that would, in absence of Strong Workforce K12 funds, be made available for uses specified in your plan. Allocation recipients and sub-recipients must use grant funds to provide extra goods, services, materials, staff coordination positions, etc. that would not otherwise be purchased with state, local, or other non-Strong Workforce K12 funds.

Allowable General Costs

There are permissible activities within K12 Strong Workforce Program funds. In addition, there are criteria for what can be funded while doing those activities. The following table is a synopsis of rules to determine allowability of costs.

Table 8. Allowable and Non-Allowable Activities and Costs

Allowable	Allowable with Prior Approval	Unallowable
		Advertising and Public Relations
		Alcoholic Beverages
		Alumni Activities
		Audit Costs
		Bad Debts
		Commencement and Convocation Costs
	Communication Costs (telephone, telegrams, postage, messenger)	
Compensation for Personnel Services (salary, wages, fringe benefits)		
		Contingencies

Allowable	Allowable with Prior Approval	Unallowable
		Contributions or Donations Given or Paid Out (cash, property, services)
		Entertainment Costs ¹
Equipment ² (low value assets with a value greater than \$250 - \$4,999)		Equipment ²
		Fines and Penalties ³
		Fundraising and Investment Costs
		Gifts of Public Funds are never allowed (memorabilia, honoraria, gifts, souvenirs, etc.) ⁴
		Goods & Services for Personal Use
		Improvements ⁵
Indirect or Administrative Expenditures (<i>rate approved by the Chancellor's Office</i>)		
		Lobbying
		Losses on Other Sponsored Agreements or Contracts
Materials & Supply Costs (only those actually used for performance of sponsored agreement)		
Meetings and Conferences ⁶		
	Memberships ⁷	
Professional and Consultant Services		
		Proposal Costs

Allowable	Allowable with Prior Approval	Unallowable
Publication and Printing Costs (printing and publication costs related only to funded project activities)		
Maintenance & Repair Costs ⁸ (keeping in efficient operating condition)		Maintenance & Repair Costs ⁸ (construction, remodeling, increasing value)
		Student Expenses, Activities or Direct Services
		Selling and Marketing ⁹
Travel ¹⁰	Out-of-State Travel ¹⁰	Out-of-Country Travel ¹⁰

¹ Entertainment Costs: Costs of entertainment, including amusement, diversion, and social activities and any costs directly associated with such costs (such as tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities) are unallowable.

² Equipment: For the purposes of the K-12 SWP, equipment includes low value assets of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost that equals or exceeds the lesser of the capitalization level established by the institution for financial statement purpose. **Equipment with a value higher \$5,000 must obtain prior approval before purchase from the Regional Consortia.** Any equipment requested within the K12 SWP grant will be closely scrutinized to determine purchases meet the intent of the funding and show long-term sustainability.

General Purpose Equipment – General purpose equipment furnishings, modular offices, telephone, networks, information technology equipment systems, air conditioning equipment, reproduction and printing equipment, motor vehicles, etc. are unallowable unless the awarding agency approves them in advance.

³ Fines and Penalties: Costs resulting from violations of, or failure of the institution to comply with, Federal, State, and local or foreign laws and regulations are unallowable, except when incurred as a result of compliance with specific provisions of the sponsored agreement, or instructions in writing from the authorized official of the sponsoring agency authorizing in advance such payments.

⁴ Gifts of Public Funds: If it looks like a gift, it is. You are not allowed to purchase pencils, pens, mouse pads, t-shirts, etc. and give them out (under the marketing banner). This would still be considered a gift of public funds. Awards and honorarium would also be considered a gift of public funds and not allowed.

⁵ Improvements: Improvements for land, buildings, or equipment that materially increases their value or useful life are unallowable as a direct cost.

⁶ Meetings and Conferences: Costs of meetings and conferences, the primary purpose of which is the dissemination of technical information or leadership, CTE competitions, CTSO opportunities (and the like) for students, are allowable. This includes costs of meals, transportation, rental of facilities, and other items incidental to such meetings or conferences. Be aware not to cross over into entertainment costs. Must obtain prior approval from the Regional Consortium.

NOTE: Food is only allowed at meetings/conferences that require a working breakfast, lunch, or dinner and disseminate technical information to participants. The meeting must have an agenda that shows a working meal; must have a sign-in sheet for participants; and cannot go over the fiscal agent's per diem guidelines for food purchases.

⁷ Memberships: Only institutional memberships are allowed (not individual memberships). If the K12 SWP applicant requests any (institutional) membership costs, the application must justify why the statement of work cannot be accomplished without paying for such membership(s). Grantee must demonstrate how they will sustain the membership beyond the term of the grant. Business, technical, and professional organization or periodical memberships are allowed. Civic or community, or country club or social or dining club memberships are not allowed.

⁸ Maintenance and Repairs: Activities such as construction and remodeling, which increase the value of an asset or appreciably extend its useful life, are not allowed unless authorized by the funding source. Maintenance of equipment that neither adds to the permanent value of the property nor appreciably prolongs its intended life, but keeps it in an efficient operating condition, is allowable.

⁹ Selling and Marketing: Cost of selling and marketing any products or services of the institution are unallowable.

¹⁰ Travel: Only travel necessary for the project is allowed. Travel costs are the expenses for transportation, lodging, subsistence, and related items incurred by employees who are in travel status on official business for the grant. Such costs will be based on the fiscal agent's per diem rates. These costs shall be considered reasonable and allowable only to the extent such costs do not exceed charges normally allowed by the institution in its regular operations as the result of the institution's written travel policy.

OUT-OF-STATE TRAVEL: Out-of-state travel will be closely scrutinized and must be disclosed in the Budget summary. After the application is fully executed, any further out-of-state travel requires prior approval of the Regional Consortia by submitting the necessary (as determined by the Regional Consortia) documentation for approval. The Regional Consortium reserve the right to limit out-of-state travel. **Refer to AB 1887 [HERE](#)** regarding prohibited travel states.

OUT-OF-COUNTRY TRAVEL: Out-of-country travel will not be allowable via this funding source.

Cost must be necessary, reasonable, allocable, and not supplanting, and any additional cost restrictions listed in the RFA would supersede allowable costs within this summary.

APPENDIX D: REGIONAL FUNDING DISTRIBUTION BASED ON AVERAGE DAILY ATTENDANCE (ADA)

Within each of the eight regions, funding distribution to the applicants is based on ADA as presented in Table 1 (Education Code, Section 88827(c)(2)).

Table 9. Regional Funding Distribution Based on Average Daily Attendance³

Total Applicants' ADA	Percentage of a Region's Allocation
Less than or equal to 140	4%
141 – 550	8%
More than 550	88%

A K12 Selection Committee, in consultation with its Regional Consortium, has the discretion to adjust the percentages of a region's allocation, as needed. For example, if LEAs with less than 140 ADA account for substantially less than 4 percent of the region's total ADA, a portion of the 4 percent of funds allocated to that distribution level may be added to another level.

Statewide Funding Allocations to the Regions

The California Legislature (Education Code, Section 88827(c)(1)(A-B)) appropriated statewide funding of \$150 million that is apportioned annually by the Chancellor's Office to the fiscal agent of each of the eight Regional Consortia based on the following weighted factors in each region:

- The unemployment rate. (33 percent of the allocation formula)
- The region's total Average Daily Attendance (ADA) for pupils in grades 7 through 12, inclusive.³ (33 percent of the allocation formula)
- The proportion of projected regional job openings. (34 percent of the allocation formula)

³ Source: California Community Colleges Chancellor's Office and the California Department of Education, 2021





MEMBER LETTER OF AUTHORIZATION

Gates Consulting Group, LLC (DBA CyberPools), hereinafter "Consultant," has been retained by CharterSAFE, referred to hereinafter as "Pool," to provide CharterSAFE's Members, hereinafter referred to as "Member," with the cybersecurity services for consideration by certain members of the Pool's joint power authority as part of a project.

This Letter of Authorization ("LOA") sets forth expectations for the following cyber services as offered by the Pool as a benefit to Member and accepted by the Member:

- ☒ General Cybersecurity Consulting/Risk Assessments
- ☒ Phishing and Awareness Training
- ☒ External Vulnerability Scans

General Cybersecurity Consulting/Risk Assessments

The Member authorizes the Consultant to provide support for cybersecurity to the Member through trainings, presentations, direct questions and answers, and formal risk assessments pursuant to the terms of this Member LOA. For clarity, the financial arrangements related to the services are governed by a separate agreement between the Pool and Member and the terms of the Third Party Consulting Services.

Security Phishing and Awareness Solution

Phishing and awareness training solution allows the Consultant to perform testing and training to Member staff. This testing will typically be accomplished through the submission of a "phishing" email to identified staff, and evaluation of the response of staff to this "phishing" email, or through a training/educational email that may include a video, quiz, etc.

The goals of this activity are:

- Simulate current phishing attack emails that the organization may encounter.
- Test organization staff in their capability to analyze emails for malicious content.
- Train staff on techniques and tactics to prevent susceptibility to a phishing attack.
- Enhance current training by increasing the difficulty of the phishing attacks to better prepare staff for the constant evolution of phishing tactics and methods.

External Network Vulnerability Scanning

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For the purposes of conducting external network vulnerability scanning, the Consultant will perform network scanning ("Scanning Services") of the Member's public accessible networks and systems. Member hereby authorizes such Scanning Services to be provided to Member and confirms that it has reviewed and approved this LOA and is making an independent decision to participate in the Member's sole discretion and for the Member's best interest. Consultant shall use personnel who are experienced in providing the Scanning Services set forth to Member.

The goals of the Scanning Services are to provide relevant reports and analysis so that the Member can implement appropriate mitigation/remediation steps. Additionally, the report may provide "early warning" of specific actionable vulnerabilities, which the Member hereby authorizes to be used by and shared with Pool.

The following diagnostic tests will be performed by Consultant:

- host alive scan to determine which IP addresses have scannable hosts;
- discovery scan to catalog open host ports, protocols, and services of accessible networks and systems;
- scan to potentially identify vulnerabilities on the Member's public accessible networks and systems; and
- scan to potentially identify configuration issues with the Member's public facing networks and systems.

Preliminary Information:

Member will inform the Consultant of the IP address for the vulnerability scanner. Member may decline such service at their discretion.

The process has been designed to be as unobtrusive as possible. Scheduling, intensity, and frequency have been carefully planned to minimize the possibility of service disruption. Consultant shall act reasonably and in good faith to preserve in confidence Member provided information and to avoid or minimize disruptions to the Member's operations.

