



Long Valley Charter School

Imagine-Achieve-Inspire

Independent Study

Approved by: Board of Directors

Revised: 7/11/19

Number: 6006

Definitions: Independent Study is an alternative educational strategy designed to teach the knowledge and skills of the core curriculum for students in Grades TK-12.

Procedures:

Long Valley Charter School shall offer independent study to meet the educational needs of pupils enrolled in its schools: Long Valley School or Thompson Peak Charter School (Charters). These policies apply to all students participating in Independent Study.

Independent Study through the Charters is a continuously voluntary, educational alternative in which no student may be required to participate; the student is offered the alternative of classroom instruction in his or her school district of residence. The Charters shall provide appropriate existing services and resources to enable pupils to complete their independent study successfully. The following written policies have been adopted by the Board for implementation at the Charters:

1. For pupils in all grade levels, TK-12, offered by the Charters, the maximum length of time that may elapse between the times an assignment is made and the date by which the pupil must complete the assigned work shall be 35 school days.
2. The number of missed assignments that will result in an evaluation being conducted to determine whether it is in the best interest of the student to remain in Independent Study shall be 25% of the assignments or missing two appointments within a period of 20 days. A written record of the findings of any evaluation conducted pursuant to this policy shall be treated as a mandatory interim pupil record. This record shall be maintained for a period of three years from the date of the evaluation and if the pupil transfers to another California public school, the record shall be forwarded to that school.
3. A current written agreement shall be maintained on file for each independent study pupil, including, but not limited to, all of the following:
 - The manner, time, frequency and place for submitting a pupil's assignments and for reporting his or her progress. The minimum required frequency for reporting is once every two weeks that school is in session.
 - The objectives and methods of study for the pupil's work, and the methods utilized to evaluate that work.
 - The specific resources, including materials and personnel, which will be made available

to the pupil.

- A statement of the policies adopted herein regarding the maximum length of time allowed between the assignment and the completion of a pupil's assigned work, and the number of missed assignments allowed prior to an evaluation of whether or not the pupil should be allowed to continue in independent study.
- The duration of the independent study agreement, including beginning and ending dates for the pupil's participation in independent study under the agreement. No independent study agreement shall be valid for any period longer than one school year.
- A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the pupil upon completion.
- The inclusion of a statement in each independent study agreement that independent study is an optional educational alternative in which no pupil may be required to participate. In the case of a pupil who is referred or assigned to any school, class or program pursuant to Education Code Sections 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.
- Each written agreement shall be signed, prior to the commencement of independent study, by the pupil, the pupil's parent, legal guardian, or caregiver, if the pupil is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil. For purposes of this paragraph "caregiver" means a person who has met the requirements of Part 1.5 (commencing with Section 6550) of the Family Code.

4. The Charters shall comply with the Education Code Sections 51745 through 51749.3 and the provisions of the Charter School's Act and the State Board of Education regulations adopted there under.

5. The Director shall establish regulations to implement these policies in accordance with the law.