Timely notice of the intent to scan shall be provided by Consultant to the Member, with the Pool being concurrently copied, to allow the Member, if the member is required to do so with any third party, to request and receive prior written authorization from any third-party service providers, including cloud service providers who operate or maintain the organization's networks and/or systems. Member will work with Pool to promptly notify Consultant of any required authorizations and, if any are required, ensure that copies of all written authorizations determined by Member to be required are promptly provided to Consultant, Member, and Pool on receipt.



No Scanning Services will be performed on any hosted IP addresses without prior written authorization (which may be by email) to Consultant, with notice being provided to Member and Pool.

General Terms and Conditions

It is acknowledged, agreed, and understood that:

- Services outlined in this Member LOA will be offered to the Participating Pool Members for the period between February 1, 2024 and January 31, 2025.
- Each of the Member and Consultant, together with their respective agents and employees, shall comply in all material respects with all California laws applicable to the services described.
- Subject to the Member's having provided the writing authorization where required herein, Member has the authority to authorize the services set-forth in this authorization for the Member, except where Pool authorization is first required;
- Member authorizes Consultant to set up the checked services for Member and, subject to written authorization by Pool, which will be in the form of the Pool's Letter of Authorization;
- Member agrees to promptly update Consultant of any changes to the information used to identify the Member networks and systems pursuant to this authorization;
- Member agrees to promptly notify and secure written authorization from any third-party that operates and/or maintains networks or systems for Member;
- Member agrees to promptly update Consultant of the decommission of any Member workstation or server hosting an agent pursuant to this authorization;
- Member accepts that, while Consultant will act in good faith to conduct all services in a way that minimizes risk to systems and networks, no activity is risk free and the services create risk to the systems and networks, including degradation in performance;
- Member acknowledges that it is solely responsible for deciding what services to receive and how to use those services and the results obtained from the services. Consultant does not represent, warrant or covenant that: (a) the services will meet Member's business or other requirements; (b) the services will operate or be provided without interruption; or (c) all errors can be corrected or found in order to be corrected;
- At the commencement and during the period when Gates Consulting Group, LLC is providing services to pool, that Gates Consulting Group, LLC ("Consultant") shall, at its sole cost and expense, and for the benefit of Pool and its Members, carry and maintain the following insurance.
 - Commercial General Liability insurance, insuring against all liability of Consultant relating to its Agreements with pool and its Members with

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- minimum limits of One Million Dollars (\$1,000,000) per occurrence, and Million Dollars (\$2,000,000) general aggregate;
 - Professional Liability, Technology, Errors & Omissions insurance with limits in the per claim amount of not less than One Million Dollars (\$1,000,000) and an annual aggregate of not less than One Million Dollars (\$1,000,000);
 - Cyber Liability/Identity Theft insurance with limits of One Million Dollars (\$1,000,000) per claim and in the aggregate, excluding defense costs; and
 - Insurers shall be rated A-VII or better by A.M. Best or comparable rating services. Consultant shall provide certificates of insurance and/or copies of policies evidencing the existence of at least the coverages described above, including form and reasonable deductibles, during the duration of the Agreements. All policies of insurance and certificates shall provide that coverage may be cancelled, terminated, or reduced by the insuring company with the insuring company giving notice as set forth in the policy.
- Consultant represents and warrants to Member that the services shall be provided hereunder in accordance with the specifications set forth herein. If Member believes any services were not performed to specifications, it must notify Consultant in writing within thirty (30) days of the applicable services being completed, including in such notification a reasonably detailed description of the nonconformity. For all timely noticed valid warranty claims, as Consultant's sole liability and Member's sole remedy, Consultant shall reperform the services in accordance with the specifications at no additional cost to Member. Except as set forth in the prior sentence, Member acknowledges that the Consultant is providing services "as is," and Consultant makes no additional representations, warranties or conditions whatsoever. Consultant disclaims, to the maximum extent permitted by applicable law, all warranties, including, but not limited to, warranties of merchantability, durability, the design, fitness for a particular purpose, non-infringement, or those arising by statute or in law, from a course of dealing or usage of trade;
- To the maximum extent permitted by law, the total aggregate liability of Consultant for any and all losses, liabilities, claims, damages, costs or expenses arising under this LOA for the services provided hereunder, regardless of form of action or theory of relief, is limited to the payment actually received by Consultant from Risk Program Administrators for the services provided to Member hereunder in the 12-month period immediately prior to the first damage claim arising hereunder. No action arising out of the services provided under this LOA may be brought by Pool more than one (1) year after damages, loss or expense occurred.
- Consultant will act in good faith to assist with a successful implementation of all services, but Member acknowledges misconfigurations may create an interruption of service for workstations and servers which Consultant will act in good faith to minimize;

CharterSAFE

- Member accepts that downtime in external MFA servers may create an interruption of service for workstations and servers which Consultant will act in good faith to minimize;
- Member accepts all risks to its workstations and servers for the software installed as part of the MFA solution all of which Consultant will act in good faith to minimize;

Member and Consultant each represents and warrants that the individual executing this LOA on behalf of such Party is duly authorized to execute and deliver this authorization on behalf of such entity and that this authorization is binding upon such entity in accordance with its terms. No agent or employee of Consultant or any other person or entity, including the Pool, is authorized to make any affirmation, representation or warranty in addition to those made in this LOA concerning the service and any unauthorized affirmation, representation or warranty shall not be enforceable unless set forth in writing and executed by a duly authorized agent of Consultant.

This LOA constitutes the entire agreement between Member and Consultant with respect to the receipt of services from Consultant and supersedes all prior agreements and understandings, whether written or oral, between the Member and Consultant with respect to the matters contained in this LOA. Any waiver, modification, consent, amendment or acquiescence with respect to any provision of this LOA shall be set forth in writing and signed by both parties. Upon at least two weeks prior notice, Consultant may terminate or suspend services hereunder should Member or Pool be delinquent in payments owed to Consultant or for Consultant's convenience. Where terminated for convenience, Consultant shall promptly provide a pro-rata refund of any Member pre-paid unearned fees. The failure of a party to seek redress for a violation of or to insist upon the strict performance of any covenant or condition of this LOA shall not prevent such party from subsequently exercising its rights or remedies hereunder with respect to such covenant or condition or affect any such right or remedy to a subsequent act, which would have originally constituted a violation. If any term or provision of this LOA is found invalid, illegal, or unenforceable by a court of competent jurisdiction, it shall not affect the validity and enforcement of the remaining terms and provisions of the LOA.

CharterSAFE

DocuSigned by:

Member Signature: Sherrri Morgan

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Name: Sherrri Morgan Date: 5/6/2024

Title: Executive Director/ Superintendent

Entity: Long Valley Charter School

City: Doyle County: Lassen State: CA

DocuSigned by:

Pool Signature: Karla Rhay

2F86C8D88888488...

Name: Karla Rhay Date: 2/8/2024

DocuSigned by:

Consultant Signature: Wes Gates

12EA22925363439...

Name: Wes Gates Date: 2/20/2024



Additional Contact Information

Please provide additional contact information for any managed service providers, or IT contacts you would like us to consult with on the services mentioned in this contract.

These authorized parties may be included in meetings, follow-ups, service communications, and will also be included as recipients in emailed reports of the completed services.

Contact #1:

Name: _____ Title/Role: _____

Email: _____ Phone #: _____

Contact #2:

Name: _____ Title/Role: _____

Email: _____ Phone #: _____

Contact #3:

Name: _____ Title/Role: _____

Email: _____ Phone #: _____

School Pathways Quote Form with Long Valley Charter School: CALPADS Support Package (7/1/2024-6/30/2025)

Company name

School Pathways LLC

Company address

PO Box 432, Portola, CA 96122

Company ID no.

FEIN #84-3824527

Hereinafter referred to as

Sender

Company name

Long Valley Charter School

Company address

PO BOX 7, DOYLE CA 96109-0007

Hereinafter referred to as

Recipient

Customer Name: Long Valley Charter School	Enrollment: 273
Customer Contact Name: Sherri Morgan	Customer Contact Title: Executive Director
Contact Email: smorgan@longvalleycs.org	Number of Schools: 1
Customer Contact Phone: 530-257-7300	Contract Term: 12 months
Proposal Issue Date: 2024-04-23	Start Date: 2024-07-01
Proposal Expiration Date: 2024-06-30	End Date: 2025-06-30

Deal ID: 18948778933

SaaS Subscriptions / One-Time Fees	Quantity	Unit	Unit Price (\$)	Fee (\$)
CALPADS Support Package Annual Fee (see attached Addendum)	1	School	\$6615.00	\$6615.00

Total Annual Fees:	\$6615.00
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Total One-Time Fees:	\$0.00
Total Quote:	\$6615.00

School Pathways will review enrollment prior to term end date to adjust subscription fees for enrollment increases as needed. Any applicable state sales tax has not been added to this quote.

Invoices shall be issued at or by quote start date. All invoices shall be paid before or on the due date set forth on invoice.

By execution of this quote, School Pathways subscriptions and/or services listed herein shall be provided to the Customer subject to the terms and conditions found at: link to www.schoolpathways.com/msa

IN WITNESS WHEREOF, the parties hereto have executed this Order Form on the dates indicated below.

Signatures

<div>On behalf of</div> <div>Long Valley Charter School</div> <div>Representative title</div> <div>Executive Director</div> <div>Company representative</div> <div>Sherri Morgan</div> <div>Email</div> <div>smorgan@longvalleycs.org</div> <div>Signature</div> <div>Date</div>	<div>On behalf of</div> <div>School Pathways LLC</div> <div>Representative title</div> <div>Director of Finance</div> <div>Company representative</div> <div>LeAnn Steffanic</div> <div>Email</div> <div>leann@schoolpathways.com</div> <div>Signature</div> <div>Date</div>
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CALPADS Service Package Addendum A

CALPADS Service Package will include a dedicated consultant who will:

- Complete all required CALPADS submissions for the 2024/2025 school year including Fall 1, Fall 2, EOY1-3, and Ongoing Updates (including the resolution of MID, ERD, and CCE anomalies).

The CALPADS Service Package will not include the submission of Special Education Data submitted through the school's SED system (Special Education Data System).

This process will require access to a dedicated CALPADS account in order to upload and maintain data. In addition, access to and assistance from a school employee to obtain or affirm data in order to complete accurate submission in a timely manner.

School Pathways Quote Form with Thompson Peak Charter: CALPADS Support Package (7/1/2024-6/30/2025)

Company name

School Pathways LLC

Company address

PO Box 432, Portola, CA 96122

Company ID no.

FEIN #84-3824527

Hereinafter referred to as

Sender

Company name

Thompson Peak Charter

Company address

995 Paiute Ln, Susanville CA

Hereinafter referred to as

Recipient

Customer Name: Thompson Peak Charter	Enrollment: 162
Customer Contact Name: Sherri Morgan	Customer Contact Title: Executive Director
Contact Email: smorgan@longvalleycs.org	Number of Schools: 1
Customer Contact Phone: 530-257-7300	Contract Term: 12 months
Proposal Issue Date: 2024-04-23	Start Date: 2024-07-01
Proposal Expiration Date: 2024-06-30	End Date: 2025-06-30

Deal ID: 18948778356

SaaS Subscriptions / One-Time Fees	Quantity	Unit	Unit Price (\$)	Fee (\$)
CALPADS Support Package Annual Fee (see attached Addendum)	1	School	\$5953.50	\$5953.50

Total Annual Fees:	\$5953.50
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Total One-Time Fees:	\$0.00
Total Quote:	\$5953.50

School Pathways will review enrollment prior to term end date to adjust subscription fees for enrollment increases as needed. Any applicable state sales tax has not been added to this quote.

Invoices shall be issued at or by quote start date. All invoices shall be paid before or on the due date set forth on invoice.

By execution of this quote, School Pathways subscriptions and/or services listed herein shall be provided to the Customer subject to the terms and conditions found at: link to www.schoolpathways.com/msa

IN WITNESS WHEREOF, the parties hereto have executed this Order Form on the dates indicated below.

Signatures

<div>On behalf of</div> <div>Thompson Peak Charter</div> <div>Representative title</div> <div>Executive Director</div> <div>Company representative</div> <div>Sherri Morgan</div> <div>Email</div> <div>smorgan@longvalleycs.org</div> <div>Signature</div> <div>Date</div>	<div>On behalf of</div> <div>School Pathways LLC</div> <div>Representative title</div> <div>Director of Finance</div> <div>Company representative</div> <div>LeAnn Steffanic</div> <div>Email</div> <div>leann@schoolpathways.com</div> <div>Signature</div> <div>Date</div>
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CALPADS Service Package Addendum A

CALPADS Service Package will include a dedicated consultant who will:

- Complete all required CALPADS submissions for the 2024/2025 school year including Fall 1, Fall 2, EOY1-3, and Ongoing Updates (including the resolution of MID, ERD, and CCE anomalies).

The CALPADS Service Package will not include the submission of Special Education Data submitted through the school's SED system (Special Education Data System).

This process will require access to a dedicated CALPADS account in order to upload and maintain data. In addition, access to and assistance from a school employee to obtain or affirm data in order to complete accurate submission in a timely manner.

LONG VALLEY CHARTER SCHOOL
Executive Director's Report
May 2024

ENROLLMENT

School	Enrollment		
	Prior Month 4/10/24	Current 5/8/24	Growth/(Loss)
Long Valley School	272	262	-10
Thompson Peak Charter	169	161	-8
Total	441	423	-18

GRAZING LEASE

Wilma, Jason and myself met with Cash Wemple to discuss the grazing lease. Our meeting resulted in the draft lease on the agenda. We also discussed the possibility of applying for grant funding for a pivot; Cash will gather details of this for our consideration.

OPEN STAFF POSITIONS

Part-time paraeducator for Portola and Doyle
Full-time mental health therapist for Portola/Doyle
Work Based Learning Coordinator for Agriculture
Full time Receptionist for Susanville (24-25)
Special Education Teacher for Susanville (24-25)
Elective Teacher & Teacher Substitute for Doyle (24-25)

DUAL ENROLLMENT

A few of us attended a summit at Lassen College to learn more about dual enrollment. We learned the completion of 2 dual enrollment courses is more advantageous for students than completing a CTE pathway. This is making us reconsider how we are code coursework. We may come back and seek to have one default college course for all freshman in the future.

EDUCATOR SUMMIT

We are hosting a one-day event at the Grizzly Creek Camp in Portola on June 6th for teachers that are returning to our school. The focus of this day is to reflect on our work and collaborate on next steps.

CONSTRUCTION

A new construction superintendent was brought in last month after there were some issues with wet insulation. Everything has been corrected and moisture levels have been tested and meet standards.

Long Valley Charter										
Income Statement										
As of Mar FY2024										
		Actual			YTD	Budget				
		Jan	Feb	Mar	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
SUMMARY										
Revenue										
	LCFF Entitlement	244,412	393,922	18,616	2,008,575	3,000,913	3,447,166	446,253	1,438,591	58%
	Federal Revenue	28,750	13,998	19,019	155,172	331,783	319,489	(12,294)	164,317	49%
	Other State Revenues	53,058	35,061	7,292	136,507	491,652	854,477	362,824	717,970	16%
	Local Revenues	4,560	93,939	7,780	136,883	15,000	40,000	25,000	(96,883)	342%
	Fundraising and Grants	-	-	-	-	-	-	-	-	-
	Total Revenue	330,780	536,919	52,707	2,437,137	3,839,348	4,661,132	821,784	2,223,995	52%
Expenses										
	Compensation and Benefits	385,954	267,722	261,665	2,195,432	2,965,036	2,924,990	40,047	729,557	75%
	Books and Supplies	12,970	26,395	20,738	304,998	231,500	324,900	(93,400)	19,902	94%
	Services and Other Operating Expenditures	45,592	70,437	57,295	542,707	580,801	804,676	(223,875)	261,969	67%
	Depreciation	-	-	-	-	18,000	18,000	-	18,000	0%
	Other Outflows	5,416	9,597	16,691	68,272	60,489	36,000	24,489	(32,272)	190%
	Total Expenses	449,933	374,151	356,389	3,111,410	3,855,825	4,108,565	(252,740)	997,155	76%
Operating Income		(119,153)	162,769	(303,682)	(674,274)	(16,477)	552,566	569,044	1,226,840	
Fund Balance										
	Beginning Balance (Unaudited)					3,911,161	3,911,161			
	Operating Income					(16,477)	552,566			
Ending Fund Balance						3,894,684	4,463,727			
	Fund Balance as a % of Expenses					101%	109%			

Long Valley Charter										
Income Statement										
As of Mar FY2024										
		Actual			YTD	Budget				
		Jan	Feb	Mar	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
KEY ASSUMPTIONS										
Enrollment Summary										
	K-3					77	77	-		
	4-6					60	60	-		
	7-8					48	48	-		
	9-12					61	61	-		
	Total Enrolled					246	246	-		
ADA %										
	K-3					94.0%	119.2%	25.2%		
	4-6					94.0%	111.1%	17.1%		
	7-8					94.0%	96.9%	2.9%		
	9-12					94.0%	96.4%	2.4%		
	Average ADA %					94.0%	107.2%	13.2%		
ADA										
	K-3					72.38	91.79	19.41		
	4-6					56.40	66.67	10.27		
	7-8					45.12	46.51	1.39		
	9-12					57.34	58.83	1.49		
	Total ADA					231.24	263.80	32.56		

Long Valley Charter										
Income Statement										
As of Mar FY2024										
		Actual			YTD	Budget				
		Jan	Feb	Mar	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
REVENUE										
LCFF Entitlement										
8011	Charter Schools General Purpose Entitlement - State Aid	244,412	356,690	-	1,801,687	2,610,906	3,178,204	567,298	1,376,517	57%
8012	Education Protection Account Entitlement	-	-	-	22,473	46,248	52,760	6,512	30,287	43%
8096	Charter Schools in Lieu of Property Taxes	-	37,232	18,616	184,415	343,759	216,203	(127,556)	31,788	85%
	SUBTOTAL - LCFF Entitlement	244,412	393,922	18,616	2,008,575	3,000,913	3,447,166	446,253	1,438,591	58%
Federal Revenue										
8181	Special Education - Entitlement	-	-	-	-	32,993	25,000	(7,993)	25,000	0%
8220	Child Nutrition Programs	-	9,815	19,019	57,801	57,810	60,945	3,135	3,144	95%
8291	Title I	26,525	-	-	26,525	-	57,700	57,700	31,175	46%
8292	Title II	-	1,801	-	3,958	-	7,472	7,472	3,514	53%
8294	Title IV	2,225	-	-	5,000	-	10,000	10,000	5,000	50%
8295	Title V REAP/RLIS	-	2,382	-	2,382	-	25,036	25,036	22,654	10%
8296	Other Federal Revenue	-	-	-	59,506	240,980	133,336	(107,644)	73,830	45%
	SUBTOTAL - Federal Revenue	28,750	13,998	19,019	155,172	331,783	319,489	(12,294)	164,317	49%
Other State Revenue										
8381	Special Education - Entitlement (State	53,058	-	-	53,058	103,313	86,834	(16,479)	33,776	61%
8382	Special Education Reimbursement (State	-	-	-	-	-	-	-	-	
8520	Child Nutrition - State	-	14,258	7,292	43,356	-	-	-	(43,356)	
8550	Mandated Cost Reimbursements	-	-	-	-	6,441	6,422	(19)	6,422	0%
8560	State Lottery Revenue	-	20,803	-	20,803	57,117	68,607	11,490	47,804	30%
8590	All Other State Revenue	-	-	-	19,290	324,782	692,614	367,832	673,324	3%
8591	Prop 28 Arts & Music in Schools	-	-	-	-	-	-	-	-	
	SUBTOTAL - Other State Revenue	53,058	35,061	7,292	136,507	491,652	854,477	362,824	717,970	16%
Local Revenue										
8634	Food Service Sales	-	-	410	410	-	-	-	(410)	
8660	Interest	4,559	35	37	19,558	5,000	25,000	20,000	5,442	78%
8699	All Other Local Revenue	-	1,224	5,105	20,284	10,000	15,000	5,000	(5,284)	135%
8999	Uncategorized Revenue	0	92,680	2,228	96,631	-	-	-	(96,631)	
	SUBTOTAL - Local Revenue	4,560	93,939	7,780	136,883	15,000	40,000	25,000	(96,883)	342%
Fundraising and Grants										
	SUBTOTAL - Fundraising and Grants	-	-	-	-	-	-	-	-	
TOTAL REVENUE		330,780	536,919	52,707	2,437,137	3,839,348	4,661,132	821,784	2,223,995	52%

Long Valley Charter										
Income Statement										
As of Mar FY2024										
		Actual			YTD	Budget				
						Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
		Jan	Feb	Mar	Actual YTD					
EXPENSES										
Compensation & Benefits										
Certificated Salaries										
1100	Teachers Salaries	156,919	72,470	65,184	670,413	913,417	899,417	14,000	229,004	75%
1103	Teacher - Substitute Pay	14,044	-	-	14,044	-	-	-	(14,044)	
1200	Certificated Pupil Support Salaries	4,106	4,999	7,744	55,850	34,722	82,649	(47,927)	26,799	68%
1300	Certificated Supervisor & Administrator Salaries	23,929	23,929	30,275	218,841	297,081	285,376	11,705	66,535	77%
	SUBTOTAL - Certificated Salaries	198,999	101,398	103,203	959,148	1,245,220	1,267,442	(22,222)	308,294	76%
Classified Salaries										
2100	Classified Instructional Aide Salaries	45,748	36,607	32,605	261,546	286,050	284,992	1,058	23,446	92%
2101	Classified Stipends	-	-	-	-	3,117	3,608	(491)	3,608	0%
2200	Classified Support Salaries	11,698	16,159	14,865	115,063	216,542	191,130	25,412	76,067	60%
2300	Classified Supervisor & Administrator Salaries	3,340	3,340	3,340	30,058	39,291	40,077	(786)	10,019	75%
2400	Classified Clerical & Office Salaries	9,458	20,253	14,078	115,653	143,129	157,253	(14,124)	41,600	74%
2999	Payroll Temporary Holding Account	1,547	1,901	1,793	12,783	-	-	-	(12,783)	
	SUBTOTAL - Classified Salaries	71,791	78,261	66,680	535,103	688,130	677,060	11,069	141,957	79%
Employee Benefits										
3100	STRS	37,710	18,632	19,091	184,956	237,837	242,081	(4,245)	57,125	76%
3300	OASDI-Medicare-Alternative	8,240	7,377	6,335	54,260	70,698	70,173	525	15,913	77%
3400	Health & Welfare Benefits	65,587	59,298	63,604	436,920	506,692	628,013	(121,322)	191,093	70%
3500	Unemployment Insurance	123	141	134	2,511	9,667	16,886	(7,219)	14,375	15%
3600	Workers Comp Insurance	3,504	2,330	2,330	21,958	23,201	23,334	(133)	1,376	94%
3900	Other Employee Benefits	-	287	289	575	-	-	-	(575)	
	SUBTOTAL - Employee Benefits	115,163	88,064	91,782	701,181	1,031,686	980,487	51,199	279,306	72%
Books & Supplies										
4300	Materials & Supplies	2,602	11,211	2,858	139,812	79,500	135,000	(55,500)	(4,812)	104%
4330	Office Supplies	2,202	3,046	1,168	23,192	22,000	28,000	(6,000)	4,808	83%
4410	Classroom Furniture, Equipment & Supplies	-	-	-	26,684	17,500	30,000	(12,500)	3,316	89%
4430	Non Classroom Related Furniture, Equipment & Supplies	-	-	-	27,192	17,500	30,000	(12,500)	2,808	91%
4710	Student Food Services	8,167	11,936	16,711	84,510	93,000	96,900	(3,900)	12,390	87%
4720	Other Food	-	201	-	3,609	2,000	5,000	(3,000)	1,391	72%
	SUBTOTAL - Books and Supplies	12,970	26,395	20,738	304,998	231,500	324,900	(93,400)	19,902	94%
Services & Other Operating Expenses										
5200	Travel & Conferences	951	4,077	680	29,102	17,500	28,000	(10,500)	(1,102)	104%
5300	Dues & Memberships	795	118	105	6,795	15,000	15,300	(300)	8,505	44%
5450	Insurance - Other	7,737	-	-	28,267	48,092	49,054	(962)	20,787	58%
5500	Operations & Housekeeping	1,762	3,156	5,616	45,338	50,000	51,000	(1,000)	5,662	89%
5535	Utilities - All Utilities	7,958	10,571	13,401	59,421	59,000	65,000	(6,000)	5,579	91%

Long Valley Charter										
Income Statement										
As of Mar FY2024										
		Actual			YTD	Budget				
		Jan	Feb	Mar	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
5605	Equipment Leases	676	1,862	792	10,119	10,200	11,000	(800)	881	92%
5610	Rent	3,667	-	-	26,127	42,500	43,350	(850)	17,223	60%
5615	Repairs and Maintenance	353	27,400	916	40,168	20,000	20,400	(400)	(19,768)	197%
5631	Debt Service & Deferred Maintenance Reserve	-	-	-	-	-	34,579	(34,579)	34,579	0%
5800	Other Services & Operating Expenses	-	-	-	78	-	-	-	(78)	
5803	Accounting Fees	500	-	-	7,800	13,800	12,240	1,560	4,440	64%
5809	Banking Fees	100	80	129	762	-	-	-	(762)	
5812	Business Services	7,083	7,083	7,083	63,750	73,800	85,000	(11,200)	21,250	75%
5815	Consultants - Instructional	700	3,600	3,929	20,990	10,000	15,300	(5,300)	(5,690)	137%
5820	Consultants - Non Instructional - Custom 1	2,184	450	1,800	28,034	75,000	76,500	(1,500)	48,466	37%
5824	District Oversight Fees	-	-	-	18,388	30,009	35,161	(5,152)	16,773	52%
5830	Field Trips Expenses	-	-	721	3,464	2,500	5,000	(2,500)	1,536	69%
5836	Fingerprinting	43	86	72	972	1,000	1,020	(20)	49	95%
5845	Legal Fees	49	280	-	10,897	6,000	15,000	(9,000)	4,103	73%
5857	Payroll Fees	336	570	338	3,160	1,800	3,600	(1,800)	440	88%
5861	Prior Yr Exp (not accrued	2,043	4,452	-	8,378	-	1,883	(1,883)	(6,495)	445%
5863	Professional Development	-	650	9,250	39,330	22,000	36,000	(14,000)	(3,330)	109%
5875	Staff Recruiting	140	-	-	560	2,700	2,754	(54)	2,194	20%
5887	Technology Services	-	-	5,000	46,901	7,000	45,000	(38,000)	(1,901)	104%
5893	Transportation - Student	4,855	4,002	4,760	24,383	40,000	35,000	5,000	10,617	70%
5899	Miscellaneous Operating Expenses	-	-	-	254	-	84,935	(84,935)	84,681	0%
5900	Communications	3,516	1,916	2,663	18,504	30,000	30,600	(600)	12,096	60%
5910	Communications - Internet / Website Fees	-	-	-	76	-	-	-	(76)	
5915	Postage and Delivery	146	85	40	688	2,900	2,000	900	1,312	34%
	SUBTOTAL - Services & Other Operating Exp.	45,592	70,437	57,295	542,707	580,801	804,676	(223,875)	261,969	67%
Capital Outlay & Depreciation										
6900	Depreciation	-	-	-	-	18,000	18,000	-	18,000	0%
	SUBTOTAL - Capital Outlay & Depreciation	-	-	-	-	18,000	18,000	-	18,000	0%
Other Outflows										
7438	Long term debt - Interest	2,148	2,148	2,148	17,689	60,489	36,000	24,489	18,311	49%
7999	Uncategorized Expense	3,268	7,449	14,543	50,583	-	-	-	(50,583)	
	SUBTOTAL - Other Outflows	5,416	9,597	16,691	68,272	60,489	36,000	24,489	(32,272)	190%
	TOTAL EXPENSES	449,933	374,151	356,389	3,111,410	3,855,825	4,108,565	(252,740)	997,155	76%

Long Valley Charter															
Monthly Cash Forecast															
As of Mar FY2024															
		2023-24													
		Actuals & Forecast													
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Forecast	Remaining
		Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Actuals	Forecast	Forecast	Forecast	Forecast	Balance
Beginning Cash		2,586,188	2,565,098	2,587,135	2,447,267	2,584,601	2,320,275	2,668,888	2,343,803	2,362,069	2,042,586	2,190,781	2,261,059		
REVENUE															
	LCFF Entitlement	135,784	189,887	255,649	233,013	263,028	274,264	244,412	393,922	18,616	512,696	361,952	400,431	3,353,820	70,166
	Federal Revenue	-	-	-	57,753	6,410	29,242	28,750	13,998	19,019	77,678	37,069	18,276	319,489	31,293
	Other State Revenue	-	-	-	19,290	-	21,806	53,058	35,061	7,292	174,454	161,020	147,117	671,851	52,753
	Other Local Revenue	56	3,789	54	17,014	8,338	1,353	4,560	93,939	7,780	(96,988)	52	52	40,000	-
	Fundraising & Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	TOTAL REVENUE	135,840	193,676	255,703	327,070	277,776	326,665	330,780	536,919	52,707	667,840	560,094	565,876	4,385,160	154,212
EXPENSES															
	Certificated Salaries	30,162	100,800	108,560	109,980	105,465	100,581	198,999	101,398	103,203	93,402	107,446	107,446	1,267,442	-
	Classified Salaries	13,985	28,808	72,210	61,828	75,365	66,175	71,791	78,261	66,680	38,168	51,895	51,895	677,060	-
	Employee Benefits	7,231	74,369	125,400	24,654	73,654	100,863	115,163	88,064	91,782	120,664	105,488	53,154	980,487	-
	Books & Supplies	13,740	55,636	101,293	33,894	21,205	19,128	12,970	26,395	20,738	6,634	6,634	6,634	324,900	-
	Services & Other Operating Expenses	80,007	60,105	73,396	63,320	45,720	46,836	45,592	70,437	57,295	41,618	50,069	50,069	803,724	119,260
	Capital Outlay & Depreciation	-	-	-	-	-	-	-	-	-	15,000	1,500	1,500	18,000	-
	Other Outflows	12,255	2,543	2,273	2,273	7,005	10,218	5,416	9,597	16,691	(38,272)	3,000	3,000	36,000	-
	TOTAL EXPENSES	157,380	322,261	483,132	295,949	328,415	343,802	449,933	374,151	356,389	277,213	326,032	273,698	4,107,613	119,260
Operating Cash Inflow (Outflow)		(21,540)	(128,584)	(227,428)	31,121	(50,639)	(17,137)	(119,153)	162,769	(303,682)	390,627	234,062	292,179	277,546	34,952
	Accounts Receivable	11,699	154,975	36,382	113,754	-	-	-	(2,015)	-	120,062	-	-		
	Fixed Assets	(21,383)	(2,700)	(9,583)	-	(564,962)	1,240	(194,776)	(171,682)	(67,071)	15,000	1,500	1,500		
	Accounts Payable	14,494	4,840	59,213	(30,928)	(5,855)	(11,645)	(6,929)	18,955	41,267	(83,967)	-	-		
	Other Current Liabilities	(30,203)	(12,702)	(9,607)	12,282	-	2,669	(427)	-	-	(136,347)	(8,106)	(8,106)		
	Summer Holdback	1,384	2,208	11,156	11,106	9,320	5,312	(3,800)	10,238	10,003	-	-	-	-	
	Deferred Revenue	-	-	-	-	-	-	-	-	-	(93,765)	(93,765)	(93,765)		
	Loans Payable (Long Term)	24,458	4,000	-	-	347,810	368,174	-	-	-	-	-	-	-	

Long Valley Charter							
Balance Sheet							
As of Mar FY2024							
		Jun FY23			Mar FY24		
		Long Valley Charter	Thompson Peak Charter	Total	Long Valley Charter	Thompson Peak Charter	Total
ASSETS							
	Cash Balance	2,586,188	1,617,537	4,203,725	2,042,586	699,175	2,741,761
	Accounts Receivable	434,857	175,559	610,416	120,062	28,371	148,433
	Due From Others	50	-	50	50	-	50
	Other Current Assets	20,683	17,802	38,485	20,683	17,802	38,485
	Fixed Assets	4,334,884	269,400	4,604,284	5,365,801	341,203	5,707,004
	Other Assets	(420)	7,595	7,175	(420)	7,595	7,175
	ROU Assets	184,356	10,978	195,334	184,356	10,978	195,334
	TOTAL ASSETS	7,560,598	2,098,870	9,659,468	7,733,118	1,105,123	8,838,241
LIABILITIES & EQUITY							
	Accounts Payable	1,033	268	1,301	84,445	(50,394)	34,052
	Other Current Liabilities	190,546	79,011	269,557	152,559	49,963	202,521
	Summer Holdback	-	-	-	56,927	47,370	104,297
	Loans Payable (Current)	-	7,666	7,666	-	7,666	7,666
	ROU Current Liabilities	-	(4,292)	(4,292)	-	(4,292)	(4,292)
	Deferred Revenue	281,296	31,586	312,881	281,296	6,651	287,947
	Loans Payable (Long Term)	2,725,000	(12,677)	2,712,323	3,469,442	(8,677)	3,460,765
	Other Liabilities	190,241	11,344	201,585	190,241	11,344	201,585
	Beginning Net Assets	4,173,515	1,986,233	6,159,748	3,911,161	1,986,233	5,897,394
	Net Income (Loss) to Date	(1,033)	(268)	(1,301)	(412,953)	(940,741)	(1,353,693)
	TOTAL LIABILITIES & EQUITY	7,560,598	2,098,870	9,659,468	7,733,118	1,105,123	8,838,241

Thompson Peak Charter										
Income Statement										
As of Mar FY2024										
		Actual			YTD	Budget				
		Jan	Feb	Mar	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
SUMMARY										
Revenue										
	LCFF Entitlement	133,975	180,703	26,588	1,151,066	2,081,987	1,984,315	(97,672)	833,249	58%
	Federal Revenue	15,533	1,003	-	24,000	337,871	282,226	(55,645)	258,226	9%
	Other State Revenues	33,885	49,640	-	102,815	320,058	391,737	71,679	288,922	26%
	Local Revenues	2,978	35,453	3,346	67,276	10,000	34,416	24,416	(32,860)	195%
	Fundraising and Grants	-	-	-	-	-	-	-	-	-
	Total Revenue	186,371	266,799	29,934	1,345,157	2,749,915	2,692,694	(57,221)	1,347,536	50%
Expenses										
	Compensation and Benefits	58,164	226,310	232,810	1,689,059	1,973,044	2,017,708	(44,665)	328,649	84%
	Books and Supplies	2,074	8,348	14,039	165,319	91,250	185,303	(94,053)	19,984	89%
	Services and Other Operating Expenditures	49,162	69,032	35,186	357,716	344,412	414,073	(69,661)	56,358	86%
	Depreciation	-	-	-	-	13,000	13,000	(0)	13,000	0%
	Other Outflows	5,417	8,088	16,691	73,536	29,385	32,000	(2,615)	(41,536)	230%
	Total Expenses	114,817	311,777	298,727	2,285,629	2,451,090	2,662,084	(210,994)	376,456	86%
Operating Income		71,554	(44,978)	(268,793)	(940,471)	298,825	30,609	(268,216)	971,081	
Fund Balance										
	Beginning Balance (Unaudited)					2,027,842	1,986,233			
	Operating Income					298,825	30,609			
Ending Fund Balance						2,326,667	2,016,842			
	Fund Balance as a % of Expenses					95%	76%			

Thompson Peak Charter										
Income Statement										
As of Mar FY2024										
		Actual			YTD	Budget				
		Jan	Feb	Mar	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
KEY ASSUMPTIONS										
Enrollment Summary										
	K-3					24	24	-		
	4-6					31	31	-		
	7-8					40	40	-		
	9-12					72	72	-		
	Total Enrolled					167	167	-		
ADA %										
	K-3					96.0%	91.8%	-4.2%		
	4-6					96.0%	77.0%	-19.0%		
	7-8					96.0%	90.1%	-5.9%		
	9-12					96.0%	98.8%	2.7%		
	Average ADA %					96.0%	91.6%	-4.4%		
ADA										
	K-3					23.04	22.03	(1.01)		
	4-6					29.76	23.86	(5.90)		
	7-8					38.40	36.04	(2.36)		
	9-12					69.12	71.10	1.98		
	Total ADA					160.32	153.03	(7.29)		

Thompson Peak Charter									
Income Statement									
As of Mar FY2024									
		Actual			YTD	Budget			
		Jan	Feb	Mar	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	% Current Forecast Spent
REVENUE									
LCFF Entitlement									
8011	Charter Schools General Purpose Entitlement - State Aid	133,975	154,115	-	943,946	1,605,260	1,654,586	49,326	57%
8012	Education Protection Account Entitlement	-	-	-	14,356	32,064	30,606	(1,458)	47%
8096	Charter Schools in Lieu of Property Taxes	-	26,588	26,588	192,764	444,663	299,123	(145,540)	64%
	SUBTOTAL - LCFF Entitlement	133,975	180,703	26,588	1,151,066	2,081,987	1,984,315	(97,672)	58%
Federal Revenue									
8181	Special Education - Entitlement	-	-	-	-	21,076	21,456	380	0%
8220	Child Nutrition Programs	-	-	-	-	40,080	15,303	(24,777)	0%
8291	Title I	13,033	-	-	13,033	-	31,725	31,725	41%
8292	Title II	-	1,003	-	1,003	-	4,359	4,359	23%
8294	Title IV	2,500	-	-	5,000	-	10,000	10,000	50%
8295	Title V REAP/RLIS	-	-	-	-	-	4,975	4,975	0%
8296	Other Federal Revenue	-	-	-	4,964	276,715	194,408	(82,307)	3%
	SUBTOTAL - Federal Revenue	15,533	1,003	-	24,000	337,871	282,226	(55,645)	9%
Other State Revenue									
8381	Special Education - Entitlement (State	33,885	36,474	-	70,359	68,793	61,212	(7,581)	115%
8382	Special Education Reimbursement (State	-	-	-	-	-	-	-	-
8520	Child Nutrition - State	-	-	-	-	-	-	-	-
8550	Mandated Cost Reimbursements	-	-	-	-	4,988	4,986	(2)	0%
8560	State Lottery Revenue	-	13,166	-	13,166	39,579	39,799	220	33%
8590	All Other State Revenue	-	-	-	19,290	206,698	285,740	79,042	7%
8591	Prop 28 Arts & Music in Schools	-	-	-	-	-	-	-	-
	SUBTOTAL - Other State Revenue	33,885	49,640	-	102,815	320,058	391,737	71,679	26%
Local Revenue									
8660	Interest	2,978	35	37	14,430	5,000	17,000	12,000	85%
8699	All Other Local Revenue	-	250	1,081	13,999	5,000	17,416	12,416	80%
8999	Uncategorized Revenue	0	35,169	2,228	38,847	-	-	(38,847)	-
	SUBTOTAL - Local Revenue	2,978	35,453	3,346	67,276	10,000	34,416	24,416	195%
Fundraising and Grants									
	SUBTOTAL - Fundraising and Grants	-	-	-	-	-	-	-	-
TOTAL REVENUE									
		186,371	266,799	29,934	1,345,157	2,749,915	2,692,694	(57,221)	50%

Thompson Peak Charter										
Income Statement										
As of Mar FY2024										
		Actual			YTD	Budget				
		Jan	Feb	Mar	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
EXPENSES										
Compensation & Benefits										
Certificated Salaries										
1100	Teachers Salaries	(10,354)	81,785	82,282	539,117	626,226	599,532	26,694	60,415	90%
1103	Teacher - Substitute Pay	(9,138)	-	-	0	-	-	-	(0)	
1200	Certificated Pupil Support Salaries	4,106	4,999	7,744	55,850	42,438	82,649	(40,211)	26,799	68%
1300	Certificated Supervisor & Administrator Salaries	20,062	20,062	20,062	176,965	283,166	239,198	43,968	62,233	74%
	SUBTOTAL - Certificated Salaries	4,676	106,845	110,087	771,932	951,830	921,379	30,451	149,447	84%
Classified Salaries										
2100	Classified Instructional Aide Salaries	(8,284)	20,482	25,010	107,085	108,485	170,330	(61,845)	63,245	63%
2200	Classified Support Salaries	6,160	7,625	7,186	61,183	153,079	76,467	76,612	15,284	80%
2300	Classified Supervisor & Administrator Salaries	3,340	3,340	3,340	30,058	39,291	40,077	(786)	10,019	75%
2400	Classified Clerical & Office Salaries	7,902	13,044	11,618	90,287	79,171	98,873	(19,701)	8,586	91%
2900	Classified Other Salaries	7,430	7,768	6,886	56,515	-	75,748	(75,748)	19,233	75%
2999	Payroll Temporary Holding Account	1,538	1,695	1,748	11,726	-	-	-	(11,726)	
	SUBTOTAL - Classified Salaries	18,086	53,954	55,788	356,854	380,027	461,495	(81,468)	104,641	77%
Employee Benefits										
3100	STRS	893	20,407	21,985	139,982	181,799	175,983	5,816	36,001	80%
3300	OASDI-Medicare-Alternative	1,297	5,564	5,585	38,043	42,874	48,664	(5,790)	10,621	78%
3400	Health & Welfare Benefits	29,582	36,791	36,610	357,403	292,481	383,346	(90,865)	25,944	93%
3500	Unemployment Insurance	126	132	136	2,312	6,659	10,246	(3,587)	7,934	23%
3600	Workers Comp Insurance	3,504	2,330	2,330	21,958	15,982	16,594	(612)	(5,363)	132%
3900	Other Employee Benefits	-	287	289	575	-	-	-	(575)	
	SUBTOTAL - Employee Benefits	35,403	65,511	66,935	560,273	641,187	634,835	6,352	74,562	88%
Books & Supplies										
4300	Materials & Supplies	261	5,380	9,600	71,702	50,000	85,000	(35,000)	13,298	84%
4330	Office Supplies	1,136	1,261	207	13,759	7,500	15,000	(7,500)	1,241	92%
4410	Classroom Furniture, Equipment & Supplies	-	-	2,511	64,635	30,000	65,000	(35,000)	365	99%
4710	Student Food Services	496	1,447	1,721	12,235	2,000	15,303	(13,303)	3,068	80%
4720	Other Food	181	261	-	2,989	1,750	5,000	(3,250)	2,011	60%
	SUBTOTAL - Books and Supplies	2,074	8,348	14,039	165,319	91,250	185,303	(94,053)	19,984	89%
Services & Other Operating Expenses										
5200	Travel & Conferences	3,505	7,420	985	30,246	10,750	25,000	(14,250)	(5,246)	121%
5300	Dues & Memberships	486	188	105	6,929	16,000	8,000	8,000	1,071	87%
5450	Insurance - Other	7,737	-	-	28,267	-	42,934	(42,934)	14,667	66%
5500	Operations & Housekeeping	2,498	35,898	750	43,059	15,000	15,000	-	(28,059)	287%
5535	Utilities - All Utilities	3,163	2,799	2,770	17,942	23,000	23,460	(460)	5,518	76%
5605	Equipment Leases	1,091	1,210	1,371	9,925	15,550	12,000	3,550	2,075	83%

Thompson Peak Charter										
Income Statement										
As of Mar FY2024										
		Actual			YTD	Budget				
		Jan	Feb	Mar	Actual YTD	Approved Budget v1	Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
5615	Repairs and Maintenance	421	-	434	10,246	8,000	12,000	(4,000)	1,754	85%
5631	Debt Service & Deferred Maintenance Reserve	-	-	-	-	-	28,045	(28,045)	28,045	0%
5800	Other Services & Operating Expenses	-	-	-	66	-	2,000	(2,000)	1,934	3%
5803	Accounting Fees	14,950	-	-	22,250	13,800	16,000	(2,200)	(6,250)	139%
5809	Banking Fees	100	80	129	762	-	-	-	(762)	-
5812	Business Services	7,083	7,083	7,083	63,750	73,800	85,000	(11,200)	21,250	75%
5815	Consultants - Instructional	3,183	3,600	1,200	19,686	5,000	15,000	(10,000)	(4,686)	131%
5820	Consultants - Non Instructional - Custom 1	733	-	-	1,858	48,500	15,000	33,500	13,142	12%
5824	District Oversight Fees	-	-	-	-	20,820	19,843	977	19,843	0%
5830	Field Trips Expenses	-	-	-	640	1,000	1,020	(20)	380	63%
5836	Fingerprinting	43	3	72	557	750	765	(15)	209	73%
5845	Legal Fees	49	280	-	5,203	6,000	9,180	(3,180)	3,977	57%
5857	Payroll Fees	336	570	338	3,154	3,000	3,060	(60)	(94)	103%
5861	Prior Yr Exp (not accrued	2,043	4,452	-	8,378	-	1,883	(1,883)	(6,495)	445%
5863	Professional Development	-	4,375	9,250	41,928	22,000	35,000	(13,000)	(6,928)	120%
5875	Staff Recruiting	140	-	-	345	2,700	1,020	1,680	675	34%
5887	Technology Services	-	-	8,950	31,511	5,000	30,000	(25,000)	(1,511)	105%
5893	Transportation - Student	89	-	300	1,665	1,000	2,000	(1,000)	335	83%
5900	Communications	1,367	981	1,248	8,347	9,000	9,180	(180)	833	91%
5910	Communications - Internet / Website Fees	-	-	-	76	-	-	-	(76)	-
5915	Postage and Delivery	146	93	201	925	1,650	1,683	(33)	758	55%
	SUBTOTAL - Services & Other Operating Exp.	49,162	69,032	35,186	357,716	344,412	414,073	(69,661)	56,358	86%
Capital Outlay & Depreciation										
6900	Depreciation	-	-	-	-	13,000	13,000	(0)	13,000	0%
	SUBTOTAL - Capital Outlay & Depreciation	-	-	-	-	13,000	13,000	(0)	13,000	0%
Other Outflows										
7438	Long term debt - Interest	2,148	2,148	2,148	17,689	29,385	32,000	(2,615)	14,311	55%
7999	Uncategorized Expense	3,269	5,940	14,543	55,846	-	-	-	(55,846)	-
	SUBTOTAL - Other Outflows	5,417	8,088	16,691	73,536	29,385	32,000	(2,615)	(41,536)	230%
TOTAL EXPENSES		114,817	311,777	298,727	2,285,629	2,451,090	2,662,084	(210,994)	376,456	86%

[illegible]

		2023-24													
		Actuals & Forecast													
		Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Actuals	Mar Actuals	Apr Forecast	May Forecast	Jun Forecast	Forecast	Remaining Balance
	Beginning Cash	1,617,537	1,541,917	1,388,121	1,212,099	1,231,678	1,096,163	972,793	1,025,937	980,650	699,176	1,145,107	1,316,157		
	REVENUE														
	LCFF Entitlement	74,431	134,254	141,153	131,657	133,975	194,329	133,975	180,703	26,588	339,621	167,093	285,912	1,993,765	50,072
	Federal Revenue	-	-	-	2,500	4,964	-	15,533	1,003	-	93,178	77,194	64,429	282,293	23,493
	Other State Revenue	-	-	-	19,290	-	-	33,885	49,640	-	105,258	78,673	69,821	393,631	37,065
	Other Local Revenue	56	2,642	54	13,438	526	8,783	2,978	35,453	3,346	(36,852)	1,996	1,996	34,416	-
	Fundraising & Grants	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	TOTAL REVENUE	74,487	136,896	141,207	166,885	139,465	203,112	186,371	266,799	29,934	501,205	324,955	422,158	2,704,105	110,630
	EXPENSES														
	Certificated Salaries	26,474	99,439	104,942	101,844	107,222	110,402	4,676	106,845	110,087	52,655	48,396	48,396	921,379	-
	Classified Salaries	11,368	26,909	48,206	44,174	52,053	46,316	18,086	53,954	55,788	34,880	34,880	34,880	461,495	-
	Employee Benefits	6,285	61,828	124,563	23,808	73,904	102,037	35,403	65,511	66,935	35,119	35,694	3,749	634,835	-
	Books & Supplies	12,425	65,259	28,847	20,250	10,968	3,107	2,074	8,348	14,039	6,684	6,684	6,684	185,370	-
	Services & Other Operating Expenses	32,125	33,205	37,941	44,044	29,280	27,741	49,162	69,032	35,186	18,817	18,817	18,817	414,168	-
	Capital Outlay & Depreciation	-	-	-	-	-	-	-	-	-	10,833	1,083	1,083	13,000	-
	Other Outflows	14,610	6,009	2,273	2,273	8,052	10,122	5,417	8,088	16,691	(51,076)	4,770	4,770	32,000	-
	TOTAL EXPENSES	103,287	292,650	346,773	236,393	281,479	299,725	114,817	311,777	298,727	107,912	150,325	118,380	2,662,246	-
	Operating Cash Inflow (Outflow)	(28,800)	(155,754)	(205,565)	(69,508)	(142,014)	(96,613)	71,554	(44,978)	(268,793)	393,293	174,630	303,778	41,859	110,630
	Accounts Receivable	7,872	38,529	12,102	89,147	-	-	-	(461)	-	28,371	-	-		
	Other Current Assets	-	-	-	-	-	-	-	-	-	1,484	1,484	1,484		
	Fixed Assets	(18,883)	-	-	-	-	(19,242)	(13,397)	(19,843)	(438)	30,676	1,083	1,083		
	Other Assets	-	-	-	-	-	-	-	-	-	633	633	633		
	ROU Assets	-	-	-	-	-	-	-	-	-	915	915	915		
	Accounts Payable	8,794	(36,562)	19,933	(16,639)	(492)	(12,943)	(6,696)	13,379	(19,434)	50,504	-	-		
	Other Current Liabilities	(20,990)	(8,385)	(9,333)	9,739	-	347	(427)	-	-	(42,292)	(3,835)	(3,835)		
	Summer Holdback	1,322	4,375	6,842	6,842	6,992	5,081	2,109	6,617	7,192	-	-	-	-	
	Loans Payable (Current)	-	-	-	-	-	-	-	-	-	(2,812)	(281)	(281)		
	Deferred Revenue	(24,935)	-	-	-	-	-	-	-	-	(1,387)	(2,632)	(2,632)		
	Loans Payable (Long Term)	-	4,000	-	-	-	-	-	-	-	(4,000)	-	-		

Thompson Peak Charter
Balance Sheet
As of Mar FY2024

	Jun FY23			Mar FY24		
	Long Valley Charter	Thompson Peak Charter	Total	Long Valley Charter	Thompson Peak Charter	Total
ASSETS						
Cash Balance	2,586,188	1,617,537	4,203,725	2,042,586	699,175	2,741,761
Accounts Receivable	434,857	175,559	610,416	120,062	28,371	148,433
Due From Others	50	-	50	50	-	50
Other Current Assets	20,683	17,802	38,485	20,683	17,802	38,485
Fixed Assets	4,334,884	269,400	4,604,284	5,365,801	341,203	5,707,004
Other Assets	(420)	7,595	7,175	(420)	7,595	7,175
ROU Assets	184,356	10,978	195,334	184,356	10,978	195,334
TOTAL ASSETS	7,560,598	2,098,870	9,659,468	7,733,118	1,105,123	8,838,241
LIABILITIES & EQUITY						
Accounts Payable	1,033	268	1,301	84,445	(50,394)	34,052
Other Current Liabilities	190,546	79,011	269,557	152,559	49,963	202,521
Summer Holdback	-	-	-	56,927	47,370	104,297
Loans Payable (Current)	-	7,666	7,666	-	7,666	7,666
ROU Current Liabilities	-	(4,292)	(4,292)	-	(4,292)	(4,292)
Deferred Revenue	281,296	31,586	312,881	281,296	6,651	287,947
Loans Payable (Long Term)	2,725,000	(12,677)	2,712,323	3,469,442	(8,677)	3,460,765
Other Liabilities	190,241	11,344	201,585	190,241	11,344	201,585
Beginning Net Assets	4,173,515	1,986,233	6,159,748	3,911,161	1,986,233	5,897,394
Net Income (Loss) to Date	(1,033)	(268)	(1,301)	(412,953)	(940,741)	(1,353,693)
TOTAL LIABILITIES & EQUITY	7,560,598	2,098,870	9,659,468	7,733,118	1,105,123	8,838,241

May Portola Board Update

May 5th 2024

Portola Student Count by Location		
Plumas Unified SD students	Other Students	Total Student
57	7	64

- Gina Hummel won 2nd place in the 2024 History Month Essay Contest through Lassen County Board of Education.
- Cross Hummel is performing in the Fiddle on the Roof. He is receiving dual enrollment credit with FRC for this performance.
- Portola is 80% completed with CAASPP testing after our first week.
- Portola has their physical fitness test scheduled for May 15th.



• Cross Hummel - Sasha

* LONG VALLEY *

● School-Doyle ●



* On April 12, 2024
2nd-4th grade students
participated in Family
Game Night

Family Game Night



* On April 15, 2024
4th-8th enjoyed a fun
filled day at the Fine Arts
Festival hosted by LCOE
here at the Doyle campus

Fine Arts Festival



* On April 18, 2024
4th grade students had
a great time at 4th
Grade Day!



* LONG VALLEY *

● School-Doyle ●



* Congratulations to Lee Danner on the award he received from the VFW "Regional Level."

VFW Award



* On April 18, 2024 8th grade students toured the picturesque campus of the Feather River Community College.



FRCC Campus

* Mrs. Jones' class always has an enjoyable time making crafts during Fun Friday!

* Mrs. Cooper's TK/K class made decorative art for Mother's Day.

Fun Friday Fun!!



* On April 29th 3rd-8th grades started the week off with Camp CAASPP to prepare for testing. Here is a look at our inspiring tent making skills for Camp



CAASPP

Thompson Peak Charter School



Demios Sameh and Micheala Gatewood (not pictured) were awarded Masonic Outstanding Student of the Year. Great job, kiddos!

Mrs. Loiler was also awarded Masonic Outstanding Teacher of the Year!



Students and staff enjoying two of our Spirit Week themes: Cowboy and Camo



Kitchen construction is complete!



4th Grade Day Field Trip



Great Job

Mason Mooney and Austin Baker received the 2023-2024 Dee Bell Student of Achievement Award from Soroptimist International of Susanville

Special Programs Administrator Report

May 2024

Counseling

Campus	Gen Ed	IEP/504s
Doyle	0	2
Portola	0	0
Susanville	25	1
Total	28	

English Learners

Long Valley - 3
Thompson Peak - 0

Foster Youth

Long Valley - 2
Thompson Peak - 1

504s

LVS	4
TPC	13

Homeless Students

Long Valley - 6
Thompson Peak - 2

SPED

Campus	Total #	Speech Only	New Students	Initial Assessments	IEP Mtgs. Held	% of SPED Students/ School
Doyle	29	11	0	0	4	16%
Portola	14	8	0	1	3	
Susanville	19	3	0	0	3	13%



May Counseling

Thank you for your interest in our Counseling Program. Here is what is happening this month. This month will be much slower as we are in State Testing. I am hoping to have some events.

5/1- I went to a North Far North Regional Conference in Redding. I received valuable information from the Conference, including valuable input from Sierra Pacific CEO, Health Care Leader and The President of the Trade's Commission in Shasta County. Here is the information received: We can help our country if we address these issues according to the industry leaders.

Professionalism- We need to ensure students leave us with Professional Skills.

Technology Skills- One of the biggest issues for employers is students coming into the workforce without even Basic Skills when it comes to technology.

Career Exposure/Exploration- They suggested we begin working with students a lot sooner than high school. I feel like we do a good job at this on some campuses, but not all. I will try harder to make my schedule more accommodating for this aspect of my job.

Disconnect in the Workforce- There are a lot of jobs, and there are a lot of people that need jobs, but the people who need the jobs, do not have the skills for the jobs that are open.

I think this was highly valuable information. There were many ways suggested to address these issues. Please reach out if you would like more information.

5/6- This week I will be working with several seniors to complete their Capstone Presentation, so we can report them as CTE Completers on our state reporting.

5/13- Meet with seniors to implement their Action Plan. We like each student to know exactly what their next step in life will be and when it will start.

5/20- Finish up Capstones and Action Plans. Possibly take students to an IT School in Redding and Simpson University.

5/27- Prepare for Promotion/Graduation Ceremonies happening all this week.

Thank you for reading my remarks. Have a nice evening.



Mrs. K. Sherman
College/Career Counselor



May

Adult School

Thank you for your continued interest in our Adult School Program. Here is what is happening in adult education.

We successfully completed our 3rd Quarter Reporting. Thank you, Katie Campbell. She takes care of this for us. We continue to learn more and more with each reporting period.

We are continuing to add students to our programs. We enrolled 2 more in Susanville this last week. Our program is continuing to grow. I have two more who have expressed interest and I will promote the benefit to them, so hopefully they will join us.

Several of us are going to the CCAE Conference this week, so we can gain important information on our new expectations regarding reporting and program requirements.

Several of us are also volunteering to attend the CASAS Conference in June. CASAS is the reporting program used by the state to track program outcomes. We will gain valuable information about how to make our program more effective and successful. This will be during our Summer Break, so this shows our dedication to this program.

I met with Patty Gunderson on Wednesday of last week to discuss our program vision and success. She is hopeful we will maintain our commitment to serving Lassen County. She will help me make connections in the Herlong School to better serve their population as well. Any additional help is appreciated.

That is all I have for our Adult Program. It continues to be a success. Thank you for your interest. Have a nice evening.



Mrs. K. Sherman

Adult School Coordinator

Curriculum and Instruction Administrator

Kelly Wynn

Board Report – May 15, 2024

- ❖ Substituting in various grades as needed at Long Valley School – Doyle & TPC
- ❖ Working on A-G Project Based Learning (PBL) ELA courses for English 11 & 12th, Integrated Math I and Integrated Math II w/Supports
- ❖ Successfully hosted LVS WASC Self-Study visit - April 8-10, 2024
- ❖ Began creating curriculum and course selection sheet for high school teachers to better support them in student enrollment
- ❖ Attended webinars on LCAP and the charter renewal process
- ❖ Began reviewing curriculum for the 24/25 school year
- ❖ Began working on 24/25 LCAPs for TPC and Doyle
- ❖ Completing 23/24 LCAP for TPC and Doyle

**Long Valley Charter Schools
Intervention Administrator Board Report
May Board Report 2024**

CSDC Webinar Training Series

Attended the CSDC Webinar last training in a series focused on charter renewal. Webinar included:

- View student achievement data through the lens of legal grounds for denial:
- Examine how the above criteria fit, –and do not fit, –with “verified data” that authorizers are required to consider
- Address confusion about the use of CAASPP and ELPAC in renewal
- Analyze strengths, limitations, and distortions in various data sources, including the importance of using confidence intervals rather than cut-points in high stakes decisions
- Understand the need to get a handle on these complex topics early and build shared understanding with the authorizer

Online Platform and Curriculum Support for programs

Currently working with our Curriculum and Instruction Administrator in support of finding the best online platform to support our Independent study program. We worked with a small committee of teachers who shared with us what type of features and functionalities are most important to them in an online learning platform. We have used their thoughts and current experiences to then reach out to several platforms to identify if they can support our needs. It is a work in progress. In addition, under the direction of our Superintendent/Executive Director we are looking into the possibility of creating a course template and outline to help in the development of classes for our Independent study program.

Facilities Inspection Tool
Report

May 6, 2024			
Sites	Portola	Susanville	Doyle
Category	G = Good, P= Poor, N/A=Not Applicable		
Gas Leaks	G	G	G
Heating/Cooling Systems		G	G
Windows/Doors/	G	G	P- Shop Rolling Door Latch Broken
Gates/Fences	N/A	N/A	G
Interior Surfaces	G	G	P-Ceiling tiles in multiple rooms need replaced/Boys & girls bathroom needs new stalls replaced/room 2 carpet ripped, Portable 4 Light Cover Broken, Kithchen Floor Tiles Broken
Hazardous Materials	G	G	G
Structural Damage	G	G	P Ramp have been ordered!
Fire Safety	G	G	G
Electrical	G	G	G
Pest/Vermin Infestation	G	G	G
Sinks and Drinking Fountains	G	G	G
Restrooms	G	G	G
Sewer System	G	G	G
Roofs	G	P-Missing shingles need replacement,repair during ada update	P-Stained Roofing tiles in (H.S., 2nd/3rd, 3/4, Mrs. B's, Library, K, Cafeteria, 7/8, 5/6) Shop Roof is showing wear.
Playground/ Schoolyard	N/A	N/A	P-Cracks in Asphalt, Wooden sand retaining beams rottings, Ball wall needs removal "Waiting on USDA Constuction project" Cracked Slide needs to be repaired.
Covid Safety	G	G	G
Overall Cleanliness	G	G	G
Notes	Does not include the house next to the new building in portola.		
Newly added items are highlighted in yellow.			



Lassen County Office of Education

472-013 Johnstonville Road, North ▪ Susanville, CA 96130-8752
530.257.2196 Fax 530.257.2518

Patricia Gunderson, Superintendent

May 1, 2024

Stephanie Preston, Site Administrator
Thompson Peak Charter School
995 Paiute Lane
Susanville, CA 96130

Dear Stephanie:

On behalf of the Lassen County Office of Education, it is with great pleasure that we inform you that your school has been nominated for an Excellence in Education Award. The 2024 Lassen County Educator Gala will be held on Tuesday, May 28, 2024, 5:30 p.m., at Lassen Community College located at 478-200 Hwy 139 in Susanville. Winners in each category will be recognized that evening.

If you haven't already RSVP'd and are planning to attend, please RSVP by using the QR code at the bottom of this letter no later than May 7, 2024, to confirm your attendance. Each individual who is planning to attend will need to RSVP separately, so please provide a copy of this letter to all staff and members of your Board so that they may respond.

If you have any dietary restrictions or special accommodations, please do not hesitate to let us know so that we can ensure your comfort and enjoyment throughout the evening.

It promises to be a memorable evening filled with inspiration, recognition, and appreciation for the tireless efforts of educators who have made a significant impact on their students' lives and the broader community.

Once again, congratulations on your school's nomination for an Excellence in Education Award. Your commitment to excellence serves as an inspiration to us all, and we look forward to celebrating your achievements at the 2024 Lassen County Educator Gala.

Sincerely,

Patty

Patricia A. Gunderson
County Superintendent of Schools

PG/sar
EdGala.District nomination letter

cc: Sherri Morgan, Executive Director/Supt.

[bit.ly/24lcoegala -or-](https://bit.ly/24lcoegala-or)

SCAN ME



**LONG VALLEY CHARTER SCHOOL
BOARD RECOMMENDATION FORM**

AGENDA ITEM: Action Item B: Repairs in Portola

SUMMARY:

We learned there is a plumbing issue in an aging sewer line at our building in Portola. Additionally, there is broken concrete and two sheds that are falling apart. The estimates include pouring new concrete and the removal of the sheds.

DIRECTOR'S RECOMMENDATION:

In the past, we've had to frequently call to schedule Kreth Builders to complete work. Since we received a competitive second quote, I recommend we contract with Doug Coda at this time.

☒ Approve as Presented ☐ Disapprove

This action item concerns:

- ☒ Long Valley School
- ☒ Thompson Peak Charter

ESTIMATE

Doug Cota Construction CA
Lic#1052515
PO Box1456
Portola, CA 96122

dougcotaconstruction@gmail.com
(775)742-8540
www.dougcotaconstruction.com



Long Valley Charter School

Bill to

Long Valley Charter School
257 E. Sierra Ave
Portola Ca, 96122

Ship to

Long Valley Charter School

Estimate details

Estimate no.: 1127

Estimate date: 04/17/2024

#	Date	Product or service	Description	SKU	Qty	Rate	Amount
1.		R3 Concrete	Remove existing concrete from the W. side of the building Pour Concrete after the city fixes the leak		1	\$2,900.00	\$2,900.00
2.		Junk Removal	Remove and dispose of Junk and Debris from the north side of the building. Labor Price		1	\$2,000.00	\$2,000.00
3.		Inter Mountain Disposal	DCC provides a 6x12 dump trailer. All dump runs will be charged at the price given, plus a \$50 transfer fee. All concrete loads will be charged a weighted price plus a \$50 transfer fee		1	\$0.00	\$0.00
4.		Tomasello Plumbing	repair broken sewer line after concrete is removed. ass a clean out side of building		1	\$1,750.00	\$1,750.00

Total

\$6,650.00

Note to customer

*This price does not reflect any additional work or material substitutions. All additional work or material substitutions will be billed separately on a Time and Material basis.

*Any unforeseen repairs will be charged time and material.

*Accepted proposals will require a 10% or a max of \$1000 deposit to begin work.

*If a portable bathroom is required, the fee will be added to final invoice.

ESTIMATE

Kreth Builders Inc
PO Box 1466
Portola, CA 96122

krethbuilders@gmail.com
(530)305-4209

Jerad Morgan

Bill to
Jerad Morgan
Long Valley Charter School
257 E Sierra Ave
Portola, CA 96122

Ship to
Jerad Morgan
Long Valley Charter School
257 E Sierra Ave
Portola, CA 96122

Estimate details
Estimate no.: 1243
Estimate date: 03/22/2024

#	Date	Product or service	SKU	Qty	Rate	Amount
1.	03/22/2024	Sales Demo 2 sheds , haul off debris ,rake and sweep clean . Haul off concrete debris . Labor and equipment .		16	\$80.00	\$1,280.00
2.		Sales dump fees		2	\$140.00	\$280.00
Total						\$1,560.00

ESTIMATE

Kreth Builders Inc
PO Box 1466
Portola, CA 96122

krethbuilders@gmail.com
(530)305-4209

Jerad Morgan

Bill to
Jerad Morgan
Long Valley Charter School
257 E Sierra Ave
Portola, CA 96122

Ship to
Jerad Morgan
Long Valley Charter School
257 E Sierra Ave
Portola, CA 96122

Estimate details
Estimate no.: 1244
Estimate date: 03/22/2024

#	Date	Product or service	SKU	Qty	Rate	Amount
1.	03/22/2024	Sales demo side walk / dig up sewer pipe/ replace sewer pipe 30 feet/ pack with sand and berry / compact dirt and add gravel/ poor new side walk / remove debris . labor		1	\$2,240.00	\$2,240.00
2.		Sales truck and tractor		16	\$90.00	\$1,440.00
3.		Sales concrete/ 4" abs pipe and fittings/sand and gravel		1	\$920.00	\$920.00
Total						\$4,600.00

RESOLUTION OF LONG VALLEY CHARTER SCHOOL GOVERNING BOARD

A California Non-Profit Public Benefit Corporation

RESOLUTION NUMBER 2023-24-02

DESIGNATING COMMITTED FUND BALANCES-UPDATE

WHEREAS, the Long Valley Charter School Governing Board (Board) has previously adopted Board Policy 2001 acknowledging its authority to commit, assign, or evaluate existing fund-balance classifications and identify the intended uses of committed or assigned funds; and

WHEREAS, the Long Valley Charter School Governing Board previously authorized Resolution 2022-23-02 and seeks to update the committed fund balances; and,

WHEREAS, the committed fund balance classification reflects amounts subject to specific internal constraints self-imposed by the Board; and

WHEREAS, once the committed fund-balance constraints are imposed, it requires the constraint to be revised, removed or redirected for other purposes by the Board in the same manner as the Board originally approved the commitment; and

WHEREAS, the Board has determined it has specific needs that it elects to fund with portions of its ending fund balance.

NOW, THEREFORE, BE IT RESOLVED, that the Board, hereby commits to utilizing portions of its reserve fund ending balance as indicated for the following purposes:

Purpose	Category	Justification	1-2023	Update 5-2024
LONG VALLEY SCHOOL				
Economic Uncertainty	EU	By policy 5-10% of budgeted expenditures	\$311,864	\$410,856
90 Days of Cash	Other	90 days of cash (to address deferrals as previously experienced) \$10k per day=\$900,000; difference between 900k and EU.	\$588,136	\$489,144
Major and deferred maintenance expenditures	Facilities/Capital	Costs of necessary repairs/replacements that may include: Painting portables and other out classrooms (\$12k) TK-1 playground(\$75k) Concrete work on north campus (\$50k) New classrooms flooring (\$12k) Repairs in Portola (\$8k) Doyle Loop (fencing): (\$25k) Storage unit: (\$7k)	\$457,800	\$189,000
USDA Required Deferred Maintenance	Facilities/Capital	1 year of required reserve (increase by 22,890 annually)	\$22,890	\$45,780

USDA Required Debt Service Reserve	Facilities/ Capital	1 year of mortgage payments based on estimated \$9,741/ mo. (contribute 1/10 th annually)	\$11,689	\$23,378
Cash Contribution for Purchase and Expansion of Doyle Property	Facilities/ Capital	Change order costs (estimated)	\$600,000	300,000
Technology Devices & Infrastructure Replacement	Other	Planned replacement schedule: Chromebooks and computers 2022-2024 \$45k; infrastructure (\$20k)	\$65,000	\$60,000
Bus Purchase and Emergency Repairs	Other	No transportation funding; with an older bus, this fund is slated for the purchase of another bus or emergency repairs in excess of \$2,500	\$300,000	\$300,000
Replacement of School Vehicles	Other	Aging fleet (3 vehicles) anticipated replacement by 2024-25	\$90,000	\$90,000
Declining Enrollment Mitigation	Other	1 year of enrollment projections 2022-23: (5%) 2023-24: Portola decline-10 students	140,250	\$140,000
One-time Restricted Funds (planned expenditures according to grant requirements)	Other	ESSER III	\$204,000	\$55,000
		Effective Educator	\$70,000	40,000
		A-G	\$143,000	122,000
		Strong Workforce Grant (includes school match)	48,329	125,000
		Expanded Learning Opportunities		\$40,000
		Arts & Music		\$153,000
		Kitchen Infrastructure & Training		106,000
		Learning Recovery Emergency Block		291,000
NSLP Backup Reserve	Other	Reserve due to payments received in arrears	\$75,000	\$75,000
Curriculum Adoption	Other	According to the Board approved adoption schedule for 2022-23 and 2023-24.	\$50,000	\$50,000
TOTAL COMMITTED FUNDS for LVS			\$3,374,958	\$3,105,158
THOMPSON PEAK CHARTER				
Economic Uncertainty	EU	By policy 5-10% of budgeted expenditures	\$144,043	\$266,208
90 Days of Cash	Other	90 days of cash (to address deferrals as previously experienced) \$450,000 (approx.. \$5000 per day) Difference between 90 days and EU)	\$305,957	\$183,792
Major and deferred maintenance expenditures	Facilities/ Capital	Gymnasium Repairs: \$100k (increase by 100k per year)	\$250,000	\$200,000
USDA Required Deferred Maintenance	Facilities/ Capital	One year of required reserves (increase by \$22,890 p/year)	\$22,890	\$45,780

USDA Required Debt Service Reserve	Facilities/ Capital	1/10 th of one year of mortgage payments based on estimated \$4,296/ mo. (increase by 5,155 annually)	5,155	\$10,310
Technology Devices & Infrastructure Replacement	Other	Planned technology replacement schedule: Chromebooks and computers 2022-2024 \$10k; infrastructure (\$20k)	\$30,000	\$15,000
Replacement of School Vehicle	Other	Aging fleet (1 vehicle)anticipated replacement by 2024-25	\$30,000	\$30,000
Curriculum Adoption	Other	According to the Board approved adoption schedule	\$32,000	\$32,000
NSLP Backup Reserve	Other	Reserve due to payments received in arrears	\$15,000	\$15,000
		Arts & Music		\$94,000
		Learning Recovery Emergency Block		\$172,800
		SWP K-12 Coordinator Grant		\$50,000
One-time Restricted Funds (planned expenditures according to grant requirements)	Other	1. UPK	\$25,679	\$25,000
		2. SWP Grant (includes match and remaining grant budget)	\$37,464	\$125,000
		3. ESSER III	\$298,357	\$144,860
		4. Effective Educator	\$36,790	\$16,000
		5. A-G	\$150,000	\$96,000
TOTAL COMMITTED FUNDS for TPC			\$1,553,355	\$1,521,750

BE IT FURTHER RESOLVED, that such funds cannot be used for any purposes other than directed above, unless the Board adopts a successor resolution to revise or remove the constraint, or otherwise redirect the funds for other purposes; and

BE IT FURTHER RESOLVED, that the district's Superintendent, or their designee, is hereby authorized and directed to finalize the amounts to be committed for the purposes directed above based on the unaudited actual financial report for fiscal year 2023-24.

Passed and adopted this 15th day of May, 2024 at a regular meeting of the LVCS Governing Board by the following vote:

Ayes:

Noes:

Abstentions:

Absent:

I, Stacy Kirklin, Secretary/Treasurer (Clerk) of the Long Valley Charter School Governing Board do hereby certify the foregoing is a full, true, and correct copy of the resolution adopted.

Stacy Kirklin, Secretary/ Treasurer (Clerk)